BERGENFIELD BOARD OF EDUCATION
BOARD OF EDUCATION
MINUTES FOR THE CAUCUS MEETING

Monday December 18, 2017 7:00 PM District Conference Room

1. Meeting Called to Order by the President

2. Roll Call

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Organization</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Amara</td>
<td>Bergenfield Board of Education</td>
<td>President</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Eileen Ryder</td>
<td>Bergenfield Board of Education</td>
<td>Vice-President</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Anthony J. Cortez</td>
<td>Bergenfield Board of Education</td>
<td>Trustee</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Ralph Messina</td>
<td>Bergenfield Board of Education</td>
<td>Trustee</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>William Jaeger</td>
<td>Bergenfield Board of Education</td>
<td>Trustee</td>
<td>Present</td>
<td></td>
</tr>
</tbody>
</table>

Also present: C. Tully, D. DiPisa

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2017; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and the District Website on December 1, 2017."

3. Verbal Comments

4. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

5. Discussion of Evening Agenda

6. Discussion of Committee Reports

A. Finance Committee

B. Policy Committee
7. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

8. Motion to go to Private Session

1. Tonight's personnel.

1. Motion to accept and approve the resolution that the Board discussed and considered tenure charges against an employee whose name is on file in the Superintendent's Office, the Board took action on this resolution.

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>APPROVED [UNANIMOUS]</th>
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<tbody>
<tr>
<td>MOVER:</td>
<td>Anthony J. Cortez, Trustee</td>
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<td>Amara, Ryder, Cortez, Messina, Jaeger</td>
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</tbody>
</table>

2. Open Litigation.
3. HiB.

9. Motion to Adjourn

<table>
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</table>

2. INFORMATIONAL ITEMS:

1. Informational Item (ID # 3766)
Posting for 12/18/17 Board Meeting.

Attachments:
12-18-17 One Meeting for this month (PDF)

2. Informational Item (ID # 3792)
Custodial/Maintenance OT for November 2017.

Attachments:
CUSTODIAN OT NOVEMBER 2017 (1) (PDF)
BERGENFIELD BOARD OF EDUCATION
BOARD OF EDUCATION
MINUTES FOR THE REGULAR MEETING
Monday December 18, 2017 8:00 PM Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

<table>
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<tr>
<th>Attendee Name</th>
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<td>Present</td>
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<td>Present</td>
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</tr>
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Also present: C. Tully, D. DiPisa

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Statement of the President

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3. Minutes

1. Motion to accept and approve the attached Minutes for November 2017.

RESULT: APPROVED [UNANIMOUS]
MOVER: William Jaeger, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

4. Written Communication: None

5. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.
6. Report and Recommendations of Superintendent of Schools

A. General Recommendations

1. Motion to accept and approve the attached Personnel Recommendations.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

2. Motion to accept and approve the December 6, 2017, Special Education Monthly Report as per the attached.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

3. Motion to accept and approve the following travel reimbursement, approximation of possible costs, payable thru ESSA funds.

<table>
<thead>
<tr>
<th>Name</th>
<th>Conference</th>
<th>Lodging</th>
<th>Meals</th>
<th>Mileage</th>
<th>Tolls</th>
<th>Parking</th>
<th>Total</th>
<th>Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tara Schneider</td>
<td>Middle States Regional Forum, Philadelphia, PA March 7-9, 2018</td>
<td>$398</td>
<td>$160</td>
<td>$60.70</td>
<td>$19.50</td>
<td>$98</td>
<td>$736.20</td>
<td>20-273-200-500-08-270</td>
</tr>
<tr>
<td>Tara Schneider</td>
<td>2018 National Title I Conference, Philadelphia, PA February 8-11, 2018</td>
<td>$440</td>
<td>$160</td>
<td>$60.70</td>
<td>$19.50</td>
<td>$60</td>
<td>$740.20</td>
<td>20-273-200-500-08-270</td>
</tr>
<tr>
<td>Ligia Alberto</td>
<td>2018 National Title I Conference, Philadelphia, PA February 8-11, 2018</td>
<td>$440</td>
<td>$160</td>
<td>$60.70</td>
<td>$19.50</td>
<td>$60</td>
<td>$740.20</td>
<td>20-273-200-500-08-270</td>
</tr>
</tbody>
</table>

