

# BERGENFIELD BOARD OF EDUCATION

## BOARD OF EDUCATION

### AGENDA FOR THE CAUCUS MEETING

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**Monday July 25, 2022**

**7:00 PM**

**District Conference Room**

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**1. Meeting Called to Order by the President**

**2. Roll Call**

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Flag Salute**

**Statement of the President**

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2022; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on July 6, 2022."

**3. Verbal Comments**

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

**4. Discussion of Evening Agenda**

**5. Discussion of Committee Reports**

**A. Finance Committee**

**B. Policy Committee**

**6. Verbal Comments**

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

## **7. Motion to go to Private Session**

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

## **8. Motion to Adjourn**

## **2. INFORMATIONAL ITEMS:**

1. Informational Item (ID # 9517)  
Posting for 7/25/22 Board Meeting.

Attachments:

Posting for 7-25-22 Meeting (PDF)

2. Informational Item (ID # 9518)  
Maintenance/Custodial OT - June 2022.

Attachments:

Maintenance-Custodial OT June 2022 (PDF)

# BERGENFIELD BOARD OF EDUCATION

## BOARD OF EDUCATION

### AGENDA FOR THE REGULAR MEETING

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Monday July 25, 2022

8:00 PM

Front Cafeteria of the High School

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#### 1. Meeting called to order by the President

#### 2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

#### Flag Salute

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#### 3. Minutes

1. Motion to accept and approve the minutes for the month of June 2022.

#### 4. Written Communication: None

#### 5. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

#### 6. Report and Recommendations of Superintendent of Schools

##### A. General Recommendations

1. Motion to accept and approve the attached Personnel Recommendations.

2. Motion to accept and approve the First Reading of Policy #2415.04 – Title I – District – Wide Parent and Family Engagement.
3. Motion to accept and approve the Second Reading of the following Revised Policies and Regulations as per Alert 227.

Second Reading of the following Policies:

Policy #1648.15 - Record Keeping for Healthcare Settings in School Buildings - COVID-19  
Policy #2415.50 - Title I-School Parent and Family Engagement  
Policy #2416.01 - Postnatal Accommodations for Students  
Policy #2417 - Student Intervention and Referral Services  
Policy #3161 - Examination for Cause Staff Members  
Policy #4161 - Examination for Cause Support Staff Members  
Policy #5512 - Harassment, Intimidation, and Bullying  
Policy #7410 - Maintenance and Repair  
Policy #8420 - Emergency and Crisis Situations  
Policy #9320 - Cooperation with Law Enforcement Agencies  
Policy #2461 - Special Education/Receiving Schools

Second Reading of the following Regulations:

Regulation #R7410 - Maintenance and Repair  
Regulation #R7410.01 - Facilities Maintenance, Repair Scheduling, and Accounting  
Regulation #R9320 - Cooperation with Law Enforcement Agencies  
Regulation #R2461.06 - Special Education/Receiving Schools - Appropriately Certified and Licensed Staff  
Regulation #R2461.09 - Special Education/Receiving Schools - Statewide and District-Wide Assessment Programs  
Regulation #R2461.10 - Special Education/Receiving Schools - Full Educational Opportunity  
Regulation #R2461.12 - Special Education/Receiving Schools - Length of School Day and Academic Year  
Regulation #R2461.14 - Special Education/Receiving Schools - Amending Policies, Procedures, the Services Provided, or the Location of Facilities  
Regulation #R2461.15 - Special Education/Receiving Schools - Operation of an Extended Academic Year Program

4. Motion to accept and approve the purchase of Instructional Supplies for the 5th to 6th Grade Transition Program from Amazon.com LLC, amount not exceeding \$648.17, payable through ESSER III Funds.
5. Motion to accept and approve the attached Book Disposal Forms.
6. Motion to accept and approve the purchase of Instructional Supplies for the 8th to 9th Grade Transition Program from Amazon.com LLC, amount not exceeding \$307.86, payable through ESSER III Funds.
7. Motion to accept and approve the purchase of Instructional Supplies for the 8th to 9th Grade Transition Program from Amazon.com LLC, amount not exceeding \$105.67, payable through ESSER III Funds.

