

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE CAUCUS MEETING

Monday December 19, 2022

7:00 PM

District Conference Room

1. Meeting Called to Order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2022; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on December 14, 2022."

3. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

4. Discussion of Evening Agenda

Revised ARP ESSER Safe Return Plan.

5. Discussion of Committee Reports

A. Finance Committee

B. Policy Committee

6. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

7. Motion to go to Private Session

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

8. Motion to Adjourn

2. INFORMATIONAL ITEMS

1. Informational Item (ID # 9890)

Custodial/Maintenance OT - November 2022.

Attachments:

Custodial-Maintenance OT November 22 (PDF)

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE REGULAR MEETING

Monday December 19, 2022

8:00 PM

Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Flag Salute

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3. Minutes

1. Motion to accept and approve the Minutes for November 2022.

4. Written Communication: None

5. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

6. Report and Recommendations of Superintendent of Schools

A. General Recommendations

1. Motion to accept and approve the official counts for the November 8, 2022 School Election for Candidates.

Total Votes for:

Joseph Amara - 3095

Deborah Podwin - 2666

2. Motion to accept and approve the attached Personnel Recommendations.
3. Motion to accept and approve the continuation of student suspensions for students whose names are annexed in the Superintendent's Office.
4. Motion to accept and approve the attached HIB report.
5. Motion to accept and approve the attached Book Disposal Forms.
6. Motion to accept and approve Professional Development training on Everyday Math provided by Staff Development Workshops for Elementary School Teachers, on January 31st, February 7th, 9th & 23rd, and March 7, 2023, at a cost not to exceed \$9,000, payable through Title II Funds.
7. Motion to accept and approve Professional Development training on Everyday Math provided by Staff Development Workshops for Elementary School Teachers, on January 16, 2023, at a cost not to exceed \$1,800.00, payable through Title II Funds.
8. Motion to accept and approve Professional Development training on Supporting Students with Autism, provided by Staff Development Workshops for paraprofessionals, on January 16, 2023, at a cost not to exceed \$1,800.00, payable through Title II Funds.
9. Motion to accept and approve Professional Development on Addressing Diversity provided by Staff Development Workshops for K-12 Teachers, on January 16, 2023, at a cost not to exceed \$1,800.00, payable through Title II Funds.
10. Motion to accept and approve Professional Development on Bus Operator Training for school bus drivers and bus aides, presented by the Office of School Preparedness in NJ, on January 16, 2023.
11. Motion to accept and approve the First Reading of Policy #1540 - Administrator's Code of Ethics.

12. Motion to accept and approve the following conference over \$150.00, payable through LEA Funds.

<u>Name</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
J. Khoury-Frias	Business Administrator	NJASBO Workshops on Audit Review, Capital Projects A to Z, Employment Issues, and Purchasing, Birchwood Manor, Whippany, NJ , January 19, February 14, March 21 and April 18, 2023.	11-000-251-580-10-000	\$500	LEA

7. Old Business: None

8. New Business

- A. Motion to accept and approve the attached Tuition Contracts with Bergen County Special Services for the 2022/2023 School Year.
- B. Motion to accept and approve the attached Tuition Contracts for Received Students for the 2022/2023 School Year.
- C. Motion to accept and approve the attached Transportation Contract(s) as Host District for the 2022/2023 School Year.
- D. Motion to accept and approve the attached Specialty Contract(s) for the 2022/2023 School Year.
- E. Motion to accept and approve the attached Tuition Contract(s) for sent students for the 2022/2023 School Year.
- F. Motion to accept and approve the attached Use of Facilities list.
- G. Motion to accept and approve the following resolution:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Bergen, hereinafter referred to as the "Lead Agency & quote; has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance # CK04- a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on December 19, 2022 the governing body of the BERGENFIELD BOARD OF EDUCATION, County of BERGEN, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the (CONTRACTING UNIT)

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the SCHOOL BUSINESS ADMINISTRATOR is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

- H. Motion to accept and approve the attached quote from IXL Mathematics for K-8 in the total amount of \$13,750. This software is proprietary and exempt from public bidding.
- I. Motion to accept and approve the agreement between Holy Name Medical Center and the Bergenfield Board of Education for the calendar year 2023. This agreement provides services to be in compliance with the Department of Transportation (DOT) Drug Testing Standard.
- J. Motion to accept and approve the attached agreements with NJSBA Cooperative Pricing System: ACESCPS.
- K. Motion to accept and approve the proposal from Dell Technologies for sixteen (16) laptops for ESports at a cost of \$36,285.60 on State Contract# M0483/19TELE00656.
- L. Motion to accept and approve the following donation:

