

“Standards. Vision. Preparation. Success!”

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BERGENFIELD PUBLIC SCHOOL DISTRICT



**Restart and Recovery
Plan
Fall 2020**



Why do we need a plan?

Governor Murphy announced on June 26, 2020 that all schools will reopen for modified in-person instruction for the 2020-2021 school year.



Plan Timeline

- District Restart Committee Meetings July and August
- Pandemic Response Team Meetings July and August
- Board Retreat July 16th
- Governor Murphy announces student remote learning option July 27th
- District communicates hybrid schedules to community July 31st
- Governor Murphy announces a new safety certification and remote learning option for districts August 12th



District Restart Committee



| POSITION | LOCATION | NAME |
|----------------------------------|------------|-----------------------|
| Superintendent | District | Dr. Christopher Tully |
| Assistant Superintendent | District | Darlene Markman |
| Interim BA | District | Jim Olobardi |
| Director of Personnel | District | Dr. Frank Auriemma |
| Board President | Board | Dr. Joseph Amara |
| Board Trustee | Board | Debbie Podwin |
| BEA | District | Julia Guttilla |
| Teacher | District | Lucia Budhai |
| Principal | BHS | Jim Fasano |
| Principal | RWB | Shane Biggins |
| Principal | Franklin | Everett Thompson |
| Principal | Jefferson | Craig Vogt |
| Principal | Hoover | Bill Fleming |
| Principal | Lincoln | James Mitchel |
| Principal | Washington | Tom Lawrence |
| Director Alt HS | Alt HS | Dr. Ligia Alberto |
| Director of B&G | District | Joe Scaglione |
| Director of Security | District | Carl Mittelhammer |
| Supervisor of Guidance | District | Jacque Gagliardo |
| Director of Special Education | District | Dr. Lorry Booth |
| Nurse | BHS | Loretta Borrows |
| Nurse | Jefferson | Maria Beaton |
| Nurse | Hoover | Mary Murphy |
| Transportation Manager | District | Melissa Wieg |
| Teacher | BHS | Phil Moliere |
| Teacher | RWB | Jenny Puthuvamkunnath |
| Teacher | Franklin | Ellen Porter |
| Teacher | Jefferson | Danielle Karabin |
| Teacher | Hoover | Brenda Roth |
| Teacher | Lincoln | Christine Hall |
| Teacher | Washington | Jill Martinelli |
| Teacher | Alt HS | Michael Papapetrou |
| Parent Association Elementary | Franklin | Shelia Marin |
| Parent Association Elementary | Hoover | Shannon Arrieta |
| Parent Association Elementary | Jefferson | Kim Mehnert |
| Parent Association Elementary | Lincoln | Asia Austin |
| Parent Association Elementary | Washington | Claudia Narvaez |
| Parent Association Middle School | RWB | Danie Huie-Pasigan |
| Parent Association High School | BHS | Linda Duro |
| Middle School Student | RWB | Eva Olivero |
| High School Student | BHS | George Ferguson |
| Bergenfield Public Library | Librarian | Allison Moonitz |



Pandemic Response Team BHS

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| Name | Position |
|--------------------------|----------------------------------|
| | |
| | |
| Jim Fasano | Principal |
| Rob Ragasa | Assistant Principal |
| Tara Schneider | Supervisor of Humanities |
| Steve Neff | Supervisor of Art & Science |
| Darlene Markman | Assistant Superintendent of Curr |
| Darren Massey | BHS Dean of Students |
| Loretta Borrows | BHS Nurse |
| Dino Kochell | BHS Head Custodian |
| Kathy Goelz | BHS Child Study Team |
| Jen Brunet | BHS Teacher |
| George Alvarez | BHS Teacher |
| Howie Conklin | BHS Teacher |
| Liz Campbell | BHS Teacher |
| Brian Timmons | BHS Teacher/Music Coordinator |
| George Ferguson | BHS Student |
| Erlinda Duro | BHS Parent |
| Allison Berrios - Murray | BHS Parent |



Pandemic Response Team RWB

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| Name | Position |
|---------------------|--|
| Shane Biggins | Principal |
| Dominick Rotante | Assistant Principal |
| Darlene Markman | Assistant Superintendent |
| Carmen Archetto | Mathematics Supervisor |
| William Oakley | Dean of Students/Athletic Coach/Safety Team Member |
| Betty Madariaga | Child Study Team/School Psychologist |
| AnnMarie Murphy | School Nurse |
| Gerard Long | Head Custodian |
| Liliana Joyce | Security Team Member/Parent |
| Matthew Baumuller | PE/Health Teacher |
| Debbie Calle | World Language Teacher |
| Matthew Swason | Language Arts Teacher |
| Ryan Martin | Paraprofessional |
| Eva Olivero | RWB Student |
| Eric Acosta | RWB Parent |
| Andre and Rodriguez | RWB Parent |
| Madelyn Rodriguez | RWB Parent |
| Manuel Olivero | RWB Parent |



Pandemic Response Team Franklin



| Name | Position |
|----------------------|---------------------------|
| Everett Thompson | Principal |
| Catherine Cordes | CST |
| Joann Ruiz-Vazquez | Counselor |
| Debbie Plage | Nurse |
| Kiara Castillo | Special Education Teacher |
| Christine LaMotta | Kindergarten Teacher |
| Kim McGoldrick | 2nd Grade Teacher |
| Kevin Corcoran | 4th Grade Teacher |
| Kathy Villone | 4th Grade Teacher |
| Mike Whitney | Custodian |
| Mrs. Lisa Guerrero | Kindergarten Parent |
| Mr. Cedric Wallerson | 3rd Grade Parent |
| Mrs. Kaarin Varon | 5th Grade Parent |



