BERGENFIELD BOARD OF EDUCATION
BOARD OF EDUCATION
MINUTES FOR THE CAUCUS MEETING

Monday October 30, 2017  7:00 PM  District Conference Room

1. Meeting Called to Order by the President

2. Roll Call

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Organization</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Amara</td>
<td>Bergenfield Board of Education</td>
<td>President</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Eileen Ryder</td>
<td>Bergenfield Board of Education</td>
<td>Vice-President</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Anthony J. Cortez</td>
<td>Bergenfield Board of Education</td>
<td>Trustee</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Ralph Messina</td>
<td>Bergenfield Board of Education</td>
<td>Trustee</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>William Jaeger</td>
<td>Bergenfield Board of Education</td>
<td>Trustee</td>
<td>Absent</td>
<td></td>
</tr>
</tbody>
</table>

Also present:  C. Tully & D. DiPisa

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2017; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and the District Website on October 18, 2017."

3. Verbal Comments:  None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

4. Discussion of Evening Agenda

5. Discussion of Committee Reports

A.  Finance Committee

B.  Policy Committee
6. Verbal Comments:

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

1. Joe Suarez -
   Are colleges reducing there tuitions for students?
   Modular Housing - PR function for neighborhood.

2. Debbie Podwin -
   Posting full meetings. Date/Time of postings.
   Meeting attachments with updates.

3. Megan Timmons -
   Was there a major update to HIB Policy?

7. Motion to go to Private Session

1. Tonight's personnel.
2. Open Litigation.
3. HiB.

RESULT: APPROVED [UNANIMOUS]
MOVED: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina
ABSENT: Jaeger

8. Motion to Adjourn

RESULT: APPROVED [UNANIMOUS]
MOVED: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina
ABSENT: Jaeger

2. INFORMATIONAL ITEMS:

1. Informational Item (ID # 3676)
Posting for 10/30/17 Meeting.

Attachments:
Posting for 10-30-17 Meeting (PDF)

2. Informational Item (ID # 3671)
Custodial/Maintenance OT for September 2017.

Attachments:
CUSTODIAN OT SEPTEMBER 2017 (1) (PDF)
BERGENFIELD BOARD OF EDUCATION
BOARD OF EDUCATION
MINUTES FOR THE REGULAR MEETING

Monday October 30, 2017 8:00 PM Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

<table>
<thead>
<tr>
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<td>Trustee</td>
<td>Absent</td>
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Also present: C. Tully, D. DiPisa

Flag Salute

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3. Minutes

1. Motion to accept and approve the Minutes for September 2017.

RESULT: APPROVED [UNANIMOUS]
MOVER: William Jaeger, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

4. Written Communication

A. Motion to accept and approve the following correspondence:

Thank you from The Georgatos Family.
Thank you from The Adams Family.
RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

5. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

6. Report and Recommendations of Superintendent of Schools

A. General Recommendations

1. Motion to accept and approve the attached Recommended Personnel.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

2. Motion to accept and approve the October 12, 2017, Special Education Monthly Report as per the attached.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

3. Motion to accept and approve the following Comprehensive Maintenance Plan:

   Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

   Whereas, the required maintenance activities as listed in the attached document for the various school facilities of Bergenfield are consistent with these requirements, and

   Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,
Now, Therefore Be It Resolved, that the Bergenfield Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Bergenfield in compliance with Department of Education requirements.

**RESULT:** APPROVED [UNANIMOUS]
**MOVER:** Eileen Ryder, Vice-President
**SECONDER:** William Jaeger, Trustee
**AYES:** Amara, Ryder, Cortez, Jaeger
**ABSENT:** Messina

4. Motion to accept and approve the Non Public Technology Agreement between The Transfiguration Academy and The Bergenfield Board of Education for the 2017/2018 school year.

**RESULT:** APPROVED [UNANIMOUS]
**MOVER:** Eileen Ryder, Vice-President
**SECONDER:** William Jaeger, Trustee
**AYES:** Amara, Ryder, Cortez, Jaeger
**ABSENT:** Messina

5. Motion to accept and approve the Non Public Textbook Agreement between The Transfiguration Academy and the Bergenfield Board of Education for the 2017/2018 school year.

**RESULT:** APPROVED [UNANIMOUS]
**MOVER:** Eileen Ryder, Vice-President
**SECONDER:** William Jaeger, Trustee
**AYES:** Amara, Ryder, Cortez, Jaeger
**ABSENT:** Messina

6. Motion to accept and approve the Statement of Assurance (SOA) and the District Performance Review (DPR) as part of the New Jersey Quality Single Accountability Continuum (NJQSAC) as reviewed by the Bergenfield Board of Education NJQSAC Committee.

**RESULT:** APPROVED [UNANIMOUS]
**MOVER:** Eileen Ryder, Vice-President
**SECONDER:** William Jaeger, Trustee
**AYES:** Amara, Ryder, Cortez, Jaeger
**ABSENT:** Messina
7. Motion to accept and approve conferences over $150 payable thru ESEA funds.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Conference</th>
<th>Budget Amount</th>
<th>Date</th>
<th>Account Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>S. Kravitz</td>
<td>BHS - Foreign Language</td>
<td>AP Collegeboard French Language and Culture, NY, NY</td>
<td>$9,400</td>
<td>11/7/2017</td>
<td>20-273-200-500-08-270</td>
<td>$190</td>
</tr>
</tbody>
</table>

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

8. Motion to accept and approve the 2016/2017 Final Expenditure Report & Notification of Intent to Carry Over ESEA/NCLB funds.

