

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE CAUCUS MEETING

Monday February 28, 2022

7:00 PM

Front Cafeteria of the High School

1. Meeting Called to Order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused both adequate and electronic notice of this meeting to be published by having same advertised in The Record on June 30, 2021; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and the District Website on February 16, 2022."

The Board publishes its agenda to the extent known by approximately 4:00 p.m. on a Friday preceding a Monday Board meeting. Individuals who wish to submit written comments regarding any government or school district issue that a member of the public feels may be of concern to the residents of the school district must do so by sending an email with the written comments to ba@bergenfield.org or by written letter addressed to the Board Secretary, 225 W. Clinton Avenue, Bergenfield, NJ 07621. Comments submitted in writing or by email must include the commenter's name and address. Written comments must be received no later than 10:00 a.m. on the day of the meeting. Written comments will be read aloud and addressed during the meeting in a manner audible to all meeting participants and the public. When reading written comments during a meeting, the person reading the comment will stop reading after three minutes, no matter how long the comment is. The Board may summarize duplicative comments as permitted by law, and duplicative comments shall be noted for the record.

3. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

Those participating via Zoom shall use the "Raise Hand" feature. Participants shall be limited to a three-minute time limit and shall identify themselves before speaking. There will be a time limit of 30 minutes for each public comment period.

4. Discussion of Evening Agenda

5. Discussion of Committee Reports

A. Finance Committee

B. Policy Committee

6. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

Those participating via Zoom shall use the "Raise Hand" feature. Participants shall be limited to a three-minute time limit and shall identify themselves before speaking. There will be a time limit of 30 minutes for each public comment period.

7. Motion to go to Private Session

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

8. Motion to Adjourn

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE REGULAR MEETING

Monday February 28, 2022

8:00 PM

Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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3. Presentation:

Lerch, Vinci & Higgins - Jeff Bliss - 2021 Audit

4. Minutes

1. Motion to accept and approve the Minutes for January 2022.

5. Written Communication: None

6. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

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7. Report and Recommendations of Superintendent of Schools

A. General Recommendations

1. Motion to accept and approve the attached Personnel Recommendations.
2. Motion to accept and approve the February 1, 2022, Special Education Monthly Report as per the attached.
3. Motion to accept and approve the following Out-of-State Field Trip:

Bergenfield High School AP Biology students to the DNA Learning Center in Cold Spring Harbor, NY on Friday, April 22, 2022. Total # of students 42 and 3 chaperones.

4. Motion to accept and approve the 2018-2019 carryover of Title III Immigrant Funds in the total amount of \$2,709.00.
5. Motion to accept and approve the purchase of additional Licenses for i-Ready instructional math software from Curriculum Associates for Roy W. Brown Middle School in the total amount of \$330.00, payable through Title I Funds.
6. Motion to accept and approve the First Reading of Regulation #R8465 - Bias Crimes and Bias-Related Acts.
7. Motion to accept and approve the First Reading of Regulation #R2622 - Student Assessment.
8. Motion to accept and approve the First Reading of Regulation #R2460.30 - Additional/Compensatory Special Education and Related Services.
9. Motion to accept and approve the First Reading of Regulation #R2431.4 - Prevention & Treatment of Sports -Related Concussions and Head Injuries.
10. Motion to accept and approve the First Reading of Policy #5541 - Anti-Hazing.