8. Motion to accept and approve the purchase of Instructional Supplies for the 8th to 9th Grade Transition Program from Amazon.com LLC, amount not exceeding \$82.26, payable through ESSER III Funds.

9. Motion to accept and approve the attached HIB.

10. Motion to accept and approve Pinot's Palette of Nutley to conduct a 2 hour Painting Event at Bergenfield High School at a total cost not to exceed \$ 700.00.

11. Motion to accept and approve Professional Development on Strategies for ADHD Students provided by Staff Development Workshops for paraprofessionals, on September 2, 2022, at a cost not exceeding \$1,700.00, payable through Title IIA Funds.

12. Motion to accept and approve the revised ARP ESSER Safe Return Plan.

13. Motion to accept and approve the following Conferences Over \$150, payable through ESEA Funds.

<u>Name</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
M. Boeri	Social Studies Teacher	Online Macroeconomics Summer Workshop	20-273-200-500-08-270	\$540.00	Title IIA
B. McNiff	Psychology Teacher	Manhattan College AP Summer Institute (Online), August 8 <sup>th</sup> thru 12 <sup>th</sup> , 2022	20-273-200-500-08-270	\$900.00	Title IIA
J. Fasano	High School Principal	2022 NJPSA/FEA/NJAS CD Fall Conference- Courageous Leadership Conference, Borgata, Atlantic City, NJ, October 13 <sup>th</sup> , 2022	20-273-200-500-08-270	\$320.00	Title IIA
T. Schneider	Supervisor of Humanities & Curriculum Development	2022 NJPSA/FEA/NJAS CD Fall Conference- Courageous Leadership Conference, Borgata, Atlantic City, NJ, October 13 <sup>th</sup> , 2022	20-273-200-500-08-270	\$320.00	Title IIA

14. Motion to accept and approve the following travel reimbursements, payable thru ESEA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Tolls/ Parking</u>	<u>Account</u>
J. Fasano	2022 NJPSA/FEA/ NJASCD Fall Conference- Courageous Leadership Conference, Borgata, Atlantic City, NJ, October 13 <sup>th</sup> , 2022	\$149.00	\$23.25	\$96.60	\$30.06	20-273-200-500-08-270
T. Schneider	2022 NJPSA/FEA/ NJASCD Fall Conference- Courageous Leadership Conference, Borgata, Atlantic City, NJ, October 13 <sup>th</sup> , 2022	\$149.00	\$23.25	\$96.60	\$30.06	20-273-200-500-08-270

15. Motion to accept and approve the attached list of revised curricula that reflect alignment to the most recent New Jersey Student Learning Standards.

16. Motion to accept and approve the District Professional Development Plan for 2022/2023.

17. Motion to accept and approve professional development on Caring School Communities provided by Collaborative Classroom, on 9/2/2022, for a total cost not exceeding \$7000.00, payable through ESSER III Funds.

18. Motion to accept and approve Professional Development on Springboard PL Initial Quick Start Institute provided by The CollegeBoard, on dates to be determined, total not to exceed \$6,200.00, payable through Title IIA.