Pandemic Response Team Hoover

| Name | Position |
|--------------------|-----------------------|
| William Fleming | Principal |
| Mary Murphy | Nurse |
| Rodger Davis | Head Custodian |
| JoAnn Ruiz-Vazquez | Counselor |
| Dana Weeks | School Psychologist |
| Shannon Arrieta | Parent |
| Amanda Castaldo | Parent |
| Toby Reyes | Parent |
| Karen Baez | Parent |
| Nancy Ruffin | Parent |
| Gardan Speights | Parent |
| Laure Wisse | Supervisor BCSS |
| Lauren Rygiel | Speech Therapist BCSS |
| Sangita Oellermann | Physical Therapist |
| Christina Bezdjian | Teacher |
| Andrew Lavery | Teacher |
| Brenda Roth | Teacher |
| Mercedes Perez | Teacher |
| Nancy Bolt | Teacher |
| Charlene Anolik | Teacher |
| Elena Bonifazio | Teacher |
| Elizabeth Cleary | Teacher |



Pandemic Response Team Jefferson

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| Name | Position |
|--------------------|---------------|
| Craig Vogt | Principal |
| Tracy Jerue | K - Teacher |
| Lauren Conti | 1 - Teacher |
| Michele Neats | 1 - Teacher |
| MaryCate Corso | 4 - Teacher |
| Danielle Karabin | 5 - Teacher |
| Janet Biggins | BSI - Teacher |
| Elizabeth Shoulman | LDTC |
| Sean Dunn | PE Teacher |
| Maria Beaton | Nurse |
| Kim Smith | Parent |
| Lisette Aportella | Parent |



Pandemic Response Team Lincoln

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| Name | Position |
|---------------------|---------------------|
| James Mitchel | Principal |
| Sangita Ollermann | Physical Therapist |
| Brooke Salamone | Teacher |
| Donna Jones Schmidt | LDTC |
| Debra Melnick | School Psychologist |
| John Mahoney | Counselor |
| Michelle Johnson | Nurse |
| Michelle Mandalakis | Teacher |
| Christine Hall | Teacher |
| Susan McGuire | Teacher |
| Laura Haines | Teacher |
| Eileen Peterson | Teacher |
| Liva Nicole | Teacher |
| Kristy Izzo | Teacher |
| Shannon Donegan | Parent |
| Veronica Sherman | Parent |



Pandemic Response Team Washington



| Name | Position |
|--------------------|--------------------|
| Tom Lawrence | Principal |
| Drew Jackson | Custodian |
| Monica Bevacqua | Secretary |
| Jill Martinelli | Teacher |
| Andrew Lavery | Teacher (Music) |
| Kataryzyna Budiman | Paraprofessional |
| Laurie Shaw | Parent |
| Stephanie Rossi | Guidance Counselor |
| Tina Pflieger | Teacher |
| Jessenia Paoli | Parent |
| Diane Petro | Teacher |
| Melissa Racelis | Parent |
| Kathy McGarril | Nurse |
| Lauren Ross | Parent |



Pandemic Response Team District K5

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| School | Name | position |
|-----------------|---------------------|----------------------|
| Franklin | Nicki McGrane | Teacher |
| Franklin | Jennifer Martinez | Parent |
| Franklin | Erik Olson | Teacher |
| Franklin/Hoover | JoAnn Ruiz-Vazquez | Counselor |
| Franklin | Everett Thompson | Principal |
| Washington | Diane Petro | Teacher |
| Washington | Michael Yim | Teacher |
| Washington | Tom Lawrence | Principal |
| Washington | Claudia Narvaez | Parent |
| Jefferson | Tracy Jerue | Teacher |
| Jefferson | MaryCate Corso | Teacher |
| Jefferson | Lissette Aportela | Parent |
| Jefferson | Maria Beaton | Nurse |
| Jefferson | Craig Vogt | Principal |
| Hoover | Christina Bezdjian | Teacher |
| Hoover | Mercedes Perez | Teacher |
| Hoover | Toby Reyes | Parent |
| Hoover | Mary Murphy | Nurse |
| Hoover | Bill Fleming | Principal |
| Lincoln | James Mitchel | Principal |
| Lincoln | Donna Jones Schmidt | CST |
| Lincoln | Christine Hall | Teacher |
| District | Darlene Markman | Asst. Superintendent |
| District | Dr. Lorry Booth | Special Services |
| District | Zoe Lloyd | Supervisor ESL |



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An overview of our plan...



Critical Area of Operation #1 - General Health and Safety Guidelines

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- Promote healthy behaviors to reduce spread of COVID-19
 - Stay home when sick
 - Reinforce hand hygiene and respiratory etiquette
 - Routinely wash hands for 20 seconds
 - Everyone will wear face coverings in the building as per Governor Murphy's mandate
 - Place social distancing signage in hallways and stairs, making them one-directional where sensible and applicable
 - Health office will establish communication with local and state authorities including Borough Health Department to determine current mitigation levels and related issues
 - Reinforce to parents to communicate any updated medical history
- Protocol for High Risk Staff Members
 - Employees should contact the Personnel Office/504 Officer and complete an application for a reasonable accommodation.
- Protocol for High Risk Students
 - Parents should discuss best option with their physician, school nurse, and the building principal.
 - Parents may contact their building principal and submit a request form for our remote learning option.