11. Motion to accept and approve the First Reading of Policy #9560 - Administration of School Surveys.
12. Motion to accept and approve the First Reading of Policy #8465 - Bias Crimes and Bias-Related Acts.
13. Motion to accept and approve the First Reading of Policy #2622 - Student Assessment.
14. Motion to accept and approve the First Reading of Policy #2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries.
15. Motion to accept and approve the First Reading of Policy #2415.05 - Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment.
16. Motion to accept and approve the First Reading of Policy #5460 - High School Graduation.
17. Motion to accept and approve the settlement agreement with the parents of a student whose name is annexed in the Superintendent's Office.
18. Motion to accept and approve the continuation of student suspensions for students whose names are annexed in the Superintendent's Office.
19. Motion to accept and approve the attached HIB Report.
20. Motion to accept and approve the purchase of refreshments for each of the 9 sessions of the Latino Family Literacy Project offered at Bergenfield High School from February 9 through April 6, 2022 at a total amount not to exceed \$900 payable thru Title III Funds.
21. Motion to accept and approve the following conference over \$150 payable through LEA Funds:

<u>Name</u>	<u>Department</u>	<u>Conference Name</u>	<u>Cost</u>	<u>Account #</u>	<u>Source of Funds</u>
D. Markman	Central Office	K12 Title IX Investigator Training, Virtual, March 18, 2022.	\$300.00	11-000-240-580-08-000	FY 2021/2022 LEA Funds
J. Scaglione	Director of Building and Grounds	New Jersey School Buildings & Grounds Association Annual Conference/Exp o, Harrah's Resort, Atlantic City, NJ, March 20, 21, 22 & 23, 2022.	\$300.00	11-000-240-580-08-000	FY 21/2022 LEA Funds

M. Weigl	Director of Transportation	STS 52 nd Annual Conference, Golden Nugget, Atlantic City, NJ, March 23, 24 & 25, 2022.	\$350.00	11-000-240-580-08-000	FY 21/2022 LEA Funds
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22. Motion to accept and approve the following Conferences Over \$150 payable through ESEA Funds.

<u>Name</u>	<u>Position</u>	<u>Conference Name</u>	<u>Cost</u>	<u>Account Number</u>	<u>Source of Funds</u>
S. Dunnigan	Elementary Gifted and Talented Teacher	NAGC21 Encore, Virtual Workshops January 12, 2022 through May 31, 2022	\$629.00	20-273-200-500-15-270	Title IIA
A. Wernlund	Elementary Special Education Teacher	Understanding Dyslexia (Live Virtual Training), March 17, 2022.	\$149.00	20-273-200-500-05-270	Title IIA
S. Aguado	High School Social Studies Teacher	AP World History: Modern for New Teachers APSI, Virtual, June 27-30, 2022.	\$600.00	20-273-200-500-08-270	Title IIA
Z. Lloyd A. Gutierrez D. Rothenberg M. Lopes	Administrator ESL Teachers	2022 Spring Conference-NJTESOL/NJBE, Inc., Virtual, June 4-30 th , 2022	\$299.00 Each	20-244-200-500-15-270	Title IIIA

23. Motion to accept and approve the following revised estimated travel reimbursement, total not to exceed by \$25, payable through LEA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Meals/ IE</u>	<u>Mileage</u>	<u>Tolls/ Parking</u>	<u>Total</u>
J. Scaglione	New Jersey School Buildings & Grounds Association Annual Conference/Expo, Harrah's Resort, Atlantic City, NJ, March 20, 21, 22 & 23, 2022.	\$332.01	-	\$90.27	\$40.46	\$762.74
M. Weigl	STS 52 nd Annual Conference, Golden Nugget, Atlantic City, NJ, March 23,24 & 25, 2022.	\$174.00	\$92.00	\$94.08	\$30.46	\$390.54

24. Motion to accept and approve the following revised estimated travel reimbursement, total not to exceed by \$25, payable through ESEA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Meals/ IE</u>	<u>Mileage</u>	<u>Tolls/ Parking</u>	<u>Total</u>
X. Bonilla	2022 NJMEA State Conference, Sheraton Convention Center, Atlantic City, NJ, February 24, 25 & 26, 2022.	\$249.70	\$147.50	\$73.25	\$33.96	\$504.41

25. Motion to accept and approve the revised FY 2022 – Reimbursement of salary and benefits applied from Title I to LEA as follows:

FY 2022 - Revised reimbursement of salary and benefits applied from Title I to LEA				
<u>Name</u>	<u>Location</u>	<u>Account</u>	<u>Approximate % of salary and benefits</u>	<u>Amount</u>
H. Alonso-Utsch	Hoover	20-232-100-100-03-270 Salary	100%	\$ 13,000

8. Old Business: None

9. New Business

- A. Motion to accept and approve the attached Tuition Contracts with Bergen County Special Services for the 2021/2022 School Year.
- B. Motion to accept and approve the attached Transportation Contracts as Host District for the 2021/2022 School Year.
- C. Motion to accept and approve the attached Tuition Contracts for Received Students for the 2021/2022 School Year.
- D. Motion to accept and approve the attached Use of Facilities.

- E. Motion to accept and approve the proposal from Heartland School Solutions for the purchase of point of sale terminals for the cafeterias at Bergenfield High School and Roy W. Brown Middle School for a total cost of \$19,242 on Cooperative Bid TIPS contract number #210903.
- F. Motion to accept and approve the proposal from Safe Fleet for the purchase and installation of video surveillance systems for school buses at a total cost of \$8,154 on Cooperative Bid #ESCNJ 20/21-12.
- G. Motion to accept and approve the amended proposal from Synovia for GPS and Asset Services for our district vehicles at an additional cost of \$116 per month. This software is proprietary and is exempt from public bidding.
- H. Motion to accept and approve the following Donation:
- Nicholas & Jeanne Smith have donated \$2,000.00 to the Thomas B. Reinig 9/11 Memorial Scholarship Fund.
- I. Motion to accept and approve the proposal from GL Group for the replacement of carpet tiles in the Business Office for a total cost of \$8,000.
- J. Motion to accept and approve the quote from Brookaire Company for the purchase of MERV 13 air filters for a total cost of \$13,736.40 on Ed Data Bid# NJ-11063.
- K. Motion to accept and approve the 2020/2021 Audit Report from Lerch, Vinci & Higgins.
- L. Motion to accept and approve the Alternative Revenue Projection for SEMI for 2023 in the amount of \$26,463.17.
- M. Motion to accept and approve the following resolution for Time & Material Concrete Masonry Services:

WHEREAS, the Bergenfield Board of Education (“the Board”) advertised for bids for concrete masonry services on an as needed basis (“Work”);

WHEREAS, on February 15, 2022, the Board received two bids for the Work;

WHEREAS, Michael J. Malpere Co., Inc. (“Malpere”) submitted the lowest bid for the Work;

WHEREAS, the bid submitted by Malpere is responsive in all material respects; and

WHEREAS, the Board desires to award the contract for the Work to Malpere.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the Work to Malpere at the following rates:

- Journeyman-Labor Hourly Rate \$94.93 hour
- Foreman (if needed) \$110.93 hour
- Deputy Foreman (if needed) \$104.93 hour
- Laborer/Apprentice \$86.30 hour
- Materials/Parts/Equipment/Supplies/Rentals/Material Handling shall be billed at the invoice rate the Contractor paid plus 15%.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon Malpere furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Specifications and an executed agreement, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with Malpere consistent with this Resolution and the terms contained in the bid documents and Specifications for the Work. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

N. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

10. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:

A. The Secretary's Report of Cash Balances as of January 31, 2022 reflecting a balance of \$14,859,987.92 and The Treasurer's Report of Cash Balances as of January 31, 2022 reflecting a balance of \$14,859,987.92.

B. Final Vouchers for payment in the month of January 2022 in the total amount of \$9,585,563.96.

C. Partial Vouchers for payment in the month of February 2022 in the total amount of \$

D. Motion to accept and approve the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of January 31, 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of January 31, 2022, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

11. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

Those participating via Zoom shall use the "Raise Hand" feature. Participants shall be limited to a three-minute time limit and shall identify themselves before speaking. There will be a time limit of 30 minutes for each public comment period.

12. Adjournment