<table>
<thead>
<tr>
<th>2016/2017 ESEA/NCLB</th>
<th>Allocation</th>
<th>Final Expenditures</th>
<th>Carry-Over Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title I</td>
<td>$529,092</td>
<td>$494,706</td>
<td>$34,386</td>
</tr>
<tr>
<td>Title IIA</td>
<td>$89,314</td>
<td>$84,479</td>
<td>$4,835</td>
</tr>
<tr>
<td>Title III</td>
<td>$44,896</td>
<td>$40,806</td>
<td>$4,090</td>
</tr>
<tr>
<td>Title III Immigrant</td>
<td>$12,245</td>
<td>$5,870</td>
<td>$6,375</td>
</tr>
</tbody>
</table>

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina
9. Motion to accept and approve the following 2016/2017 Violence and Vandalism Report:

   Electronic Violence and Vandalism Reporting System (EVVRS)
   Annual District Report of Violence and Vandalism
   District: Bergenfield Boro (District ID: 0300)
   Reporting Year: 2016-2017

   **Section A: Count of Incidents by Reporting Category**
   Violence 9
   Vandalism 1
   Weapons 3
   Substance Abuse 3
   HIB 19
   Unduplicated Total 35

   **Section B: Cost of Vandalism**
   Incidents involving cost to district 0
   Total cost to district $0

   **Section C: Actions Taken**
   Police notified (no complaint) 3
   Police notified (complaint filed) 1
   In-School Suspension 4
   Out-of-School Suspension 26
   Expulsions, Unilateral Removals 0

   **Section D: Offenders and Victims**
   Student Offenders 49
   Student Victims 23
   School Personnel Victims 0
   Student Victims of Violent Criminal Offense 0

   **Section E: Program Provided upon Disciplinary Action**
   Assignments, Instruction and/or Support Services 33
   In-School Program
   In-District Program 0
   Home Assignment, Home Instruction 23
   Out-of-District Program 5

   Verbal: Are there any questions regarding the 2016/2017 Report of Violence and Vandalism? No comments were made.
RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

10. Motion to accept and approve the attached HIB Report for October 2017.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

11. Motion to accept and approve the settlement agreement between the Bergenfield Board of Education and an employee whose name is on file in the Superintendent's Office.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

12. Motion to accept and approve the First Reading of Policy # 5512.01 - Harassment, Intimidation and Bullying.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

13. Motion to accept and approve the First Reading of Regulation # R 5512 - Harassment, Intimidation or Bullying Investigation Procedure.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina
14. Motion to accept and approve the Second Reading of Policy # 2460 - Special Education.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

15. Motion to accept and approve the name change for Policy # 8469 to - School Clearance Following Crisis Situation.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

16. Motion to accept and approve that in accordance with directive from the NJDOE – OSPEP (Office of School Preparedness and Emergency Planning) and per the requirements of N.J.A.C. 6A:16-5.1 an annual review and update of School Safety and Security Plans has been completed.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

17. Motion to accept and approve the final travel reimbursement shown below; originally approved May 22, 2017.

<table>
<thead>
<tr>
<th>Name</th>
<th>Conference</th>
<th>Lodging</th>
<th>Meals</th>
<th>Mileage</th>
<th>Tolls</th>
<th>Parking</th>
<th>Total</th>
<th>Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>T. Schneider</td>
<td>AP Annual Conference, Washington, D.C. 7/29-30/17</td>
<td>$262.21</td>
<td>$ -</td>
<td>$140.67</td>
<td>$83.09</td>
<td>$55.46</td>
<td>$541.43</td>
<td>20-273-200-500-08-270 FY 2018</td>
</tr>
</tbody>
</table>

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina
18. Motion to accept and approve the Special Education Consultants - ABA Providers listed below to provide ABA instruction for two Special Education students (ALD and SD) in the home setting for $40/hours - not to exceed 10 hours/week each to provide ABA instruction for two Special Education students (ALD and SD) in the home setting - Start date pending fingerprint archive clearance.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

19. Motion to accept and approve in district Professional Development by Deborah L. Ives Educational Consultant, LLC, Grade 4 Mathematics, November 1, 2, 3, 2017 and November 28, 29, 30, 2017, payable through Title IIA funds in the amount of $9,000.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

7. Old Business: None

8. New Business

A. Motion to accept and approve the attached Tuition Contracts for Received Students to the Tri-Valley Program for the 2017/2018 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

B. Motion to accept and approve the attached Tuition Contract for the 2017/2018 and 2017-2019 school years.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina
C. Motion to accept and approve the attached Tuition Contracts for Received Students for the 2017/2018 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

D. Motion to accept and approve the attached Use of Facilities.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

E. Motion to accept and approve the following donation:

Danner Manufacturing, Inc. has donated a Pond Master pump for the Turtle Pond at Bergenfield High School.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

F. Motion to accept and approve the proposal from Dell for the annual renewal of Microsoft Server and Office licensing at a budgeted cost of $12,362.55 on State Contract # 89850.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

G. Motion to accept and approve the proposal from Apple Computer for 30 budgeted iMac Computers for use in the BHS Music Lab on Cooperative Bid Hunterdon County Educational Services Commission ("HCESC"), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP) for a total cost of $33,700.
RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

H. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

9. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:


RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

B. Vouchers for payment in the month of September 2017 in the total amount of $7,475,396.02.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

C. Certification Statement:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of September 30, 2017 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of September 30, 2017, after review of the District’s monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina

10. Verbal Comments:

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

Anna Picca - 51 Davis Drive
Flu Symptoms, colds, Saliva puddled in music/band rooms. Disinfect band/choir rooms, handles/ floors etc. Band is a breeding ground for germs.

Exposed pipe at Lincoln School.

11. Adjournment

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Jaeger
ABSENT: Messina