## **7. Old Business: None**

## **8. New Business**

A. Motion to accept and approve the Tuition Contracts with South Bergen Jointure for the 2022/2023 School Year.

- B. Motion to accept and approve the Tuition Contracts with Bergen County Special Services for the 2022/2023 School Year.
- C. Motion to accept and approve the Tuition Contracts for Sent Students for the 2022/2023 School Year.
- D. Motion to accept and approve the Tuition Contracts for Received Students for the 2022/2023 School Year.
- E. Motion to accept and approve the Specialty Contracts for the 2022/2023 School Year.
- F. Motion to accept and approve the Transportation Contract with Warren County Special Services for the 2022/2023 School Year.
- G. Motion to accept and approve the attached Use of Facilities.
- H. Motion to accept and approve the proposal for repair of the walk-in refrigerator at Bergenfield High School from MAP Restaurant Supplies at a cost of \$15,155.00.
- I. Motion to accept and approve the sale of the following items on Govdeals.com and authorize the School Business Administrator to discard any items not sold on this public auction.
- Lincoln Pizza Oven
  - Cassida C200 Digital Coin Sorter
- J. Motion to accept and approve the renewal proposal from Square 9 Softworks for document management support at a cost of \$8,558.43.
- K. Motion to accept and approve the use of NJSBA Cooperative Pricing System for the 2022/2023 School Year.
- L. Motion to accept and approve the renewal proposal from SHI for Veeam backup and replication VMware services at a cost of \$7,976.90 on Cooperative NJSBA - K-12 Classroom Products and Services Contract #: E-8801-NJSBA ACES-CPS.
- M. Motion to accept and approve the annual renewal proposal from Backupify at a total cost of \$6,750.54.
- N. Motion to accept and approve the proposal from Geese Chasers to provide Geese Clearing Services at Bergenfield High School, Franklin School and Jefferson School at a cost of \$13,987.92 for the 2022/2023 School Year.
- O. Motion to accept and approve the proposal from Nickerson for 52 student desks for Jefferson School at a total cost of \$8,200.00 on Cooperative Bid ESCNJ 22/23-08 . The purchase order will be made to Virco, Inc. as the authorized agent on this contract.
- P. Motion to accept and approve the attached invoice from Rutgers School of Health Professions for our Dynamics of Health Care Program in the amount of \$12,720.
- Q. Motion to accept and approve the award of contract for school physician services to; Valley Medical Group, 1400 Macarthur Blvd., Mahwah, NJ 07430.

The award of the contract is based upon a comparative process conducted by the School Business Administrator and in full compliance with N.J.A.C. 6A:23A-5.2 (a) (5) and N.J.A.C. 6A:23A-9.3 (c) (11). Contracts for professional services are an exception to bidding, per N.J.S.A. 18A:18A-5 (a) (1).

Professional services for school physician with an estimated amount of the contract not to exceed \$10,000.

Payment will be made in full accordance with N.J.A.C. 6A:23A-5.2 (a) (4).

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reasons for the award of this professional services contract:

*School physician services are needed to conduct the affairs of the Board of Education and provide medical guidance and representation to the Board and School District.*

The term of contract will be from July 1, 2022 to June 30, 2023.

- R. Motion to accept and approve the quote from Music and Arts for supplies at a cost of \$7,637.30 on Ed Data Bid #: 11037.
- S. Motion to accept and approve the experiential education affiliation agreement between Fairleigh Dickinson University and Bergenfield Public Schools for participation in the Doctorate in Clinical Psychology Degree Program for the 2022 - 2023 year.
- T. Motion to accept and approve the quote from Harvey's Appliance for air conditioning units at a cost of \$6,920.
- U. Motion to accept and approve the proposal from GL Group for the replacement of carpet tiles in the Business Office for a total cost of \$6,700.
- V. Motion to accept and approve Change Order #1 from Premier Building & Construction Management, Inc. for the Art Room Conversion at Franklin Elementary School in the amount of \$363,000. This change order includes patching and laminating an existing wall with sheetrock at a cost of \$1,586.20. Approval of this change order brings the total contract to \$364,586.20.
- W. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

## **9. Report and Recommendations of Business Administrator/Board Secretary**

Motion to accept and approve the following as presented:

- A. The Secretary's Report of Cash Balances as of June 30, 2022 reflecting a balance of \$ and The Treasurer's Report of Cash Balances as of June 30, 2022 reflecting a balance of \$
- B. Final Vouchers for payment in the month of June 2022 in the total amount of \$
- C. Partial Vouchers for payment in the month of July 2022 in the total amount of \$
- D. Motion to accept and approve the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of June 30, 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).



Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of June 30, 2022, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**10. Verbal Comments**

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

**11. Adjournment**