

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE CAUCUS MEETING

Monday November 28, 2022

7:00 PM

District Conference Room

1. Meeting Called to Order by the President

2. Roll Call

| Attendee Name | Present | Absent | Late | Arrived |
|--------------------------------------|--------------------------|--------------------------|--------------------------|---------|
| President Joseph Amara | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Vice President Guadalupe Ruiz-Catala | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Trustee Nelson Reynoso | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Trustee Deborah Podwin | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Trustee Ovelis Munoz | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2022; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on November 22, 2022."

3. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

4. Discussion of Evening Agenda

5. Discussion of Committee Reports

A. Finance Committee

B. Policy Committee

6. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

7. Motion to go to Private Session

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

8. Motion to Adjourn

2. INFORMATIONAL ITEMS:

1. Informational Item (ID # 9856)

Posting for the 11-28-22 Meeting.

Attachments:

11-28-2022 Posting (PDF)

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE REGULAR MEETING

Monday November 28, 2022

8:00 PM

Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

| Attendee Name | Present | Absent | Late | Arrived |
|--------------------------------------|--------------------------|--------------------------|--------------------------|----------------|
| President Joseph Amara | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Vice President Guadalupe Ruiz-Catala | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Trustee Nelson Reynoso | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Trustee Deborah Podwin | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Trustee Ovelis Munoz | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2022; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on November 22, 2022."

3. Minutes

1. Motion to accept and approve the Minutes for the month of October 2022.

4. Written Communication: None

5. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

6. Report and Recommendations of Superintendent of Schools

A. General Recommendations

1. Motion to accept and approve the appointment of Anna Marin to fill the unexpired term of the Student Representative to the Bergenfield Board of Education for the 2022/2023 school year.
 2. Motion to accept and approve the attached Personnel Recommendations.
 3. Motion to accept and approve the November 14, 2022 Special Education Monthly Report as per the attached.
 4. Motion to accept and approve the Second Reading of Policy # 6620 - Petty Cash.
 5. Motion to accept and approve the Matific subscription renewal for Roy W. Brown Middle School, amount not to exceed \$540.00, payable through Title I Funds.
 6. Motion to accept and approve the purchase of a 1-year subscription of the ALEKS Program for the Alternative School, from McGraw Hill LLC, amount not to exceed \$1,242.00, payable through Title I Funds.
 7. Motion to accept and approve professional development for Roy W. Brown Middle School Math teachers provided by Curriculum Associates, on 11/16/2022 , for a total cost not exceeding \$1,750.00 payable through Title II Funds.
 8. Motion to accept and approve Mindfulness Skill Development for Bergenfield Alternative High School students provided by Pandora Healing LLC, four times a week for 30 minutes each to begin December 2022 through June 2023, with a total amount not to exceed \$12,000, payable through Title IA Funds.
 9. Motion to accept and approve the continuation of student suspensions for students whose names are annexed in the Superintendent's Office.
 10. Motion to accept and approve the attached HIB Report.
 11. Motion to accept and approve the following conferences, payable through ESSA Funds.
- Motion to accept and approve the following conferences, payable through ESSA Funds.

| <u>Name</u> | <u>Position</u> | <u>Conference</u> | <u>Account Number</u> | <u>Cost</u> | <u>Source of Funds</u> |
|-------------|--|--|-----------------------|-------------|------------------------|
| D. Markman | Assistant Superintendent of Curriculum | NJASA Techspo 2023 Conference, Atlantic City, NJ, January 25-27, 2023. | 20-273-200-500-15-270 | \$515 | Title II |
| J. Mitchel | Elementary School Principal | NJASA Techspo 2023 Conference, Atlantic City, NJ, January 25-27, 2023. | 20-273-200-500-15-270 | \$515 | Title II |

12. Motion to accept and approve the following conferences, payable through LEA Funds.

| Name | Position | Conference | Account Number | Cost | Source of Funds |
|-------------|-------------------------|---|-----------------------|-------|-----------------|
| K. McGarril | Elementary School Nurse | Best Strategies for Success During School Medical Emergencies, Virtual, December 7, 2022. | 11-000-213-580-06-000 | \$279 | LEA |

13. Motion to accept and approve the following travel reimbursements, payable thru ESSA Funds.

Motion to accept and approve the following travel reimbursement, payable thru ESSA Funds.

| <u>Name</u> | <u>Conference</u> | <u>Lodging</u> | <u>Mileage</u> | <u>Tolls/ Parking</u> | <u>Account</u> |
|-------------|---|----------------|----------------|---------------------------|-----------------------|
| D. Markman | NJASA Techspo 2023 Conference, Harrah's Resort, Atlantic City, NJ, January 25-27, 2023. | \$ 234.44 | \$ - | \$ - | 20-273-200-500-15-270 |
| J. Mitchel | NJASA Techspo 2023 Conference, Harrah's Resort, Atlantic City, NJ, January 25-27, 2023. | \$ 234.44 | \$ - | \$ - | 20-273-200-500-15-270 |

7. Old Business: None

8. New Business

- A. Motion to accept and approve the attached Specialty Contract(s) for the 2022/2023 School Year.
- B. Motion to accept and approve the attached Tuition Contracts for Received Students for the 2022/2023 School Year.
- C. Motion to accept and approve the attached Tuition Contracts with Bergen County Special Services for the 2022/2023 School Year.
- D. Motion to accept and approve the attached Transportation Contract as the Joiner District for the 2022/2023 School Year.
- E. Motion to accept and approve the attached Transportation Contract as Host District for the 2022/2023 School Year.
- F. Motion to accept and approve the attached Tuition Contract for a Sent Student for the 2022/2023 School Year.

- G. Motion to accept and approve the attached Use of Facilities.
- H. Motion to accept and approve the proposal from Madina Restoration for the additional work required to replace the site drainage at Franklin Elementary School at a cost of \$9,450.
- I. Motion to accept and approve the proposal from Westchester Environmental for the air quality testing of the nurse's office at Washington Elementary School at a cost of \$11,886.
- J. Motion to accept and approve the attached School Bus Emergency Evacuation Drill Reports for November 2022.
- K. Motion to accept and approve the proposal from MAP Restaurant Supplies for an ice machine for the Athletics Department at a cost of \$6,190.
- L. Motion to accept and approve the invoice from Rapid Recovery Services in the amount of \$12,717.04 for emergency services at Washington Elementary School.
- M. Motion to accept and approve the proposal from American Wear Uniforms for maintenance and custodial uniforms at a cost of \$14,201 on Cooperative Bid #HCECSC-Cat-21-04.
- N. Motion to accept and approve the proposal from Raptor Technologies for the purchase of visitor management software and hardware at a total cost of \$6,921.85.
- O. Motion to accept and approve the proposal from GL Group for the environmental cleanup of the nurse's office at Washington Elementary School at an additional cost of \$7,150 on Cooperative Bid # HCECSC-Ser-22-15.
- P. Motion to accept and approve the renewal quote from Commercial Recreation Specialists, Inc. for the Lightning Detection System for January 1, 2023 through December 31, 2023 in the amount of \$7,181.
- Q. Motion to accept and approve the proposal from Weatherproofing Technologies for the district wide roof investigation and moisture analysis leak repairs at a cost of \$18,737.79 on Cooperative Bid #ESCNI/AEPA 21D.
- R. Motion to accept and approve the proposal from Finalsite for the district web hosting and mass calling services at a total cost of \$31,335.
- S. Motion to accept and approve the proposal from Academy Construction for the replacement of hallway flooring at Washington Elementary School at a cost of \$31,855 on cooperative bid Ed Data# 9742.
- T. Motion to accept and approve the quote from Scott & Al's Shed World for a shed for the Athletics Department in the amount of \$7,467.
- U. Motion to accept and approve the following gift:
 - Bergenfield VFW Post 6467 donated a framed poster of Bergenfield's Hometown Hero Floyd J. Thompson to be displayed in the Commons of Bergenfield High School. Floyd J. Thompson was the longest-ever held prisoner of war in the history of the United States.
- V. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

9. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:

- A. The Secretary's Report of Cash Balances as of October 31, 2022 reflecting a balance of \$19,389,910.99 and The Treasurer's Report of Cash Balances as of October 31, 2022 reflecting a balance of \$19,389,910.99.
- B. Final Vouchers for payment in the month of October 2022 in the total amount of \$8,808,518.16.
- C. Partial Vouchers for payment in the month of December 2022 in the total amount of \$6,772,186.71.
- D. Motion to accept and approve the following Certification Statement:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of October 31, 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of October 31, 2022, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

11. Adjournment