

CODE OF CONDUCT /DISCIPLINE PROCEDURES

The Bergenfield Board of Education and Roy W. Brown Middle School strive to ensure that the physical and mental health, safety and welfare of pupils will be protected, and an orderly environment conducive to learning, will be maintained.

Point System

In accordance with the policy established by the staff and administration of RWB, a point system exists to ensure that students obey school rules and regulations and respect the authority of the school, its teachers, and administrators.

1. Warning/Teacher Detention –
no points assessed

Teachers may assign individual detentions after school, however, failure to appear will result in an administrative detention.

2. After-School Detention –
2 points assessed per day

Students are expected to report to the designated room by 3 pm, where they sign in and work silently. Dismissal is at 3:45 pm, except in the case of *Tardy to School* (by 8:15 am) detentions when dismissal is at 3:25. Exclusion from detention results in ISS.

3. In-School Suspension –
3 points assessed per day

Students are expected to report to the main office at 8:00 am and will be supervised throughout the day as they complete assignments. Students will be dismissed at 3:45 pm, after serving a detention.

4. Home Suspension –

4 points assessed per day Students are not permitted on school grounds between 7 am and 4 pm during home suspension, nor may they take part in school-sponsored activities.

5. Suspension Alternative Program –
4 points assessed per day

This program (SAP) is run through Bergen County and is located in the PAL Building in Hackensack. It is designed for students who do not respond to traditional consequences.

Monitoring point accumulation

Conduct points can always be viewed via the Parent Portal. Written notification of excessive conduct points is sent home regularly. A meeting can be requested at any time.

Accumulation of 25 points

Upon the accumulation of twenty-five or more conduct points, students forfeit their right to participate in any extra-curricular activity, school trip, event, activity or function and the parent/guardian will be notified. No refund will be given for any trip or activity should the student be excluded for disciplinary reasons.

Point Reduction

In an effort to reinforce positive behavior, a student may reduce his/her discipline point record by one (1) point for every (30) thirty days s/he does not receive a point. Furthermore, if the student completes the scheduled consequence(s) and returns the conduct report signed by a parent/ guardian, a one (1) point reduction will occur. Please note that a student's record cannot be reduced below zero.

Level I Infractions: minor misbehavior which impedes orderly classroom procedures or interferes with orderly operations of the school

1. Classroom disturbance (with teacher or substitute) / exclusion from class
2. Inappropriate language
3. Travel during class time without a pass or permission
4. Inappropriate public displays of affection
5. Late to class/school without a written excuse
6. Failure to follow school rules and/or staff member directives
7. Eating or drinking outside of lunch periods or where prohibited
8. Inappropriate use of electronics
9. Violation of the dress code
10. Gum chewing on school property
11. Horseplay/inappropriate behavior
12. Littering
13. Failure to submit required paperwork on time
14. Bystander/observer of theft or aggressive act

Consequences of a LEVEL I infraction:

- a. Warning/Teacher detention
- b. 1 – 3 days detention

Level II Infractions: misbehavior whose frequency/seriousness disrupts the climate of the school

1. Continued **LEVEL I** misbehaviors
2. Throwing objects /materials
3. Forgery of notes or fraud
4. Cheating in any academic (includes plagiarism) or extra-curricular activity
5. Class, teacher detention, or administrative detention cuts
6. Violation of computer use policy (suspension of computer privileges)
7. Willful disobedience/ insubordination/lying to staff members
8. Excessive horseplay
9. Inappropriate use of aerosol and/or perfumed sprays
10. Solicitation/unauthorized selling or distributing on school grounds
11. Unintentionally causing injury
12. Inciting a riot/fight

Consequences of a LEVEL II infraction:

- a. 2 – 4 days detention
- b. 1 – 3 days In-School Suspension

Level III Infractions: acts directed against persons or property but whose consequences do not seriously endanger the health or safety of others

1. Continued **LEVEL II** misconduct
2. Throwing objects/materials that result in a minor injury
3. Abusive and/or indecent language and/or gestures directed at school employees or students
4. Truancy/unauthorized absence from school
5. Fighting between students and/or aggressive physical act
6. Harassment of any type

7. Intimidation, bullying, extortion or coercion
8. Graffiti of any type
9. Theft/vandalism/unauthorized destruction or possession of property
10. Leaving campus w/o authorization
11. Any threat or perceived threat made against a student, teacher, or other staff member
12. Trespassing on school grounds
13. Violating staff members' or students' privacy
14. Possession/distribution of obscene/violent/inappropriate materials
15. Gambling
16. Smoking/use, possession, distribution, and/or sale of tobacco/nicotine (including any and all electronic cigarettes) or a substance which the individual believes or represents to be tobacco
17. Indecent exposure of self or others
18. Disruption of secure testing site
19. Intentionally causing injury
20. Recording violent/lewd act or any activity on school grounds and/or sharing/posting it

Consequences of a LEVEL III infraction:

- a. 3 – 5 days detention
- b. 2 – 5 days In-School Suspension
- c. 1 – 5 days Home Suspension
- d. 5 days at SAP

Level IV Infractions: acts which pose a direct threat to the safety and security of others at school

1. Continued **LEVEL III** misconduct
2. Possession, use or threatened use of a (perceived) dangerous weapon
3. Any violent or sexual act against a student, teacher, or other staff member
4. Use, possession, distribution, and/or sale of illegal/dangerous drugs, alcohol, or a substance which the individual believes or represents to be such drugs or alcohol
5. Possession and/or use of fireworks or any explosive/flammable device
6. Arson
7. Activation of a false alarm, bomb threat or other disaster alarm
8. Discrimination against an individual or group on the basis of gender, race, religion, culture, creed, sexual orientation, nationality, etc.
9. Commission of any conduct which constitutes a crime

Consequences of a LEVEL IV infraction:

- a. 1 -10 days Home Suspension
- b. 5+ days at SAP
- c. Loss of privileges (extra-curricular events, dances, games, etc.)
- d. Other consequences as determined by Board hearing or law enforcement