BERGENFIELD BOARD OF EDUCATION
BOARD OF EDUCATION
MINUTES FOR THE REGULAR MEETING

Monday January 29, 2018  8:00 PM  Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Organization</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Amara</td>
<td>Bergenfield Board of Education</td>
<td>President</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Eileen Ryder</td>
<td>Bergenfield Board of Education</td>
<td>Vice-President</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Anthony J. Cortez</td>
<td>Bergenfield Board of Education</td>
<td>Trustee</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Ralph Messina</td>
<td>Bergenfield Board of Education</td>
<td>Trustee</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>William Jaeger</td>
<td>Bergenfield Board of Education</td>
<td>Trustee</td>
<td>Present</td>
<td></td>
</tr>
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</table>

Also present: C. Tully, D. DiPisa

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2017; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and the District Website on January 16, 2018."

3. Minutes

1. Motion to accept and approve the December 2017 Minutes.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

4. Written Communication:

A. Motion to accept and approve the following:

Thank you from The Rossi Family.
RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

5. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

6. Report and Recommendations of Superintendent of Schools

A. General Recommendations

1. Motion to accept and approve the attached Personnel Recommendations.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Ralph Messina, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

2. Motion to accept and approved the January 5, 2018 Special Education Monthly Report as per the attached.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

3. Motion to accept and approve the following Out-of-State Field Trip:

Bergenfield High School AP Biology students to the DNA Learning Center in Cold Spring Harbor, NY on Friday, February 23, 2018. Total 40 students with 3 chaperones.

Bergenfield High School Spanish 4 Honor students to the Spanish Repertory in NYC on Monday, March 12, 2018. Total 65 students with 4 chaperones.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger
4. Motion to accept and approve the revision of FY 2018 reimbursement of salaries and benefits applied from Title I to LEA approved at the 9/25/17 Board Meeting.

<table>
<thead>
<tr>
<th>Name</th>
<th>Account</th>
<th>Approximate % of Salary</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>L. Titus</td>
<td>20-232-100-100-03-270 Salary</td>
<td>25%</td>
<td>$25,536.25</td>
</tr>
<tr>
<td>M. Martin</td>
<td>20-232-100-100-07-270 Salary</td>
<td>20%</td>
<td>$10,893.00</td>
</tr>
<tr>
<td>N. Mackenzie-Zitt</td>
<td>20-232-100-100-07-270 Salary</td>
<td>20%</td>
<td>$17,301.00</td>
</tr>
<tr>
<td>C. Saingas</td>
<td>20-232-100-100-07-270 Salary</td>
<td>20%</td>
<td>$16,739.00</td>
</tr>
<tr>
<td>J. Mulder</td>
<td>20-232-100-100-07-270 Salary</td>
<td>20%</td>
<td>$10,893.00</td>
</tr>
<tr>
<td>A.M. Wilson</td>
<td>20-232-100-100-07-270 Salary</td>
<td>40%</td>
<td>$29,710.00</td>
</tr>
<tr>
<td>J. Sant Anna</td>
<td>20-232-100-100-08-270 Salary</td>
<td>40%</td>
<td>$23,384.00</td>
</tr>
<tr>
<td>N. Kazancioglu</td>
<td>20-232-100-100-08-270 Salary</td>
<td>60%</td>
<td>$50,715.00</td>
</tr>
<tr>
<td>S. Samuel</td>
<td>20-232-100-100-08-270 Salary</td>
<td>20%</td>
<td>$14,075.00</td>
</tr>
<tr>
<td>D. Kessler</td>
<td>20-232-100-100-06-270 Salary</td>
<td>25%</td>
<td>$18,718.75</td>
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<tr>
<td></td>
<td>20-231-200-200-15-270 Benefits for staff indicated above</td>
<td></td>
<td>$61,030.00</td>
</tr>
<tr>
<td>I. Sulich</td>
<td>20-232-200-100-08-270 Salary</td>
<td>50%</td>
<td>$29,896.00</td>
</tr>
<tr>
<td>M. Kuchar</td>
<td>20-232-200-100-08-270 Salary</td>
<td>14.90%</td>
<td>$24,952.00</td>
</tr>
</tbody>
</table>

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Anthony J. Cortez, Trustee

**SECONDER:** William Jaeger, Trustee

**AYES:** Amara, Ryder, Cortez, Messina, Jaeger
5. Motion to accept and approve the attached HIB Report for January 2018.

<table>
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<td>AYES:</td>
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6. Motion to accept and approve the First Reading of Policy # 7440 - School District Security.

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7. Motion to accept and approve the First Reading of Policy # 7441 - Electronic Surveillance in School Buildings and on School Grounds.

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8. Motion to accept and approve the First Reading of Policy # 8507 - Breakfast Offer Versus Serve (OVS).

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9. Motion to accept and approve the First Reading of Policy # 8630 - Bus Driver/Bus Aide Responsibility.

<table>
<thead>
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<tr>
<td>AYES:</td>
<td>Amara, Ryder, Cortez, Messina, Jaeger</td>
</tr>
</tbody>
</table>
10. Motion to accept and approve the First Reading of Regulation # R 7440 - School District Security.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER:  | Anthony J. Cortez, Trustee |
| SECONDER: | William Jaeger, Trustee |
| AYES: | Amara, Ryder, Cortez, Messina, Jaeger |

11. Motion to accept and approve the First Reading of Regulation # R 8630 - Emergency School Bus Procedures.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER:  | Anthony J. Cortez, Trustee |
| SECONDER: | William Jaeger, Trustee |
| AYES: | Amara, Ryder, Cortez, Messina, Jaeger |

12. Motion to accept and approve the First Reading of Regulation # R 5460.1 - High School Transcripts.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER:  | Anthony J. Cortez, Trustee |
| SECONDER: | William Jaeger, Trustee |
| AYES: | Amara, Ryder, Cortez, Messina, Jaeger |

13. Motion to accept and approve the 2018/2019 School Calendar.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER:  | Anthony J. Cortez, Trustee |
| SECONDER: | William Jaeger, Trustee |
| AYES: | Amara, Ryder, Cortez, Messina, Jaeger |

14. Motion to accept and approve the following new courses for Bergenfield High School to be offered starting during the 2018-2019 school year.

- AP Physics C
- AP Physics 2

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER:  | Anthony J. Cortez, Trustee |
| SECONDER: | William Jaeger, Trustee |
| AYES: | Amara, Ryder, Cortez, Messina, Jaeger |
15. Motion to accept and approve the AP Capstone Course offered at Bergenfield High School to be offered in 10th grade and for the credit to count and satisfy the student’s core graduation English Language Arts requirement for the school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

16. Motion to accept and approve the following course name changes for the 2018/2019 school year for Bergenfield High School as approved by the NJ Department of Education.

546 & 547 Microsoft Office Specialist Certification to 503 Business Communications

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

7. Old Business: None

8. New Business

A. Motion to accept and approve the attached Tuition Contract for Received Students to the Tri-Valley Autistic Program for the 2017/2018 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

B. Motion to accept and approve the attached Transportation Contracts for the 2017/2018 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

C. Motion to accept and approve the attached Use of Facilities.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger
D. Motion to accept and approve the following Scholarship Donation:

Richie Richardson has donated $5,000 to be used for an additional five (5) years towards the Charles Richardson’s Athletic Scholarship.

<table>
<thead>
<tr>
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<td>Eileen Ryder, Vice-President</td>
</tr>
<tr>
<td>AYES:</td>
<td>Amara, Ryder, Cortez, Messina, Jaeger</td>
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</tbody>
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E. Motion to accept and approve the attached quote from Deluxe International Trucks, Inc. for an engine repair on a Bergenfield School bus in the amount of $15,361.96.

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<thead>
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<tr>
<td>AYES:</td>
<td>Amara, Ryder, Cortez, Messina, Jaeger</td>
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</table>

F. Motion to accept and approve the following resolution:

WHEREAS, N.J.S.A. 40A:11-11(5) et seq, N.J.S.A. 18A:18A et seq and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35 authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, U. S. Communities Government Purchasing Alliance National Coop has offered voluntary participation in a Cooperative Pricing System through multiple lead agencies, for the purchase of goods and services;

WHEREAS, on January 29, 2018 the governing body of the Bergenfield Public School District, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Bergenfield Public School District Pursuant to the provisions of N.J.S.A. 40A:11-11(5), N.J.S.A. 18A:18A et seq and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35 the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with multiple lead agencies which will be put before the board on an as needed basis.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.
G. Motion to accept and approve the proposal from Quest for the annual budgeted renewal of Kace Systems Management Suite at a cost of $15,233.43.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

H. Motion to accept and approve the online auction of 114 Solar Renewable Energy Certificates (SREC’s) on www.pjm-eis.com.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

I. Motion to accept and approve that Away with Words, who provides grant development and public relations services to the district, has changed its corporate name to Winning Grants, Inc.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

J. Motion to accept and approve Change Order #1 from More Consulting Corp. for the Roof Replacement Project at Franklin School for a $4,178.62 decrease in the contract sum. The contract sum is now $118,532.38.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger
K. Motion to accept and approve the Alternative Revenue Projection for SEMI for the 2018/2019 school year in the amount of $24,705.80.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

L. Motion to accept and approve the proposal from Atlantic Business Products for a copy machine at the Alternative School at a cost of $12,269 on State Contract # A30367.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

M. Motion to accept and approve the Quote from JGB Sports, LLC for a Batting Cage System at a cost of $13,519.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

N. Motion to accept and approve the following resolution as it pertains to increasing the bid threshold and

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to $40,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, David DiPisa possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Bergenfield Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3, now therefore be it
RESOLVED, that the governing body of the Bergenfield Board of Education, in the County of Bergen, in the State of New Jersey hereby increase its bid threshold to $40,000; and be it further

RESOLVED, that the governing body hereby appoints David DiPisa as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of David DiPisa’s certification to the Director of the Division of Local Government Services.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

O. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

9. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:


RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger
B. Vouchers for payment in the month of January 2018 in the total amount of $8,282,822.36.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

C. Certification Statement for December 2017:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of December 31, 2017 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of December 31, 2017, after review of the District’s monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Cortez, Messina, Jaeger

10. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

Lucilla Ituralde - 170 E. Johnson Avenue

1. Inquired about Before Care for Jefferson School, what are the options?
2. Can water or juice be purchased by the students during lunch time at Jefferson?

11. Adjournment

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Ralph Messina, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger