

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE CAUCUS MEETING

Monday January 30, 2023

7:00 PM

District Conference Room

1. Meeting Called to Order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2022; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on January 24, 2023."

3. Presentation:

Start Strong Assessment by Dr. Ligia Alberto

4. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

5. Discussion of Evening Agenda

6. Discussion of Committee Reports

A. Finance Committee

B. Policy Committee

7. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

8. Motion to go to Private Session

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

9. Motion to Adjourn

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE REGULAR MEETING

Monday January 30, 2023

8:00 PM

Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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3. Minutes

1. Motion to accept and approve the Minutes for December 2022.

4. Written Communication

5. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

6. Report and Recommendations of Superintendent of Schools

A. Student Representative Report

B. General Recommendations

1. Motion to accept and approve the attached Personnel Recommendations.
2. Motion to accept and approve the continuation of student suspensions for students whose names are annexed in the Superintendent's Office.
3. Motion to accept and approve the attached HIB Report.
4. Motion to accept and approve the purchase of instructional supplies for the Drone Afterschool Program at Roy W. Brown Middle School from Amazon.com LLC, amount not exceeding \$3,127.03, payable through Title IV Funds.
5. Motion to accept and approve the purchase of instructional supplies for the Drone Afterschool Program at Roy W. Brown Middle School from Camrise LLC, amount not exceeding \$1,847.35, payable through Title IV Funds.
6. Motion to accept and approve the following Out-of-State Field Trip:

Bergenfield High School Spanish 4 Honors & SNS II students to NYC Spanish Repertory on Thursday, March 9, 2023. Total of 50 Students and 4 Chaperones.

7. Motion to accept and approve the following new and revised travel reimbursements, payable thru ESSA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Tolls/ Parking</u>	<u>Account</u>
B. Timmons	2023 NJMEA State Conference Sheraton Convention Center, Atlantic City, NJ, February 23-25, 2023.	\$272.43	\$147.50	\$125.87	\$90.28	20-273-200-500-15-270
X. Bonilla	2023 NJMEA State Conference Sheraton Convention Center, Atlantic City, NJ, February 23-25, 2023.	\$272.43	\$147.50	\$98.42	\$83.96	20-273-200-500-15-270

8. Motion to accept and approve the following travel reimbursements, payable thru ESSA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Tolls/ Parking / Public Transp.</u>	<u>Account</u>
S. Machin	Infinite Campus Interchange NYC 2023, Fordham University School of Law, New York, NY, March 14-15, 2023.	-	\$30.75	\$28.96	\$81.50	20-273-200-500-15-270
S. Liguori	Northeast Conference on the Teaching of Foreign Languages, NY Hilton Midtown, New York, NY March 3-4, 2023	-	\$118.50	\$23.03	\$74.10	20-273-200-500-15-270
K. Stevenson	36 th Annual ASAP-NJ Conference, Holiday Inn East Windsor, NJ March 9-10, 2023.	\$165.07	\$46.50	\$49.30	\$26.12	20-273-200-500-15-270
D. Massey	Pace University Camous Counselor Event, Pleasantville NY, March 31, 2023.	-	-	\$14.76	\$6.61	20-273-200-500-15-270

9. Motion to accept and approve the 2021/2022 Final Expenditure Report and Carry-over ESSA Funds.

<u>2021-2022 ESSA Grant</u>	<u>Allocation</u>	<u>Final Expenditures</u>	<u>Carry-Over Amount</u>
Title I, Part A	\$ 494,941	\$ 466,269	\$ 28, 672
Title IIA	\$ 108,736	\$ 91,848	\$ 16,888
Title III	\$ 50,213	\$ 38,710	\$ 11,503
Title III Immigrant	\$ 2,709	\$ 2,623	\$ 86
Title IV	\$ 40,802	\$ 34,161	\$ 6,641

