

# BERGENFIELD BOARD OF EDUCATION

## BOARD OF EDUCATION

### AGENDA FOR THE CAUCUS MEETING

Monday August 29, 2022

7:00 PM

District Conference Room

#### 1. Meeting Called to Order by the President

#### 2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

#### Flag Salute

#### Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2022; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on August 10, 2022."

#### 3. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

#### 4. Discussion of Evening Agenda

#### 5. Discussion of Committee Reports

##### A. Finance Committee

##### B. Policy Committee

#### 6. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

## **7. Motion to go to Private Session**

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

## **8. Motion to Adjourn**

### **2. INFORMATIONAL ITEMS:**

1. Informational Item (ID # 9569)  
Custodial/Maintenance OT - July 2022.

Attachments:  
Custodial-Maintenance OT - July 2022 (PDF)

2. Informational Item (ID # 9571)  
Posting for the 8/29/22 Regular Meeting.

Attachments:  
Posting for 8-29-22 Meeting (PDF)

# BERGENFIELD BOARD OF EDUCATION

## BOARD OF EDUCATION

### AGENDA FOR THE REGULAR MEETING

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Monday August 29, 2022

8:00 PM

Front Cafeteria of the High School

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#### 1. Meeting called to order by the President

#### 2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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#### 3. Minutes

1. Motion to accept and approve the Minutes for July 2022.

#### 4. Written Communication

#### 5. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

#### 6. Report and Recommendations of Superintendent of Schools

##### A. General Recommendations

1. Motion to accept and approve the attached Personnel Recommendations.

2. Motion to accept and approve the July 29, 2022, Special Education Monthly Report as per the attached.
3. Motion to accept and approve the Second Reading of Policy #2415.04 – Title I – District–Wide Parent and Family Engagement.
4. Motion to accept and approve the attached settlement agreement between the Bergenfield Board of Education and the parents of a student whose name is annexed in the Superintendent's Office.
5. Motion to accept and approve Phonics First Level I (Livestream) provided by Brainspring, on October 24-28, 2022, at a cost not exceeding \$6,810.00, payable through Title IIA Funds.
6. Motion to accept and approve that in accordance with directive from the NJDOE – OSPEP (Office of School Preparedness and Emergency Planning) and per the requirements of N.J.A.C. 6A:16-5.1 an annual review and update of School Safety and Security Plans has been completed.
7. Motion to accept and approve the following REVISED travel reimbursement, payable thru ESEA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Tolls/ Parking</u>	<u>Account</u>
J. Fasano	2022 NJPSA/FEA/ NJASCD Fall Conference- Courageous Leadership Conference, Borgata, Atlantic City, NJ, October 13 <sup>th</sup> , 2022	\$149.00	\$23.25	<b>\$129.72</b>	\$30.06	20-273-200-500-08-270
T. Schneider	2022 NJPSA/FEA/ NJASCD Fall Conference- Courageous Leadership Conference, Borgata, Atlantic City, NJ, October 13 <sup>th</sup> , 2022	\$149.00	\$23.25	<b>\$129.72</b>	\$30.06	20-273-200-500-08-270