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger
4. Motion to accept and approve Conferences over $150 payable thru ESSA funds.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Conference</th>
<th>Budget Amount</th>
<th>Account Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>T. Schneider</td>
<td>BHS - Supervisor of Curriculum and Development</td>
<td>CollegeBoard Middle States Regional Forum 2018 March 7-9, 2018</td>
<td>$3,133</td>
<td>20-273-200-500-08-270</td>
<td>$275</td>
</tr>
<tr>
<td>S. Gonzalez</td>
<td>BHS - Spanish</td>
<td>Northeast Conference on the Teaching of Foreign Language February 9-10, 2018</td>
<td>$2,858</td>
<td>20-273-200-500-08-270</td>
<td>$195</td>
</tr>
<tr>
<td>T. Schneider</td>
<td>BHS - Supervisor of Curriculum and Development</td>
<td>2018 National Title I Conference, Philadelphia, PA February 8-11, 2018</td>
<td>$2,663</td>
<td>20-273-200-500-08-270</td>
<td>$599</td>
</tr>
<tr>
<td>L. Alberto</td>
<td>Director of Alternative Schools, Testing and Data Analysis</td>
<td>2018 National Title I Conference, Philadelphia, PA February 8-11, 2018</td>
<td>$2,064</td>
<td>20-273-200-500-08-270</td>
<td>$599</td>
</tr>
</tbody>
</table>
RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

5. Motion to accept and approve quotation from CDW-G for purchase of Dell Chromebooks, licenses and carts for BHS Math and Science Labs at a cost of $25,041, payable through Title IA funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

6. Motion to accept and approve the following Out-of-Sate Field Trip:
Bergenfield High School AP Students to the Museum of Modern Art in New York, NY on Friday, February 16, 2018. Total 16 students with 2 chaperones.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

7. Motion to accept and approve the attached HIB Report.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

7. Old Business: None

8. New Business

A. Motion to accept and approve the attached BCSS Tuition Contract for Sent Student(s) for the 2017/2018 school year.

RESULT: APPROVED [4 TO 0]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Ralph Messina, Trustee
AYES: Amara, Cortez, Messina, Jaeger
ABSTAIN: Ryder
B. Motion to accept and approve the attached Tuition Contracts for Received Students to the Tri-Valley Program Autistic Program for the 2017/2018 school year.

<table>
<thead>
<tr>
<th>RESULT:</th>
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</tr>
<tr>
<td>AYES:</td>
<td>Amara, Ryder, Cortez, Messina, Jaeger</td>
</tr>
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</table>

C. Motion to accept and approve the attached Tuition Contract for Sent Student(s) for the 2017/2018 school year.

<table>
<thead>
<tr>
<th>RESULT:</th>
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<tr>
<td>AYES:</td>
<td>Amara, Ryder, Cortez, Messina, Jaeger</td>
</tr>
</tbody>
</table>

D. Motion to accept and approve the attached Transportation Contracts for the 2017/2018 School Year.

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>APPROVED [UNANIMOUS]</th>
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<tr>
<td>AYES:</td>
<td>Amara, Ryder, Cortez, Messina, Jaeger</td>
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E. Motion to accept and approve the attached Use of Facilities.

<table>
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<tr>
<th>RESULT:</th>
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<tbody>
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<td>Anthony J. Cortez, Trustee</td>
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<tr>
<td>AYES:</td>
<td>Amara, Ryder, Cortez, Messina, Jaeger</td>
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</tbody>
</table>

F. Motion to accept and approve the annual renewal proposal from Renaissance Learning for renewal of Star Math and Reading Software at a budgeted cost of $96,068.37. This software is proprietary and exempt from public bidding.

<table>
<thead>
<tr>
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<tr>
<td>SECONDER:</td>
<td>Anthony J. Cortez, Trustee</td>
</tr>
<tr>
<td>AYES:</td>
<td>Amara, Ryder, Cortez, Messina, Jaeger</td>
</tr>
</tbody>
</table>
G. Motion to accept and approve the annual renewal from Newsela for annual license at a budgeted cost of $15,150.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

H. Motion to accept and approve the proposal from CDWG for 30 Chromebooks and a charging cart at a total cost of $8,347 on MRES Cooperative Contract 65MCE (15/16-11). This purchase will be paid for by the Asia Society Grant.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

I. Motion to accept and approve the agreement between Holy Name Medical Center and the Bergenfield Board of Education for the calendar year 2018. This agreement provides services to be in compliance with the Department of Transportation (DOT) Drug Testing Standard.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

J. Motion to accept and approve the Annual Meeting between Education and Law Enforcement Officials - Updated Uniform Memorandum of Agreement 2017.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

K. Motion to accept and approve the following donation(s):

Kaarin Varon and Amado Gonzalez, Jr. donated $100.00 to Franklin School as a thank you for all the time, effort and consideration in helping their child succeed.
RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

L. Motion to accept and approve authorizing the disposal of Board of Education personal property as per the attached list of Computer Equipment no longer needed for school purposes pursuant to Board Policy # 7300 - Disposition of Property. This resolution further authorizes the School Business Administrator/Board Secretary to attempt to sell the Computer Equipment in accordance with N.J.S.A. 18A:18A-45.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

M. Motion to accept and approve the annual renewal of Systems 3000 Accounting, Personnel and Payroll Software and Support at a cost of $12,447.00 for the second half of the 2017/2018 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