Critical Area of Operation #2 - Classrooms, Testing, and Therapy Rooms

- **Social Distancing in Instructional and Non-Instructional Rooms**
 - The district will setup rooms to allow for 6 foot social distancing.
 - The district will provide shields and additional PPE in rooms where social distancing is not possible.
 - All students and staff will be reminded frequently about the importance of social distancing when traveling through common areas.
- **Procedures for Hand Sanitizing/Washing**
 - Each school will encourage frequent hand washing with soap and water.
 - Classrooms will have hand sanitizer available to be used when needed.
 - Hallways will have wall mounted hand sanitizer dispensers to be used when needed throughout the school buildings.



Critical Area of Operation #3 – Transportation

- **Student Transportation**
 - Each occupant will receive a temperature screening
 - Face masks and face coverings are required of all students and staff (Governor Murphy's mandate)
 - Hand sanitizer on each bus
 - Seats and high touch surfaces will be cleaned after each bus run
 - Buses will receive enhanced cleaning daily
- **Social Distancing on School Buses**
 - Reduced capacity on every bus
 - Assigned seating



Critical Area of Operation #4 - Student Flow, Entry, Exit, and Common Areas B

- Location of Student and Staff Screening
 - Staff will be screened daily via an App
 - Students will be screened daily via parent submitted responses on the district App.
 - Students, Staff, and Visitors will receive a temperature check before entering the building.
 - Each school will communicate specific screening locations before September 8, 2020.
- Social Distancing in Entrances, Exits, and Common Areas
 - Social distancing markers will painted on the sidewalks and blacktops leading to the entrances of our schools.
 - Social distancing signage will be posted at all official exits to promote social distancing during dismissal.
 - Floor stickers and wall signs will be placed throughout the hallways, stairwells, and common areas promoting social distancing.



Critical Area of Operation #5 - Screening, PPE, and Response to Students and Staff Presenting Symptoms

- Screening Procedures for Students and Staff
 - Staff will be screened daily via an App
 - Students will be screened daily via parent submitted responses on the district App.
 - Students, Staff, and Visitors will receive a temperature check before entering the building.
 - Each school will communicate specific screening locations before September 8, 2020.
- Protocols for Symptomatic Students and Staff
 - Symptomatic Students
 - Symptomatic students will be isolated immediately.
 - Parents will be called to pick up their child immediately.
 - Parents will be asked follow-up with their physician and communicate with the school nurse about a plan to return to school.
 - School nurse will consult the Bergenfield Health Department and follow all protocols recommended.
 - Symptomatic Staff
 - Symptomatic staff will be isolated immediately and sent home.
 - Staff will be asked follow-up with their physician and communicate with the school nurse about a plan to return to school.
 - School nurse will consult the Bergenfield Health Department and follow all protocols recommended.



Critical Area of Operation #5 - Screening, PPE, and Response to Students and Staff Presenting Symptoms

- **Protocols for Face Coverings**
 - Face coverings will be required for all students, staff, and visitors as per Governor Murphy's mandate.
 - Unless it will inhibit the individual's health.
 - Parents shall consult with school nurse regarding health issues.
 - Staff shall consult with the Personnel Office regarding health issues.
 - Physical education classes and athletic events will follow the face covering recommendations of the NJSIAA.
- **Replacement 3-ply masks will be available for students and staff who lose or forget their face covering**
- **Staff members will be supplied with (5) washable face coverings and (1) reusable face shield.**
- **Additional PPE will be available for staff who are not able to keep a 6ft distance due to the nature of their program.**



Critical Area of Operation #5 - Screening, PPE, and Response to Students and Staff Presenting Symptoms

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COVID-19 Symptoms

Parents should not send students to school when sick. School staff should have plans to isolate students with overt symptoms of any infectious disease that develop during the school day. For school settings, CDC recommends that students and staff with the following symptoms be promptly isolated from others and excluded from school:

- At least two of the following symptoms: fever (measure or subjective), chills, rigors (shivers), myalgia (muscle aches), headache, sore throat, nausea or vomiting, diarrhea, fatigue, congestion or runny nose; OR
- At least one of the following symptoms: cough, shortness of breath, difficulty breathing, new olfactory disorder, new taste disorder.



Critical Area of Operation #5 - Screening, PPE, and Response to Students and Staff Presenting Symptoms

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When Illness Occurs Within the School Setting

Individuals should be sent home and referred to a healthcare provider for evaluation on whether testing is needed. Testing for COVID-19 is recommended for persons with COVID-19 symptoms.

- If COVID-19 risk is low (or COVID-19 Regional Risk Matrix, green), ill individuals without potential exposure to COVID-19 should follow the NJDOH School Exclusion List. No public health notification is needed UNLESS there is an unusual increase in the number of persons who are ill (over normal levels), which might indicate an outbreak.
- If ill students have potential COVID-19 exposure OR if COVID-19 risk is moderate or high (COVID-19 Regional Risk Matrix, yellow or orange), they should be excluded according to the COVID-19 Exclusion Criteria.