10. Motion to accept and approve the Second Reading of Policy #1540 - Administrator's Code of Ethics.

11. Motion to accept and approve the First Reading of Policy #6620-Petty Cash.

12. Motion to accept and approve the First Reading of Policy #0152-Board Officers.

13. Motion to accept and approve the First Reading of Policy #0161-Call, Adjournment, and Cancellation.

14. Motion to accept and approve the First Reading of Policy #0162-Notice of Board Meetings.

15. Motion to accept and approve the First Reading of Policy #2423-Bilingual and ESL Education.

16. Motion to accept and approve the First Reading of Policy #2425-Emergency Virtual or Remote Instruction Program.

17. Motion to accept and approve the First Reading of Policy #5200-Attendance.

18. Motion to accept and approve the First Reading of Policy #5512-Harassment, Intimidation or Bullying.

19. Motion to accept and approve the First Reading of Policy #8140-Student Enrollments.

20. Motion to accept and approve the First Reading of Policy #8330-Student Records.

21. Motion to accept and approve the Abolishment of Policy #1648.11 - The Road Forward COVID 19.

22. Motion to accept and approve the Abolishment of Policy 1648.13-School Employee Vaccination Requirements.

23. Motion to accept and approve the First Reading of Regulation #R2423-Bilingual and ESL Education.

24. Motion to accept and approve the First Reading Regulation #R2425-Emergency Virtual or Remote Instruction.

25. Motion to accept and approve the First Reading of Regulation #R5200-Attendance.

26. Motion to accept and approve the First Reading of Regulation #R8140-Enrollment Accounting.

27. Motion to accept and approve the First Reading of Regulation #R8330-Student Records.

28. Motion to accept and approve the First Reading of Regulation #R8420.2-Bomb Threats.

29. Motion to accept and approve the First Reading of Regulation #R8420.7-Lockdown Procedures.

30. Motion to accept and approve the First Reading of Regulation #R8420.10-Active Shooter.

31. Motion to accept and approve the following conference, payable through LEA Funds.

<u>Name</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
M. Weigl	Director of Transportation	STS 53 rd Annual New Jersey Pupil Transportation Conference and Equipment Show, Hard Rock Hotel, Atlantic City, NJ, March 30 th -31 st , 2023.	11-000-240-580-08-000	\$400	LEA
M. Murphy	School Nurse	LEGAL ONE School Nurse/Healthy & Safe Environment, Virtual, March 1, 2023	11-000-213-580-03-000	\$125	LEA

32. Motion to accept and approve the following conferences, payable through ESSA Funds.

<u>Name</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
S. Liguori	High School Spanish Teacher	Northeast Conference on the Teaching of Foreign Languages, NY Hilton Midtown, New York, NY March 3-4, 2023	20-273-200-500-15-270	\$250	Title II
K. Stevenson	School Counselor	36 th Annual ASAP-NJ Conference, Holiday Inn East Windsor, NJ , March 9-10, 2023	20-273-200-500-15-270	\$250	Title II

D. Massey	School Counselor	Pace University Camous Counselor Event, Pleasantville NY, March 31, 2023.	-	\$0	Title II
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33. Motion to accept and approve the following travel reimbursement, payable thru LEA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Mileage</u>	<u>Meals</u>	<u>Tolls/ Parking</u>	<u>Account</u>
M. Weigl	STS 53 rd Annual New Jersey Pupil Transportation Conference and Equipment Show, Hard Rock Hotel, Atlantic City, NJ, March 30 th -31 st , 2023.	\$192.00	\$125.49	\$41.25	\$61.22	11-000-240-580-08-000

34. Motion to accept and approve the January 23, 2023, Special Education Monthly Report as per the attached.

7. Old Business: None

8. New Business

- A. Motion to accept and approve the attached Transportation Contract(s) as the Host District.
- B. Motion to accept and approve the attached Specialty Contract(s) for the 2022/2023 School Year.
- C. Motion to accept and approve the attached Tuition Contract(s) for Sent Students for the 2022/2023 School Year.
- D. Motion to accept and approve the attached Use of Facilities.
- E. Motion to accept and approve the proposal from BRG Corporation for window repairs at Bergenfield High School, Franklin, Lincoln and Washington Elementary Schools at a cost of \$13,310 on Cooperative Bid # Ed Data 11668.
- F. Motion to accept and approve the 2022 Bergen County Utilities Authority (BCUA) Environmental Awareness Challenge Grant in the amount of \$1,000.00.
- G. Motion to accept and approve the proposal from Combustion Service for boiler repairs at Bergenfield High School for a total cost of \$30,200 on Cooperative Bid Ed Data Bid # 10392.

- H. Motion to accept and approve the proposal from Combustion Service for boiler repairs at Roy W. Brown Middle School for a total cost of \$34,850 on Cooperative Bid Ed Data Bid # 10392.
- I. Motion to accept and approve the proposal from Combustion Service Corp for boiler repairs at Washington Elementary School at a total cost of \$7,320 on Cooperative Bid # Ed-Data #10392.
- J. Motion to accept and approve the proposal from Van-Con, Inc. for one (1) 30 passenger school bus at total cost of \$90,248.79 on Cooperative Bid # ESCNJ 22/23-24.
- K. Motion to accept and approve the proposal from Van-Con, Inc. for three (3) 30 passenger school buses at a total cost of \$270,746.37 on Cooperative Bid # ESCNJ 22/23-24.
- L. Motion to accept and approve the proposal from Lincoln Landscaping for the removal of leaves throughout the district at a cost of \$7,622 on Cooperative Bid Ed Data #8546.
- M. Motion to accept and approve Change Order #3 from Premier Building & Construction Management for the Franklin Elementary School Art Room Conversion, the project amount will be decreased by \$13,644.87. The new total contract price is \$349,355.13.
- N. Motion to accept and approve Change Order #4 from Premier Building & Construction Management for the Franklin Elementary School Art Room Conversion, the project amount will be decreased by \$1,000. The new total contract price is \$348,355.13.
- O. Motion to accept and approve the proposal from Combustion Service for boiler repairs at Bergenfield High School for a total cost of \$17,050 on cooperative bid Ed Data Bid # 10392.
- P. Motion to accept and approve the proposal from Mathusek for gym floor replacement at Roy W. Brown Middle School a total cost of \$93,428 on Cooperative Bid# HCESC Commercial Floor Covering & Related Services #208.
- Q. Motion to accept and approve the appropriation of the assigned fund balance designated for insurance recovery expenditures to the 2022 - 2023 budget to line account number 12-000-400-450-10-000 in the amount of \$61,500.
- R. Motion to accept and approve the proposal from Robert H. Hoover & Sons for one (1) 29 Passenger Micro Bird School Bus at total cost of \$108,326.60 on Cooperative Bid # ESCNJ 22/23-24.
- S. Motion to accept and approve the invoice from Rapid Recovery Services for emergency services at Roy W. Brown Middle School in the amount of \$13,954.70.
- T. Motion to accept and approve the invoice from Westchester Environmental for emergency services at Roy W. Brown Middle School in the amount of \$9,923.
- U. Motion to accept and approve the contract with PlayVS for the ESports Program at a cost of \$960.
- V. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

9. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:

- A. The Secretary's Report of Cash Balances as of December 31, 2022 reflecting a balance of \$19,981,838.32 and The Treasurer's Report of Cash Balances as of December 31, 2022 reflecting a balance of \$19,981,838.32.
- B. Final Vouchers for payment in the month of December 2022 in the total amount of \$10,622,800.22.
- C. Partial Vouchers for payment in the month of January 2023 in the total amount of \$
- D. Motion to accept and approve the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of December 31, 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of December 31, 2022, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

11. Adjournment