BERGENFIELD BOARD OF EDUCATION
BOARD OF EDUCATION
MINUTES FOR THE CAUCUS MEETING

Monday November 27, 2017  7:00 PM  District Conference Room

1. Meeting Called to Order by the President

2. Roll Call

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Organization</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Amara</td>
<td>Bergenfield Board of Education</td>
<td>President</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Eileen Ryder</td>
<td>Bergenfield Board of Education</td>
<td>Vice-President</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Anthony J. Cortez</td>
<td>Bergenfield Board of Education</td>
<td>Trustee</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Ralph Messina</td>
<td>Bergenfield Board of Education</td>
<td>Trustee</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>William Jaeger</td>
<td>Bergenfield Board of Education</td>
<td>Trustee</td>
<td>Late</td>
<td>7:55 PM</td>
</tr>
</tbody>
</table>

Also present: C. Tully, D. DiPisa

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2017; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and the District Website on November 21, 2017."

3. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight’s agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

4. Discussion of Evening Agenda

5. Discussion of Committee Reports

A. Finance Committee

B. Policy Committee

6. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.
7. Motion to go to Private Session

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

8. Motion to Adjourn

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

2. INFORMATIONAL ITEMS:

1. Informational Item (ID # 3719)
Posting for 11/27/17 Board Meeting.

Attachments:
11-27-17 Regular Meeting Posting (PDF)

2. Informational Item (ID # 3716)
Custodial/Maintenance OT for October 2017.

Attachments:
CUSTODIAN OT OCTOBER 2017 (1) (PDF)
1. Meeting called to order by the President

2. Roll Call

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3. Minutes

1. Motion to accept and approve the Minutes for October 2017.

   RESULT: APPROVED [UNANIMOUS]

   MOVER: Anthony J. Cortez, Trustee

   SECONDER: Eileen Ryder, Vice-President

   AYES: Amara, Ryder, Cortez, Messina, Jaeger

4. Written Communication: None

5. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight’s agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.
6. Report and Recommendations of Superintendent of Schools

A. General Recommendations

1. Motion to accept and approve the consolidation of the following job titles Director of Alternative Schools and Director of Testing and Data Analysis to the Director of Alternative Schools, Testing, and Data Analysis, as well as, the revised job description for said position.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Anthony J. Cortez, Trustee |
| SECONDER: | Ralph Messina, Trustee |
| AYES: | Amara, Ryder, Cortez, Messina, Jaeger |

2. Motion to accept and approve the attached Personnel Recommendations.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Eileen Ryder, Vice-President |
| SECONDER: | Anthony J. Cortez, Trustee |
| AYES: | Amara, Ryder, Cortez, Messina, Jaeger |

3. Motion to accept and approve the November 13, 2017, Special Education Monthly Report as per the attached.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Ralph Messina, Trustee |
| SECONDER: | Anthony J. Cortez, Trustee |
| AYES: | Amara, Ryder, Cortez, Messina, Jaeger |

4. Motion to accept and approve the following Out-of-State Field Trip:

Bergenfield High School Taiko Ensemble to East Coast Taiko Conference at Stony Brook University, Stony Brook, NY on Saturday, February 10, 2018. Total 21 students with 2 chaperones.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Ralph Messina, Trustee |
| SECONDER: | Anthony J. Cortez, Trustee |
| AYES: | Amara, Ryder, Cortez, Messina, Jaeger |

5. Motion to accept and approve conferences over $150 payable thru ESSA funds.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Conference</th>
<th>Budget Amount</th>
<th>Account Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Michael Kuchar</td>
<td>Interim Assistant Superintendent</td>
<td>2018 National Title I Conference, Philadelphia, PA February 8-11, 2018</td>
<td>$1,800</td>
<td>20-231-200-500-15-270</td>
<td>$599</td>
</tr>
<tr>
<td>Name</td>
<td>Conference</td>
<td>Lodging</td>
<td>Meals</td>
<td>Mileage</td>
<td>Tolls</td>
</tr>
<tr>
<td>-----------------</td>
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<td>-------</td>
</tr>
<tr>
<td>Dr. Michael Kuchar</td>
<td>2018 National Title I Conference, Philadelphia, PA, February 8-11, 2018</td>
<td>$964.00</td>
<td>$273.00</td>
<td>$63.86</td>
<td>$14.70</td>
</tr>
<tr>
<td>James Fasano</td>
<td>Middle States Regional Forum, Philadelphia, PA, March 7-9, 2018</td>
<td>$458.00</td>
<td>$160.00</td>
<td>$69.62</td>
<td>$14.70</td>
</tr>
</tbody>
</table>

RESULT: APPROVED [UNANIMOUS]

MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

6. Motion to accept and approve the following travel reimbursement, approximation of possible costs, payable thru ESSA funds.