Critical Area of Operation #5 - Screening, PPE, and Response to Students and Staff Presenting Symptoms

When Illness Occurs Within the School Setting

Schools should notify LHDs when students or staff are ill and have potential COVID-19 exposure, are ill when COVID-19 risk level is high (orange), or when they see an increase in the number of persons with compatible symptoms. Schools should be prepared to provide the following information when consulting with the LHD:

- Contact information for the ill persons;
- The date the ill person developed symptoms, tested positive for COVID-19 (if known), and was last in the building;
- Types of interactions (close contacts, length of contact) the person may have had with other persons in the building or in other locations;
- Names, addresses, and telephone numbers for ill person's close contacts in the school;
- Any other information to assist with the determination of next steps.

Immediately close off areas used by the person who is sick, open outside doors and windows to increase air circulation in the area and wait 24 hours before you clean or disinfect. Clean and disinfect all areas used by the person who is sick as outlined in cleaning and disinfection section, including isolation area. Once area has been appropriately disinfected, it can be opened for use.

- If the number of ill students exceeds the number of isolation areas and the areas cannot be closed for 24 hours, clean and disinfect between ill persons.
- Notify the school community as per school protocol.



Critical Area of Operation #5 - Screening, PPE, and Response to Students and Staff Presenting Symptoms

When Someone Tests Positive for COVID-19

Schools should ensure that parents and staff notify school authorities if they test positive for COVID-19.

Schools should notify the LHD and provide the following information, where available:

- **Contact information for the person(s) who tested positive for COVID-19;**
- **The date the COVID-19 positive person developed symptoms (if applicable), tested positive for COVID-19 (if known), and was last in the building;**
- **Types of interactions (close contacts, length of contact) the person may have had with other persons in the building or in other locations;**
- **Names, addresses, and telephone numbers for ill person's close contacts in the school;**
- **Any other information to assist with the determination of next steps. As long as routine cleaning and disinfecting have been done regularly (at least daily), additional cleaning measures are not necessary unless the COVID-19 positive person is in school on the day school officials are notified of the positive test;**
- **Notify the school community as per school protocol**



Critical Area of Operation #5 - Screening, PPE, and Response to Students and Staff Presenting Symptoms

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Closure

Closure is a local decision that should be made by school administrators in consultation with local public health.

Testing

Universal SARS-CoV-2 testing of all students and staff in school settings has not been systematically studied. It is not known if testing in school settings provides any additional reduction in person-to-person transmission of the virus beyond what would be expected with implementation of other preventive measures (e.g., social distancing, wearing cloth face coverings, hand washing, enhanced cleaning and disinfecting). Therefore, CDC does not recommend universal testing of all asymptomatic students and staff, and NJDOH concurs with this recommendation.



Critical Area of Operation #5 - Screening, PPE, and Response to Students and Staff Presenting Symptoms

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Outbreaks

While schools must report single cases to their local health department, LHDs should work with schools to determine if there is an outbreak. An outbreak in school settings is defined as two or more laboratory-confirmed COVID-19 cases among students or staff with onsets within a 14-day period, who are epidemiologically linked, do not share a household, and were not identified as close contacts of each other in another setting during standard case investigation or contact tracing.



Critical Area of Operation #6 - Contact Tracing

- **Students will be grouped in cohorts for contact tracing best practices.**
- **BPS works with Bergenfield Health Department on each case.**
- **BPS supplies needed contact information for Bergenfield Health Department for contact tracing.**
- **BPS communicates any information based on recommendation by Bergenfield Health Department while respecting all privacy laws.**



Critical Area of Operation #6 - Contact Tracing

In conjunction with the LHD, school staff should help identify close contacts of positive COVID-19 cases in the school.

- As with any other communicable disease outbreak, schools will assist in identifying the close contacts within the school and communicating this information back to the LHD.
- With guidance from the LHD, schools will be responsible for notifying parents and staff of the close contact exposure and exclusion requirements while maintaining confidentiality.
- The LHD contact tracing team will notify and interview the close contacts identified by the school and reinforce the exclusion requirements.

A contact tracing team from the local health department or the NJDOH calls anyone who has tested positive for COVID-19 or is identified as a close contact of a case. They ask the person who tested positive for COVID-19 questions about their activities within a certain timeframe to help identify where they may have been exposed, and anyone else they may have had close contact with while infectious. Those contacts might include family members, caregivers, co-workers or healthcare providers. Close contacts of a known COVID-19 case are asked about symptoms, referred to resources for testing, and given recommendations to isolate at home (if symptomatic) or if asymptomatic, to stay home and monitor their health for 14 days from the last exposure/close contact.



Critical Area of Operation #7 - Facilities Cleaning Practices

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- **Schools should follow standard procedures for routine cleaning and disinfecting with an EPA-registered product for use against SARS-CoV-2. This means at least daily sanitizing surfaces and objects that are touched often, such as desks, countertops, doorknobs, computer keyboards, hands-on learning items, faucet handles, phones and toys. Increasing the frequency of cleaning when there is an increase in respiratory or other seasonal illnesses is always a recommended prevention and control measure.**
- **Bathrooms deep cleaned by custodians on a daily schedule.**
- **Classrooms will be deep cleaned by custodians on a daily schedule.**



Critical Area of Operation #7 - Facilities Cleaning Practices

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Notification of a confirmed case of COVID-19:

- As long as routine cleaning and disinfecting have been done regularly (at least daily), additional cleaning measures are not necessary unless the COVID-19 positive person is in school on the day school officials are notified of the positive test. Depending on when the person with COVID-19 was last on site, it may be difficult to know what areas they were in and what objects or surfaces they may have touched after they became sick.
- If routine cleaning and disinfection have not been performed at least daily, or if the COVID-19 positive person is in school the day school officials are notified, close off areas used by the person who tested positive for COVID-19 (e.g. offices, bathrooms, classrooms, and common areas), open outside doors and windows to increase air circulation in the area and wait 24 hours after the COVID-19 positive person was last in school before cleaning and disinfection. If it has been more than 7 days since the person who tested positive for COVID-19 was at school, additional cleaning and disinfection is not necessary.
- Cleaning staff should clean and disinfect all areas used by the ill person such as offices, classrooms, bathrooms, common areas, and shared electronic equipment (like tablets, touch screens, keyboards, remote controls), focusing especially on frequently touched surfaces.
- Once area has been appropriately disinfected, it can be opened for use.