N. Motion to accept and approve the following Conferences Over $150 paid through LEA Funds:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Conference Name</th>
<th>Cost</th>
<th>Date/Time</th>
<th>Account #</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. Blackowski</td>
<td>Technology</td>
<td>Techspo Tech Conference</td>
<td>$425</td>
<td>January 25-26, 2018</td>
<td>11-000-221-580-12-000</td>
<td>$1,000</td>
</tr>
</tbody>
</table>

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger
O. Motion to accept and approve the following Travel Reimbursement:

<table>
<thead>
<tr>
<th>Name</th>
<th>Conference</th>
<th>Lodging</th>
<th>Meals</th>
<th>Mileage</th>
<th>Tolls</th>
<th>Parking</th>
<th>Total</th>
<th>Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. Blackowski</td>
<td>Techspo Tech Conference</td>
<td>$93.00</td>
<td>$96.00</td>
<td>$84.32</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$273.32</td>
<td>11-000-221-580-12-000</td>
</tr>
</tbody>
</table>

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

P. Motion to accept and approve the following Reimbursements of Salaries from the IEP for Life Grant to reimburse the LEA Salaries for the 2017/2018 school year.

<table>
<thead>
<tr>
<th>Name</th>
<th>Account</th>
<th>Approximate Amount</th>
<th>Approximate % of Total Salary</th>
<th>Grant</th>
</tr>
</thead>
<tbody>
<tr>
<td>M. Duggan</td>
<td>20-293-100-101-10-000</td>
<td>$60,000</td>
<td>83%</td>
<td>IEP for Life - 17/18</td>
</tr>
<tr>
<td>K. Seibel</td>
<td>20-293-100-101-10-000</td>
<td>$60,000</td>
<td>80%</td>
<td>IEP for Life - 17/18</td>
</tr>
<tr>
<td>R. Duciewicz</td>
<td>20-293-100-101-10-000</td>
<td>$20,000</td>
<td>21%</td>
<td>IEP for Life - 17/18</td>
</tr>
<tr>
<td>O. Conti</td>
<td>20-293-100-106-10-000</td>
<td>$12,500</td>
<td>65%</td>
<td>IEP for Life - 17/18</td>
</tr>
<tr>
<td>P. Dibuono</td>
<td>20-293-100-106-10-000</td>
<td>$12,500</td>
<td>62%</td>
<td>IEP for Life - 17/18</td>
</tr>
<tr>
<td>M. Rasor</td>
<td>20-293-100-106-10-000</td>
<td>$12,500</td>
<td>66%</td>
<td>IEP for Life - 17/18</td>
</tr>
<tr>
<td>K. Solomon</td>
<td>20-293-100-106-10-000</td>
<td>$12,500</td>
<td>51%</td>
<td>IEP for Life - 17/18</td>
</tr>
<tr>
<td>Benefits for Staff</td>
<td>20-293-200-200-10-000</td>
<td>$47,802.00</td>
<td></td>
<td>IEP for Life - 17/18</td>
</tr>
</tbody>
</table>

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger
Q. Motion to accept and approve the attached 2016/2017 GASB34 Fixed Asset Report.

**RESULT:** APPROVED [UNANIMOUS]
**MOVER:** Ralph Messina, Trustee
**SECONDER:** Anthony J. Cortez, Trustee
**AYES:** Amara, Ryder, Cortez, Messina, Jaeger

R. Motion to accept and approve the acceptance of the following donation:

Jeanne Reinig Smith has donated $1,000.00 start a scholarship titled Thomas B. Reinig 9/11 Scholarship.

**RESULT:** APPROVED [UNANIMOUS]
**MOVER:** Ralph Messina, Trustee
**SECONDER:** Anthony J. Cortez, Trustee
**AYES:** Amara, Ryder, Cortez, Messina, Jaeger

S. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

**RESULT:** APPROVED [UNANIMOUS]
**MOVER:** Ralph Messina, Trustee
**SECONDER:** Anthony J. Cortez, Trustee
**AYES:** Amara, Ryder, Cortez, Messina, Jaeger

9. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:


**RESULT:** APPROVED [UNANIMOUS]
**MOVER:** Anthony J. Cortez, Trustee
**SECONDER:** Eileen Ryder, Vice-President
**AYES:** Amara, Ryder, Cortez, Messina, Jaeger

B. Vouchers for payment in the month of November 2017 in the total amount of $6,982,508.46.

**RESULT:** APPROVED [UNANIMOUS]
**MOVER:** Anthony J. Cortez, Trustee
**SECONDER:** Eileen Ryder, Vice-President
**AYES:** Amara, Ryder, Cortez, Messina, Jaeger
C. Certification Statement for November 2017

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of November 30, 2017 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of November 30, 2017, after review of the District’s monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

10. Presentation:

Lerch, Vinci, Higgins - Jeff Bliss - 2016/2017 Audit Results.

1. Motion to accept and approve the 2016/2017 Audit Report from Lerch, Vinci & Higgins.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

2. Motion to accept and approve the Corrective Action Plan for the 2016/2017 Audit Report.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

11. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

12. Adjournment

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Ralph Messina, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger