



# ROY W. BROWN MIDDLE SCHOOL

## *Where Children Come First*

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### TITLE I School Parental Involvement Plan Roy W. Brown Middle School

**Title I regulations require that each school served under Title I jointly develop with and distribute to parents of participating children, a written involvement policy agreed on by the parents that describes the requirements of SEC. 1118. PARENTAL INVOLVEMENT (c) through (f) as listed below and outlined in the Title I law:**

**C. POLICY INVOLVEMENT-** Each school served under this part shall —

(1) Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved;

- Roy W. Brown Middle School will hold its Title 1 meeting after our Open House on Thursday, September 10, 2020, at 8:00pm via Zoom. Parents whose children meet the criteria for the Title I programming are encouraged to attend.
- Parents who are unable to attend the scheduled Title 1 meeting are encouraged to contact the building principal and/or guidance counselor at any time with ideas, questions, suggestions and input. This can take place as a phone conference, email, personal meetings, or any other appropriate option.

(2) Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy;

- Parent input regarding Title I program and services will be solicited during the Title I parent meeting.
- Parents of children who participate in the program are encouraged to contact the building principal and/or guidance counselor with any questions, concerns or suggestions they have regarding the Title I program and services at any time.

(3) Provide parents of participating children —

(A) timely information about programs under this part;

(B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and

(C) if requested by parents, opportunities for meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible;

- Information about Title I programs will be discussed at the Title 1 meeting on September 10
- Program and service overviews in relation to school test scores will be presented at the monthly PA meetings
- Questions regarding new programs, suggestions and other information can be discussed when requested by parents.

(4) If the schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

- Parent input for the plan is shared at the Title I meeting and is relayed and taken into consideration in crafting the new plan.
- Parents submit written refusal to participate in Title I programming

**D. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT-** As a component of the school-level parental involvement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- The parent compact will be made available on the district and school website

**E. BUILDING CAPACITY FOR INVOLVEMENT-** To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part —

- (1) Shall provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;
  - Formal presentation of school test results at our PA meeting
  - Annual district testing report at October Board of Education meeting, made available on the district website the following day
- (2) Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.
  - Parents are provided with information on the Infinite Campus Parent Portal, Homeworkknow.com and Google Classroom to utilize with their children to help achievement
- (3) Shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school

- Staff members are required to complete comprehensive grade reports, including progress reports, to accurately present student growth in a formal manner.
  - Parents will receive quarterly progress reports and report cards, and are encouraged to check student progress via the Infinite Campus Parent Portal
  - Teachers must reach out to parents of students who are struggling, via phone or email, to discuss or arrange, when needed, a parent conference; teachers shall respond to parent calls and emails in a timely fashion.
- (4) Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children;
- Attendance at Title I parent meetings
  - Attendance at school PA meetings
- (5) Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand;
- Information pertaining to Title 1 programs is posted on the school website
  - Letters are mailed home related to program opportunities available to students
  - Email blasts sent to parents of students when appropriate
  - Announcements of meetings posted daily as a Homeworkknow.com backpack notice
- (6) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;
- (7) May provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;
- (8) May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- (9) May train parents to enhance the involvement of other parents;
- (10) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;
- (11) May adopt and implement model approaches to improving parental involvement;

(12) May establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section;

(13) May develop appropriate roles for community-based organizations and businesses in parent involvement activities; and

(14) Shall provide such other reasonable support for parental involvement activities under this section as parents may request.

- Provide translation services for meetings and parent conferences when necessary
- Provide parents with resources and program information related to English Language Acquisition
- Develop a mechanism for parent input for those who are unable to attend meetings

**F. ACCESSIBILITY**– In carrying out the parental involvement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand.

- All information is made accessible to parents, regardless of ELL or Special Education enrollment. Information is made available to ELLs through the website translation, Spanish versions letters mailed home, and with the help of translators at meetings and conferences.