Critical Area of Operation #7 - Facilities Cleaning Practices

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An individual becomes ill with COVID symptoms and meets COVID-19 exclusion criteria while in school (refer to COVID-19 Regional Risk Matrix):

- Immediately close off areas used by the person who is sick with COVID-19 symptoms (e.g. offices, bathrooms, classrooms, and common areas), open outside doors and windows to increase air circulation in the area and wait 24 hours before cleaning and disinfection.
- Cleaning staff should clean and disinfect all areas used by the ill person such as offices, classrooms, bathrooms, common areas, and shared electronic equipment (like tablets, touch screens, keyboards, remote controls), focusing especially on frequently touched surfaces.
 - Once area has been appropriately disinfected, it can be opened for use.



Critical Area of Operation #8 – Meals

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- **All breakfast, lunch, and snacks will be served grab and go style.**
- **Kitchen and food prep areas will have all high touch areas cleaned several times per day.**
- **Deep cleaning as per schedule.**



Critical Area of Operation #9 – Recess/Physical Education

Elementary Recess/Physical Education

- *Addresses social distancing, indoor/outdoor space, equipment and cleaning, locker rooms etc.*
- *Two cohorts at a time will have PE for a 30-minute period.*
- *PE will be held outside; multipurpose room will be used for inclement weather days*
- *Cohorts will be kept separate during the PE activity taking place.*
- *Recess will be offered to some extent.*
- *Students will be informed to wear appropriate footwear and clothing with the knowledge that they will have a PE session every time they are in the building.*



Critical Area of Operation #9 – Recess/Physical Education

Middle School Physical Education

- *Addresses social distancing, indoor/outdoor space, equipment and cleaning, locker rooms etc.*

- There will be no lunch/renaissance recess as we collapse periods 5 & 6 during the shortened day schedule

- Eliminate the locker room for changing. Instead, encourage students to come to school wearing comfortable clothing appropriate for activity.

- Eliminate direct contact with equipment. Focus the PE curriculum around lifelong wellness and fitness activities.

- Use cones, flags or other markers to create boundaries and spacing between students during PE.

- Students will not be required to wear masks during aerobic/anaerobic activity outside as social distancing guidelines will be followed. Masks will be required once the activity has ceased.

- Wash/sanitize hands immediately after physical activity.

- Grid the upper and lower gym with floor tape so that students can each be in a socially distanced place on the gym floor.

- When outside use the football yard marker lines to space students out to maintain social distancing requirements.

- When leaving the gym to go outside have students leave one at a time in order to keep 6 feet apart. The same can be said for when students go back into the school and when they leave the gym at the end of the period.

- Conduct class outside as much as possible.

- Use the bleachers as a place for students to put down their backpacks since the locker room will not be used.



Critical Area of Operation #9 – Recess/Physical Education

High School Physical Education

- *Addresses social distancing, indoor/outdoor space, equipment and cleaning, locker rooms etc.*
- *Possibly assign teachers to work with specific cohort groups*
- *No locker room use - students will be advised to wear loose clothing for PE class*
- *No handheld equipment will be used*



Critical Area of Operation #10 - Field Trips, Extra-Curricular Activities, and Use of Facilities Outside of School Hours

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- **Field Trips will be virtual**
- **Extra-Curricular Activities will be reviewed for possible implementation during September 2020.**
- **Use of Facilities Outside of School Hours will be placed on hold for indoor requests. Indoor requests will be reviewed in September 2020 to see if any possible indoor use can be approved in the future.**
- **Use of Facilities Outside of School Hours for outdoor use will be reviewed on a case by case basis by the Board. Any organizations requesting use of any indoor or outdoor facility must follow all of the Board's COVID-19 safety protocols to be considered for potential approval.**



Academic, Social, and Behavioral Supports

Social Emotional Learning (SEL) and School Climate and Culture

- Social Emotional Learning activities will be integrated into the school day.
- District will survey students, staff, and parents to stay current on the SEL and School Climate and Culture needs of our learning community.

Multi-Tiered Systems of Supports (MTSS)

- District will use multiple data points to access the needed supports for our students.
- I&RS teams will continue to meet and provide plans to meet the needs of our students.

Wraparound Supports

- District counseling staff will interact with students, parents, and staff to develop needed programs and resources to provide the needed supports
- District will utilize relationship with Care Plus for additional supports.



Academic, Social, and Behavioral Supports

Food Services

- District will continue to offer grab and go style meals for students.

Childcare

- District is in the process of working with the Bergenfield SACC Program regarding the potential for providing extended childcare services during the 20-21 school year.
- Bergenfield Public Schools has also been in contact with the YWCA Northern New Jersey about the possibilities of providing services.