7. Motion to accept and approve the Second Reading of Policy # 5512.01 - Harassment, Intimidation and Bullying.
RESULT:   APPROVED [UNANIMOUS]  
MOVER:    Ralph Messina, Trustee  
SECONDER: Anthony J. Cortez, Trustee  
AYES:      Amara, Ryder, Cortez, Messina, Jaeger

8. Motion to accept and approve the Second Reading of Regulation # 5512.01 - Harassment, Intimidation & Bullying.

RESULT:   APPROVED [UNANIMOUS]  
MOVER:    Ralph Messina, Trustee  
SECONDER: Anthony J. Cortez, Trustee  
AYES:      Amara, Ryder, Cortez, Messina, Jaeger

9. Motion to accept and approve the attached HIB Report.

RESULT:   APPROVED [UNANIMOUS]  
MOVER:    Ralph Messina, Trustee  
SECONDER: Anthony J. Cortez, Trustee  
AYES:      Amara, Ryder, Cortez, Messina, Jaeger

10. Motion to accept and approve the awarding of the NJDOE IEP For Life Grant in the amount of $333,333 for the project period from September 1, 2017 until August 31, 2018.

RESULT:   APPROVED [UNANIMOUS]  
MOVER:    Ralph Messina, Trustee  
SECONDER: Anthony J. Cortez, Trustee  
AYES:      Amara, Ryder, Cortez, Messina, Jaeger

7. Old Business: None

8. New Business

A. Motion to accept and approve the attached Tuition Contract with Bergen County Special Services for the 2017/2018 School Year.

RESULT:   APPROVED [4 TO 0]  
MOVER:    Anthony J. Cortez, Trustee  
SECONDER: Ralph Messina, Trustee  
AYES:      Amara, Cortez, Messina, Jaeger  
ABSTAIN:   Ryder
B. Motion to accept and approve the attached Tuition Contracts for Received Students for the Tri-Valley Autistic Program for the 2017/2018 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

C. Motion to accept and approve the attached Tuition Contract(s) for Received Students for the 2017/2018 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

D. Motion to accept and approve the attached Tuition Contract for the 2017/2018 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

E. Motion to accept and approve the attached Specialty Contract for the 2017/2018 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

F. Motion to accept and approve the attached Use of Facilities.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

G. Motion to accept and approve Change Order #1 from AMCO Enterprises, Inc. for the Mechanical/Electrical Upgrades at Jefferson Elementary School. Due to additional fin tube and enclosures needed $28,000.00 is being deducted from the Owner's Discretionary Allowance. The contract sum remains the same.
RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

H. Motion to accept and approve the following Conferences Over $150 Payable thru LEA Funds.

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Conference Name</th>
<th>Cost</th>
<th>Date</th>
<th>Account #</th>
<th>Source of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>M. Murphy</td>
<td>Nurse</td>
<td>Challenges of Today's School Nurse</td>
<td>$259.00</td>
<td>12/1/17</td>
<td>11-000-213-580-10-000</td>
<td>FY 2017/2018 LEA Funds</td>
</tr>
</tbody>
</table>

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

I. Motion to accept and approve the following resolution for Thassian Mechanical Contracting, Inc. for the Mechanical and Controls Upgrades (Project SDA Project # 0300-040-14-G3CL and DOE Project # 0300-040-14-1002) Rebid for Franklin Elementary School in the amount of $1,102,000.

WHEREAS, the Bergenfield Board of Education (hereinafter referred to as the “Board”) advertised for bids for Mechanical and Controls Upgrades at Franklin Elementary School (hereinafter referred to as the “Project”); and

WHEREAS, on November 15, 2017, the Board received bids for the Project as set forth in the attached bid tabulation; and

WHEREAS, the lowest responsible bid for this Project was submitted by Thassian Mechanical Contracting, Inc. (hereinafter referred to as “Thassian”), with a base bid in the amount of $1,086,000, together with alternate #1, an addition in the amount of $16,000, for a total contract sum of $1,102,000; and

WHEREAS, the bid submitted by Thassian is responsive in all material respects, and it is the Board’s desire to award the contract to Thassian.

NOW, THEREFORE, BE IT RESOLVED as follows:
1. The Board hereby awards the contract for the Project to Thassian for a total contract sum of $1,102,000.
2. This award is expressly conditioned upon Thassian furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed A-101, Standard Form of Agreement Between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.
BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute that agreement and any other documents necessary to effectuate the terms of this Resolution.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

J. Motion to accept and approve the proposal from SHI, Inc. for the annual renewal of Kronos support and licensing at a budgeted cost of $14,816.88 on State Contract # 89851 for the 2017/2018 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

K. Motion to accept and approve the quote from General Plumbing Supply in the amount of $6,304.28 for a Hot Water Heater at Hoover Elementary School.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

L. Motion to accept and approve the payment of the 2nd Quarter 2017 payment of $387.24 to the New Jersey Unemployment Compensation Fund.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

M. Motion to accept and approve the proposal from J and J Gym Floors to make repairs to the Roy W. Brown Boy's Gym floor at a total cost of $22,875, the Board will be reimbursed from insurance.

N. Motion to accept and approve the proposal from Advanced Landscaping, Inc. to make drainage improvements to the Bergenfield High School Baseball Field at a total cost not to exceed $15,440.
9. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:


RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

B. Vouchers for payment in the month of October 2017 in the total amount of $9,256,280.90.

RESULT: APPROVED [UNANIMOUS]
MOVER: William Jaeger, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

C. Certification Statement.

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of October 31, 2017 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of October 31, 2017, after review of the District’s monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
RESULT: APPROVED [UNANIMOUS]
MOVER: William Jaeger, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

10. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

Debbie Podwin - 9 Sugden Street
  1. Agenda attachments not posted on website for second meeting.

Ana Pica - 51 Davis Drive
  1. Univent job at Franklin School.

11. Adjournment

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Ralph Messina, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger