BERGENFIELD BOARD OF EDUCATION
BOARD OF EDUCATION
MINUTES FOR THE CAUCUS MEETING

Monday December 17, 2018  7:00 PM  District Conference Room

1. Meeting Called to Order by the President

2. Roll Call

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Organization</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Amara</td>
<td>Bergenfield Board of Education</td>
<td>President</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Eileen Ryder</td>
<td>Bergenfield Board of Education</td>
<td>Vice-President</td>
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<td>William Jaeger</td>
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</table>

Also present: C. Tully, D. Markman, D. DiPisa

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 29, 2018; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and the District Website on December 4, 2018.”

3. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

4. Discussion of Evening Agenda

5. Discussion of Committee Reports

A. Finance Committee

B. Policy Committee
6. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

Joe Suarez -
A lot of excitement about all day Pre-K!

7. Motion to go to Private Session

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

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<thead>
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8. Motion to Adjourn

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2. INFORMATIONAL ITEMS:

1. Informational Item (ID # 4521)
Posting for the 12/17/18 Board Meeting.

Attachments:
12-17-18 One Meeting for this month (PDF)
BERGENFIELD BOARD OF EDUCATION
BOARD OF EDUCATION
MINUTES FOR THE REGULAR MEETING

Monday December 17, 2018  8:00 PM  Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

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Also present: C. Tully, D. Markman, D. DiPisa

Flag Salute

3. Presentation:

Plaques presented to Board Members Ralph Messina and Anthony Cortez.

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 29, 2018; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and the District Website on December 4, 2018."

4. Minutes

1. Motion to accept and approve the minutes for November 2018.

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<td>Amara, Ryder, Cortez, Messina, Jaeger</td>
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5. Written Communication

A. Motion to accept and approve the following correspondence:
Thank you from Irene Lovero's Family.
Thank you from Karen DiPasquale.
Thank you from Sandra Carlberg.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: William Jaeger, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

6. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

7. Report and Recommendations of Superintendent of Schools

A. General Recommendations

1. Motion to accept and approve the attached Personnel Recommendations.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Ralph Messina, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

2. Motion to accept and approve the December 10, 2018 Special Education Monthly Report as per the attached.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Ralph Messina, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

3. Motion to accept and approve the following Out-of-State Field Trips:


Jefferson School 4th Grade Students to the National Museum of Mathematics in New York, NY on Tuesday, February 5, 2019. Total of 51 students with 7 chaperones.
RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Ralph Messina, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

4. Motion to accept and approve the in-district Professional Development on Behavior Management Strategies provided by Staff Development Workshops (K-12), one full day on January 21, 2019, not to exceed $1,500, payable through Title IIA Funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Ralph Messina, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

5. Motion to accept and approve the in-district staff development training on Behavior Management Strategies and Strategies for Motivating and Engaging Students, to be provided by Staff Development Workshops for para-professionals, one-full day, on January 21, 2019, not to exceed $1,500, payable through Title IIA Funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Ralph Messina, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

6. Motion to accept and approve the Second Reading of Regulation # R 5512 Harassment, Intimidation or bullying Investigation Procedure.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Ralph Messina, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

7. Motion to accept and approve the Second Reading of Policy # 5330.04 - Administering an Opioid Antidote.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Ralph Messina, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger
8. Motion to accept and approve the attached HIB Report.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Ralph Messina, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

9. Motion to accept and approve the purchase of ten (10) Dell Chromebooks for ELL at Washington School, in the amount of $2,354.80, payable through Title III Funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Ralph Messina, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

8. Old Business: None

9. New Business

A. Motion to accept and approve the attached Tuition Contract with Bergen County Special Services for the 2018/2019 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Anthony J. Cortez, Trustee
SECONDER: Ralph Messina, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

B. Motion to accept and approve the attached Transportation Contracts for the 2018/2019 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

C. Motion to accept and approve the attached Specialty Contracts for the 2018/2019 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger
D. Motion to accept and approve the attached Tuition Contracts for Sent Students for the 2018/2019 School Year.

RESULT:       APPROVED [UNANIMOUS]
MOVER:        Ralph Messina, Trustee
SECONDER:     Anthony J. Cortez, Trustee
AYES:         Amara, Ryder, Cortez, Messina, Jaeger

E. Motion to accept and approve the attached Tuition Contract for a Sent Student for 2017/2018 School Year.

RESULT:       APPROVED [UNANIMOUS]
MOVER:        Ralph Messina, Trustee
SECONDER:     Anthony J. Cortez, Trustee
AYES:         Amara, Ryder, Cortez, Messina, Jaeger

F. Motion to accept and approve the attached Use of Facilities list.

RESULT:       APPROVED [UNANIMOUS]
MOVER:        Ralph Messina, Trustee
SECONDER:     Anthony J. Cortez, Trustee
AYES:         Amara, Ryder, Cortez, Messina, Jaeger

G. Motion to accept and approve the agreement between Holy Name Medical Center and the Bergenfield Board of Education for the calendar year 2019. This agreement provides services to be in compliance with the Department of Transportation (DOT) Drug Testing Standard.

RESULT:       APPROVED [UNANIMOUS]
MOVER:        Ralph Messina, Trustee
SECONDER:     Anthony J. Cortez, Trustee
AYES:         Amara, Ryder, Cortez, Messina, Jaeger

H. Motion to accept and approve the purchase of a 30 Passenger School Bus from Van-Con Inc. for a total cost of $60,501.16 on ESCNJ Bid # 18/19-NJ State Approved Co-Op # 65MCESCCPS.

RESULT:       APPROVED [UNANIMOUS]
MOVER:        Ralph Messina, Trustee
SECONDER:     Anthony J. Cortez, Trustee
AYES:         Amara, Ryder, Cortez, Messina, Jaeger
I. Motion to accept and approve the 2017/2018 GASB34 Fixed Asset Report.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

J. Motion to accept and approve the Rental Agreement with Trans-Ed for a 25 Passenger School Bus from 12/21/18 through 3/31/19. A copy of the agreement is on file in the Business Office.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

K. Motion to accept and approve the Mandatory Bus Evacuation Drills for October 2018.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

L. Motion to accept and approve Social Sentinel, Inc. for Social Media Monitoring from 1/1/19 through 6/30/19 at a cost of $9,250.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger

M. Motion to accept and approve the Petty Cash Funds for IEP for Life in the amount of $1,000 with a single limit purchase of $900.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Messina, Trustee
SECONDER: Anthony J. Cortez, Trustee
AYES: Amara, Ryder, Cortez, Messina, Jaeger
N. Motion to accept and approve authorizing the disposal of Board of Education personal property as per the attached list of Print Shop Equipment and School Buses no longer needed for school purposes pursuant to Board Policy # 7300 - Disposition of Property. This resolution further authorizes the School Business Administrator/Board Secretary to attempt to sell the Print Shop Equipment and School Buses in accordance with N.J.S.A. 18A:18A-45.

RESULT:  APPROVED [UNANIMOUS]
MOVER:  Ralph Messina, Trustee
SECONDER:  Anthony J. Cortez, Trustee
AYES:  Amara, Ryder, Cortez, Messina, Jaeger

O. Motion to accept and approve the second installment of the annual renewal of Systems 3000 Accounting, Personnel and Payroll Software and Support at a cost of $12,945.00 for the 2018/2019 School Year.

RESULT:  APPROVED [UNANIMOUS]
MOVER:  Ralph Messina, Trustee
SECONDER:  Anthony J. Cortez, Trustee
AYES:  Amara, Ryder, Cortez, Messina, Jaeger

P. Motion to accept and approve the following list for Conference Over $150 Payable Through LEA Funds:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Conference Name</th>
<th>Cost</th>
<th>Date/Time</th>
<th>Account #</th>
<th>Source of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>S. Liquori (Gonzalez)</td>
<td>Spanish</td>
<td>NorthEast Conference on the Teaching of Foreign Language</td>
<td>$175.00</td>
<td>2/8/19-2/9/19</td>
<td>11-000-223-390-10-000</td>
<td>FY 2018/2019 LEA Funds</td>
</tr>
<tr>
<td>K. Goelz</td>
<td>CST</td>
<td>Psychopharmacology for Mental Health Professionals</td>
<td>$199.00</td>
<td>2/4/19</td>
<td>11-000-219-580-10-000</td>
<td>FY 2018/2019 LEA Funds</td>
</tr>
</tbody>
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RESULT:  APPROVED [UNANIMOUS]
MOVER:  Ralph Messina, Trustee
SECONDER:  Anthony J. Cortez, Trustee
AYES:  Amara, Ryder, Cortez, Messina, Jaeger
Q. Motion to accept and approve the proposal from C & C Masonry, Inc. for a Catch Basin in front of the main entrance at Roy W. Brown Middle School for a total cost of $6,800.00.

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R. Motion to accept and approve the attached quote from Combustion Service Corp. in the amount of $7,600.00 for the replacement of 9 boiler tubes at Roy W. Brown Middle School.

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S. Motion to accept and approve the proposal from M & M Window and Glass, LLC to repair 20 windows at Transfiguration Academy in the amount of $4,000. Payable through Non-Public Security Funds.

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T. Motion to accept and approve the Creation of the T.E.E.E.M. Club at Bergenfield High School.

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U. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

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10. **Report and Recommendations of Business Administrator/Board Secretary**

Motion to accept and approve the following as presented:


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B. Final Vouchers for payment in the month of November 2018 in the total amount of $7,427,489.77.

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C. Partial Vouchers for payment in the month of December 2018 in the total amount of $4,999,173.90.

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D. Certification Statement:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of November 30, 2018 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of November 30, 2018, after review of the District’s monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
RESULT: APPROVED [UNANIMOUS]  
MOVER: Anthony J. Cortez, Trustee  
SECONDER: William Jaeger, Trustee  
AYES: Amara, Ryder, Cortez, Messina, Jaeger

11. Verbal Comments:

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

Kim Timmins -
Made comments regarding:
- Pre-K expansion.
- Current Lincoln School 4 year old Pre-K Program.
- Pre-K student transition.
- Logistics - Pick-up & Drop-off.
- Nap Time
- EP Integration
- Bathroom concerns

Anna DeJesus -
Supports Kim Timmins comments on Pre-K 3.
Consider keeping as many students in Lincoln School as possible.

Jim Fasano - Principal of Bergenfield High School
Shane Biggins - Principal of Roy W. Brown Middle School -
Thank you to Ralph Messina & Anthony Cortez.
Welcome Mr. Reynoso & Ms. Ruiz-Catala.

12. Adjournment

RESULT: APPROVED [UNANIMOUS]  
MOVER: Anthony J. Cortez, Trustee  
SECONDER: Ralph Messina, Trustee  
AYES: Amara, Ryder, Cortez, Messina, Jaeger