8. Motion to accept and approve the reimbursements of salaries and benefits from ESEA Grant to LEA as follows:

<b><u>FY 2023 - Reimbursements of salaries and benefits applied from Title I to LEA</u></b>				
<u>Name</u>	<u>Location</u>	<u>Account</u>	<u>Approximate % of salary and benefits</u>	<u>Amount</u>
E. Bonifazio	HOOVER	20-232-100-100-03-270	25%	\$22,459
H.Alonso Utsch	HOOVER	20-232-100-100-03-270	100%	\$33,913
D. Ferrari	RWB	20-232-100-100-07-270	13%	\$9,811
J. Marsich	RWB	20-232-100-100-07-270	13%	\$9,556
A. Rios	RWB	20-232-100-100-07-270	13%	\$8,668
K. Smith	RWB	20-232-100-100-07-270	13%	\$8,989
H. Arrabito	RWB	20-232-100-100-07-270	13%	\$10,335
D. Johannessen	RWB	20-232-100-100-07-270	13%	\$11,250
M. Martin	RWB	20-232-100-100-07-270	13%	\$8,495
C. Saingas	RWB	20-232-100-100-07-270	13%	\$12,893
G. Garcia	BHS	20-232-100-100-08-270	11%	\$8,637
N. Kazancioglu	BHS	20-232-100-100-08-270	22%	\$22,216
J. Sant Anna	BHS	20-232-100-100-08-270	11%	\$7,494
M. Coates	BHS	20-232-100-100-08-270	22%	\$16,537
B. Grande	BHS	20-232-100-100-08-270	22%	\$14,974

9. Motion to accept and approve the attached Book Disposal Forms.

10. Motion to accept and approve the agreement between William Paterson University and The Bergenfield Public Schools to designate Hoover, Franklin, Lincoln, and GBCA Headstart as Professional Development Schools ("PDS") and members of the WPU College of Education Professional Development School Network, payable through PEA Funds.

11. Motion to accept and approve all district curricula on Atlas for the 2022/2023 School Year as per attached list.

12. Motion to accept and approve the attached HIB Report.

13. Motion to accept and approve the conference over \$150, payable through ESEA funds.

<u>Name</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
Brenda Roth	Elementary Teacher	Learner First Instructional Coaching Summit (Virtual) September 28-29, 2022.	11-000-221-580-03-000	\$350.00	LEA

14. Motion to accept and approve for ESSA purposes – Every Student Succeeds Act (M) District Policy #2415.

15. Motion to accept and approve for Title I purposes – District wide Parent and Family Engagement (M) District Policy #2415.04.
16. Motion to accept and approve the Hoover Elementary School Title I School Parent and Family Engagement Policy & School-Parent Compact.
17. Motion to accept and approve the Roy W. Brown Middle School Title I School Parent and Family Engagement Policy & School-Parent Compact.
18. Motion to accept and approve the Bergenfield High School Title I School Parent and Family Engagement Policy & School-Parent Compact.

**7. Old Business: None**

**8. New Business**

- A. Motion to accept and approve the attached Tuition Contracts with South Bergen Jointure for the 2022/2023 School Year.
- B. Motion to accept and approve the attached Tuition Contracts with Bergen County Special Services for the 2022/2023 School Year.
- C. Motion to accept and approve the attached Specialty Contracts for the 2022/2023 School Year.
- D. Motion to accept and approve the attached Tuition Contracts for Sent Students for the 2022/2023 School Year.
- E. Motion to accept and approve the attached Use of Facilities list.
- F. Motion to accept and approve the following Donation(s):  
Mr. Jeffrey Lichter has donated \$300.00 to the Roy W. Brown Middle School Science Department Donation account for the 2021/2022 school year.
- G. Motion to accept and approve the service agreement with Jersey State Controls at a cost of \$18,960 for the 2022/2023 School Year.
- H. Motion to accept and approve the annual renewal proposal from Philadelphia Insurance Company for the Student Accident Insurance Policy at a cost of \$46,729.00 for the 2022/2023 School Year. There is no increase from last year.
- I. Motion to accept and approve the appointment of Darlene Markman as the District's Affirmative Action Officer for the 2022/2023 School Year.
- J. Motion to accept and approve the renewal of Delta Dental for 2022 - 2024 at no increase from current rates.
- K. Motion to accept and approve the annual renewal license for Adobe Creative Cloud from Dell Technologies at a total cost of \$8,187.50 on NJ State Contract# C000000893007.
- L. Motion to accept and approve the proposal from CDWG for Smart Software Maintenance and Support for District SmartBoards at a cost of \$6,786.25 on Cooperative Bid #ESCNJ/AEPA-22G.

- M. Motion to accept and approve the proposal from Academy Construction, Inc. for the installation of the hallway and lobby flooring at Bergenfield High School at a cost of \$15,812.50 on Cooperative Bid Ed-Data #9742.
- N. Motion to accept and approve the proposal from Northeastern Interior Services for the replacement of the drop ceiling in Room 102 at Lincoln Elementary School at a cost of \$10,000 on Cooperative Bid # General Construction #HCECSC-Ser-20F.
- O. Motion to accept and approve the agreement between Holy Name Medical Center and the Bergenfield Board of Education for the calendar year 2022. This agreement provides services to be in compliance with the Department of Transportation (DOT) Drug Testing Standard.
- P. Motion to accept and approve the quote from Cifelli & Son General Construction, Inc. for concrete work at Roy W. Brown Middle School in the amount of \$13,275 on Ed Data Bid #10981 Masonry, Concrete Curbs, and Sidewalks Service and Repair - Package #24B.
- Q. Motion to accept and approve the proposal from Public Sewer for the replacement of down spouts and storm lines at Jefferson Elementary School at a cost of \$13,811.03 on ED Data Cooperative Bid # 9738.
- R. Motion to accept and approve the sale of the following item on Govdeals.com and authorize the School Business Administrator to discard any items not sold on this public auction.
- Cafeteria Tables (10)
- S. Motion to accept and approve the shared services agreement with the Borough of Bergenfield for Special Law Enforcement Officer III School Resource Officers.
- T. Motion to accept and approve the revised proposal from Northeastern Interior Services for the replacement of the drop ceiling in the Therapy Room at Lincoln Elementary School at a cost of \$7,163 on Cooperative Bid # General Construction #HCECSC-Ser-20F.
- U. Motion to accept and approve Change Order #1 from Premier Building & Construction Management, Inc. for the Art Room Conversion at Franklin Elementary School in the amount of \$363,000. This change order includes work to remove and replace a leaking valve and associated gaskets in the amount of \$4,286.10. This amount is being deducted from the owner's discretionary allowance. The contract sum remains the same.
- V. Motion to accept and approve the proposal from Haig Service Corp for the fire alarm control panel replacement at Lincoln Elementary School at a cost of \$8,837.55 on the district time and materials bid for fire alarm service.
- W. Motion to accept and approve the following resolution:

The award of contract for psychiatric evaluation services to:

Dr. Leslie Nagy  
1029 Teaneck Road  
Teaneck, NJ 07666

The award of the contract is based upon a comparative process conducted by the School Business Administrator and in full compliance with N.J.A.C. 6A:23A-5.2 (a) (5) and N.J.A.C.

6A:23A-9.3 (c) (11). Contracts for professional services are an exception to bidding, per N.J.S.A. 18A:18A-5 (a) (1).

Professional services for psychiatric evaluations at a per occurrence fee of \$750 with an estimated amount of the contract not to exceed \$15,750.

Payment will be made in full accordance with N.J.A.C. 6A:23A-5.2 (a) (4).

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reasons for the award of this professional services contract:

*Psychiatric evaluation services are needed to conduct the affairs of the Board of Education and provide medical guidance and representation to the Board and School District.*

The term of contract will be from July 1, 2022 to June 30, 2023.

- X. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

## **9. Report and Recommendations of Business Administrator/Board Secretary**

Motion to accept and approve the following as presented:

- A. The Secretary's Report of Cash Balances as of July 31, 2022 reflecting a balance of \$15,559,145.09 and The Treasurer's Report of Cash Balances as of July 31, 2022 reflecting a balance of \$15,559,145.09.
- B. Final Vouchers for payment in the month of July 2022 in the total amount of \$4,365,394.91.
- C. Partial Vouchers for payment in the month of August 2022 in the total amount of \$
- D. Motion to accept and approve the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of July 31, 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of July 31, 2022, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

## **10. Verbal Comments**

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

## **11. Adjournment**