Technology

- The district has surveyed students to ascertain their technology needs. The district will survey each student who has enrolled after that original survey to ascertain their technology needs also.
- District will provide technology equipment and access to those who are in need as a result of the survey.
- Building principals will be in contact soon regarding Chromebook distribution.



The Phased In Approach

Phase 1

September 1st – November 4th

Recommendations

- Reduced Capacity
- 5 Cohorts
- Half Day Sessions to avoid indoor lunch

Phase 2

TBD

Recommendations

- Reassess schedule to make necessary adjustments.
- Reduced Capacity
- Increase In-Person Instruction if possible
- Allow parents who selected only virtual for Phase 1 to “Opt-in” for in-person

Phase 3

TBD

Recommendations

- If possible, increase Capacity
- Reassess schedule to make necessary adjustments.
- Increase In-Person Instruction if possible
- Allow parents who selected only virtual for Phase 2 to “Opt-in” for in-person



Scheduling of Students

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Elementary Schedule

- *Students will be broken into cohorts. All students living in a single household will be scheduled for the same day of in-person instruction.*
- *Students will physically attend school one day a week for a 4-hour session and be provided with synchronous and asynchronous remote instruction in the afternoon and the remaining four days of the week. Families will be provided with a consistent schedule that outlines the time and duration of live lessons as well as times when the teacher is available for consult.*
- *All elementary students will have time each day that allows the students in school to interact virtually with their peers who are home. This may be during morning meeting or snack time and will be consistent for each classroom.*
- *Students will receive a Physical Education period when they are in school. Additional Health and Physical Education lessons, as well as Art, Music and World Language will be delivered virtually through a blend of live and recorded lessons. Materials for these classes will be sent home with the students when they are in the building for in-person instruction.*
- *Students with IEPs will receive services based on their IEP via a hybrid model. This will be differentiated based on related services and student needs.*
- *Students who receive ESL services will receive services in both the hybrid and full-remote models.*
- *All elementary classroom teachers will have a consistent time set aside every afternoon to interact with students who are participating in distance learning that day so that they can answer student questions, reteach key concepts, etc.*



Elementary Schedule Cohorts

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|-----------|--|--|--|--|--|
| In-Person | Cohort 1 | Cohort 2 | No In-person instruction | Cohort 3 | Cohort 4 |
| Virtual | Cohort 2 Cohort 3 Cohort 4 Cohort 5 | Cohort 1 Cohort 3 Cohort 4 Cohort 5 | Cohort 1 Cohort 2 Cohort 3 Cohort 4 Cohort 5 | Cohort 1 Cohort 2 Cohort 4 Cohort 5 | Cohort 1 Cohort 2 Cohort 3 Cohort 5 |

Cohort 5 consists of students who participate in virtual instruction only



Elementary Schedule: In-Person Sample Schedule

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| Period | Time |
|--|-------------|
| Arrival and Screening | 8:20-8:30 |
| Homeroom and Morning Meeting | 8:30-9:00 |
| Literacy Block | 9:00-10:10 |
| Physical Education | 10:15-10:45 |
| Snack | 10:45–11:00 |
| Math Block | 11:00–12:00 |
| Science/Social Studies/Health | 12:00-12:30 |
| Staggered Dismissal | 12:30-12:40 |
| Lunch | 12:45-1:30 |
| Asynchronous Art | 1:30-2:10 |
| Classroom Teacher Reteach and Q/A – Synchronous Zoom | 2:10-3:10 |



Elementary Schedule: Virtual Sample Schedule

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| Period | Time |
|--|---------------|
| Log In for Daily Attendance | 8:30 - 8:35 |
| Morning Meeting – Synchronous Zoom | 8:35-9:00 |
| Literacy Phonics – Synchronous Zoom | 9:00-9:25 |
| View Recorded ELA lessons and Complete Work | 9:30 – 10:45 |
| Snack/Mindfulness Break | 10:45 – 11:00 |
| View Recorded Math Lessons and Complete Work | 11:00 – 12:00 |
| Art/Music/World Language – Synchronous Zoom | 12:00-12:30 |
| Lunch | 12:30-1:15 |
| Social Studies/Science/Health | 1:15 – 2:10 |
| P.E. - Assigned Activities | 2:10 - 2:40 |
| Classroom Teacher Reteach and Q/A – Synchronous Zoom | 2:40 – 3:10 |



Middle School Schedule

- Students will be separated into five cohorts; the all-virtual cohort will participate daily in synchronous learning and attend the scheduled classes virtually. The remaining 4 hybrid cohorts to be assigned to a specific day of the week in which they will come to school for in-person instruction. On the remaining four days, the hybrid cohorts will participate in synchronous learning and attend their scheduled classes virtually.
- A 7-period day will be utilized, with 36-minute instructional periods, starting at 7:55am and ending at 12:25pm (see attached schedule).
- Video conferencing software will be utilized in all classes to ensure students will be able to participate virtually, in real time.
- Attendance will be taken each period of every instructional day, regardless of whether students are participating in-person or remotely.
- Students with special needs who are enrolled in self-contained classrooms may be able to attend in-person instruction more often and will be assigned to specific days on an individual basis.
- All teachers will be available for office hours from 1:15pm-3:00pm on each instructional day to provide additional assistance to students.



Middle School Cohorts

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|-----------|--|--|------------------------|--|--|
| In-Person | Cohort 1 | Cohort 2 | | Cohort 3 | Cohort 4 |
| Virtual | Cohort 2 Cohort 3 Cohort 4 Cohort 5 | Cohort 1 Cohort 3 Cohort 4 Cohort 5 | All Cohorts Virtual | Cohort 1 Cohort 2 Cohort 4 Cohort 5 | Cohort 1 Cohort 2 Cohort 3 Cohort 5 |



Middle School Schedule

| Period | Time |
|--------------|-------------|
| Period 1 | 7:55-8:31 |
| Period 2 | 8:34-9:10 |
| Period 3 | 9:13-9:49 |
| Period 4 | 9:52-10:28 |
| Period 5/6 | 10:31-11:07 |
| Period 7 | 11:10-11:46 |
| Period 8 | 11:49-12:25 |
| LUNCH | 12:30-1:15 |
| Office Hours | 1:15-3:00 |



High School Schedule

- *A 5-session day will be utilized starting at 8:00am and ending at 12:26pm.*
- *Students will attend in-person instruction one day of every five instructional days and attend their classes in real time virtually on all other days. Students will be divided alphabetically to create four separate cohorts*
- *Video conferencing software will be utilized in all classes, ensuring all students will be able to participate in the instruction virtually, in real time.*
- *Attendance will be taken each period of every instructional day, regardless of whether students are participating in-person or virtually.*
- *Lunch (12:30-1:30) will be grab and go at the end of the five session day*
- *All teachers will be available for in-person and virtual office hours from 1:20pm-3:00pm on each instructional day to provide additional assistance to students. Students from any cohort can attend office hours by arranging an appointment with teachers for in-person contact.*



High School Cohorts

| | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 |
|-----------|--|--|--|--|--|
| In-Person | Cohort 1 | Cohort 2 | Cohort 3 | Cohort 4 | Cohort 5 |
| Virtual | Cohort 2 Cohort 3 Cohort 4 Cohort 5 | Cohort 1 Cohort 3 Cohort 4 Cohort 5 | Cohort 1 Cohort 2 Cohort 4 Cohort 5 | Cohort 1 Cohort 2 Cohort 3 Cohort 5 | Cohort 1 Cohort 2 Cohort 3 Cohort 4 |



High School Schedule

| Session | Time |
|--------------|-------------|
| 1 | 8:00-8:50 |
| 2 | 8:54-9:44 |
| 3 | 9:48-10:38 |
| 4 | 10:42-11:32 |
| 5 | 11:36-12:26 |
| Lunch | 12:26-1:20 |
| Office Hours | 1:20-3:00 |



Special Education Schedules

| TRI-VALLEY Hoover, Lincoln, RWB, BHS | | | | | |
|--------------------------------------|---------------|---------------|---------------|---------------|---------------|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| 9am - 1pm | CH1 In-Person | CH1 Virtual | CH1 Virtual | CH1 In-Person | CH1 Virtual |
| | CH2 Virtual | CH2 In-Person | CH2 Virtual | CH2 Virtual | CH2 In-Person |
| | | | | | |
| Tri Valley Preschool | | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| AM 9:00am - 11:30am | In-person | In-person | In-person | In-person | In-person |
| PM 12:30pm - 3pm | In-person | In-person | In-person | In-person | In-person |
| All Virtual Option | Virtual | Virtual | Virtual | Virtual | Virtual |
| | | | | | |
| LLD @ Lincoln | | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| 8:30am - 12:30pm | CH1 In-Person | CH1 Virtual | CH1 Virtual | CH1 In-Person | CH1 Virtual |
| | CH2 Virtual | CH2 In-Person | CH2 Virtual | CH2 Virtual | CH2 In-Person |
| | | | | | |
| | | | | | |
| LLD @ RWB | | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| 7:55am - 12:25pm | CH1 In-Person | CH1 Virtual | CH1 Virtual | CH1 In-Person | CH1 Virtual |
| | CH2 Virtual | CH2 In-Person | CH2 Virtual | CH2 Virtual | CH2 In-Person |
| | | | | | |
| | | | | | |
| LLD @ BHS | | | | | |
| | Day A | Day B | Day C | Day D | Day E |
| 8am - 12:26pm | CH1 In-Person | CH1 Virtual | CH1 In-Person | CH1 Virtual | CH1 Virtual |
| | CH2 Virtual | CH2 In-Person | CH2 Virtual | CH2 In-Person | CH2 Virtual |



Special Education Schedules

B

| MD @ Bear Den | | | | | |
|------------------|---------------|---------------|---------------|---------------|-----------------------------|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| 8am - 12:26pm | In-Person | In-Person | In-Person | In-Person | Virtual |
| | | | | | |
| | | | | | |
| MD @ BHS | | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| 8am - 12:26pm | CH1 In-Person | CH1 Virtual | CH1 In-Person | Ch1 Virtual | CH1 – In person at Bear Den |
| | CH2 - Virtual | CH2 In-Person | CH2 Virtual | CH2 In-Person | CH2 – In person at Bear Den |
| | | | | | |
| | | | | | |
| MD @ RWB | | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| 7:55am - 12:25pm | In-Person | In-Person | Virtual | In-Person | In-Person |
| | | | | | |
| | | | | | |
| MD @ Franklin | | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| 8:30am - 12:30pm | In-Person | In-Person | Virtual | In-Person | In-Person |
| | | | | | |



Special Education Schedules

| Resource @ Elementary 8:30am - 12:30pm | | | | | |
|--|--|--|--|--|--|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| In-Person | Cohort 1 | Cohort 2 | Virtual Day | Cohort 3 | Cohort 4 |
| Virtual | Cohort 2 Cohort 3 Cohort 4 | Cohort 3 Cohort 4 Cohort 1 | Cohort 1 Cohort 2 Cohort 3 Cohort 4 | Cohort 4 Cohort 1 Cohort 2 | Cohort 1 Cohort 2 Cohort 3 |
| | | | | | |
| | | | | | |
| Resource @ RWB 7:55am - 12:25pm | | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| In-Person | Cohort 1 | Cohort 2 | Virtual Day | Cohort 3 | Cohort 4 |
| Virtual | Cohort 2 Cohort 3 Cohort 4 | Cohort 3 Cohort 4 Cohort 1 | Cohort 1 Cohort 2 Cohort 3 Cohort 4 | Cohort 4 Cohort 1 Cohort 2 | Cohort 1 Cohort 2 Cohort 3 |
| | | | | | |
| | | | | | |
| Resource @ BHS 8AM - 12:26pm | | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| In-Person | Cohort 1 | Cohort 2 | Cohort 3 | Cohort 4 | Cohort 5 |
| Virtual | Cohort 2 Cohort 3 Cohort 4 Cohort 5 | Cohort 3 Cohort 4 Cohort 5 Cohort 1 | Cohort 4 Cohort 5 Cohort 1 Cohort 2 | Cohort 5 Cohort 1 Cohort 2 Cohort 3 | Cohort 1 Cohort 2 Cohort 3 Cohort 4 |



Special Education Schedules

B

| BD @ Elementary | | | | | |
|----------------------|-----------|-----------|-----------|-----------|-----------|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| 8:30am - 12:30pm | In-Person | Virtual | Virtual | Virtual | Virtual |
| | | | | | |
| | | | | | |
| Preschool Disabled | | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| AM 8:30am - 11am | In-person | In-person | In-person | In-person | In-person |
| PM 12:30pm - 3pm | In-person | In-person | In-person | In-person | In-person |
| All Virtual Option | Virtual | Virtual | Virtual | Virtual | Virtual |
| | | | | | |
| Tri Valley Preschool | | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| AM 9:00am - 11:30am | In-person | In-person | In-person | In-person | In-person |
| PM 12:30pm - 3pm | In-person | In-person | In-person | In-person | In-person |
| All Virtual Option | Virtual | Virtual | Virtual | Virtual | Virtual |



PEA Preschool

B

| PEA Preschool | | | | | |
|------------------|-----------|-----------|-----------|-----------|-----------|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| AM 8:30am - 11am | In-Person | In-Person | In-Person | In-Person | In-Person |
| PM 12:30pm - 3pm | In-Person | In-Person | In-Person | In-Person | In-Person |



Staffing

Our plan addresses....

Mentoring Staff

- **The Personnel Department in coordination with building Principals will assure each person needing a mentor will be assigned an appropriate veteran mentor.**

Evaluation

- **The district is prepared to evaluate non-tenured and tenured staff. However, we will adhere to NJDOE guidelines relative to evaluations of both non-tenured and tenured staff. We recognize that additional guidance will be forthcoming.**

Certification

- **Aligned with the New Temporary Certification and Flexibilities for Candidates Impacted by the COVID-19 Public Health Emergency**

Support Staff

- **Paraprofessionals will serve to support instruction in either a hybrid or virtual form. Professional development for paraprofessionals will be centered upon support in the hybrid or virtual classroom.**

Substitute Teachers

- **We are presently surveying our substitute teachers on their plans to return to service next year within our district.**



Staffing

B

Information from the CDC indicates that people with certain preexisting medical conditions are, or may be, at higher risk from COVID-19 infection. Our school district needs additional time to complete an interactive process with individual staff members who are seeking job accommodations based on such preexisting conditions. Staff members with school-age children of their own will also face unavoidable conflicts between their BPS work schedules and the remote learning schedules of their children's schools. Absences resulting from staff members who are unable to return to on-site assignments, or unable to return full-time, when our schools reopen will possibly then require the recruitment and employment of coverage staffing at an additional unbudgeted cost to the district.



Athletics

B

As of August 20, 2020

- **NJSIAA has announced the indoor sports (ie..girls volleyball and gymnastics) will be placed on hold until at least February 3rd.**
- **Fall sports has been participating in Phase 1 summer workouts.**
- **Athletic program will follow all NJSIAA Guidelines and BOE safety protocols.**



Remote Learning Options for Families

B

Board Policy 1648.02 Remote Learning Options for Families

- **You may opt in to our Remote Learning Option by providing one day notice to your building principal.**
- **You may opt in to our In-person Option by providing 14 calendars days notice before the beginning of a new phase to your building principal.**



Child Care

- We have continued discussions with the Bergenfield SAAC Program regarding their ability to provide services.
- Bergenfield Public Schools has also been in contact with the YWCA Northern New Jersey about the possibilities of providing services.



Our Current Challenges

- **Concerns about the backorder of necessary PPE equipment, sanitization supplies, plexiglass, etc. limiting the district's ability to ensure the health and safety of staff/students**
- **The high volume of staff medical leave submissions and requests for accommodations due to health concerns that continue to be received by the district**
- **Constant changes as we finalize our plans and delays in receiving timely guidance which prevents us from providing important information to our community in a timely fashion.**