The Spanish-American Cultural Association of Bergenfield, Inc. has donated \$10,000 to the Bergenfield High School scholarship fund to award two (2) \$1,000 scholarships every year for the next five years. The eligibility requirements will remain the same as in the past and the scholarships are open to any Bergenfield High School seniors who have demonstrated outstanding achievement and interest in the study of Spanish language and culture throughout his/her four years of high school.
- M. Motion to accept and approve the revised ARP ESSER Safe Return Plan.
- N. Motion to accept and approve the proposal from MAP Restaurant Supplies for an ice machine for the Athletics Department at a cost of \$8,455.77 on cooperative bid# HCESC-Cat-22-08.
- O. Motion to accept and approve the proposal from Van-Con, Inc. for one 30 passenger school bus at total cost of \$90,248.79 on Cooperative Bid # ESCNJ 22/23-24.

- P. Motion to accept and approve the quote from CDW-G in the amount of \$2,871.85 payable through the Asia Society Grant. On State Contract ESCNJ/AEPA-22G).
- Q. Motion to accept and approve the proposal from Combustion Service Corp for boiler repairs at Washington Elementary School at a total cost of \$16,595 on Cooperative Bid # Ed-Data #10392.
- R. Motion to accept and approve the attached quote from CDW-G in the amount of \$2,871.85 payable through the Asia Society Grant on State Contract #ESCNJ/AEP-22G.
- S. Motion to accept and approve the quote from DELL Technologies in the amount of \$15,261.68 payable through the Asia Society Grant.
- T. Motion to accept and approve the following resolution:

WHEREAS, on October 26, 2022 the Bergenfield Board of Education (the "Board") advertised for bids for the Lower Field Shed Replacement Project (the "Project"); and

WHEREAS, on November 17, 2022, the Board received and publicly opened two bids for the Project; and

WHEREAS, the purported lowest bidder, LaRocca, Inc. ("LaRocca"), submitted a bid in the amount of \$368,400 which was defective insofar as the bid was not submitted on the required proposal form and did not include prices for alternate work, as required by the Addendum to the Project Specifications, issued on November 8, 2022, both of which are non-waivable material defects; and

WHEREAS, the next lowest responsible bid for the Project was submitted by ZN Construction, LLC ("ZN") with a base bid in the amount of \$423,000 together with Alternate #1 in the amount of \$12,000 and Alternate #2 in the amount of \$15,000 for a total contract amount of \$450,000; and

WHEREAS, the bid submitted by ZN is responsive in all material respects and the Board is desirous of awarding the contract for the Project to ZN;

NOW, THEREFORE BE IT RESOLVED that the Board hereby reject's LaRocca's bid due to its non-waivable material defects.

BE IT FURTHER RESOLVED that the Board hereby awards the contract for the Lower Field Shed Replacement Project to ZN Construction, LLC in a total contract sum of \$450,000, including the base bid and alternates 1 and 2.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with ZN consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

U. Motion to accept and approve the sale of the following items on Govdeals.com and authorize the School Business Administrator to discard any items not sold on this public auction.

- Bus #30 - 2006 Blue Bird 39 Passenger Bus

V. Motion to accept and approve the following resolution with Region V:

FURTHER, that the Board of Education continue its membership in the Bergen County Region V Council for Special Education, does hereby accept, adopt and agree to comply with the Region V by-laws; designates the District Superintendent as its representative to Region V; and empowers him/her to cast all votes and take all other actions necessary to represent its interest in Region V; until the next organization meeting and

FURTHER, approve the Joint Transportation Agreement for all River Edge students who are transported through Region V.

W. Motion to accept and approve the quote from Ackerson Drapery to furnish and install window and door shades at Roy W. Brown Middle School at a cost of \$9,406.99 on Cooperative Bid #ESC NJ 22/23-08.

X. Motion to accept and approve the annual renewal proposal from Newselea at a cost of \$33,462.

Y. Motion to accept and approve the FY23 Emergent and Capital Maintenance Needs Grant Program Award of \$89,917 from the NJDOE.

Z. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

9. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:

A. The Secretary's Report of Cash Balances as of November 30, 2022 reflecting a balance of \$19,649,281.06 and The Treasurer's Report of Cash Balances as of November 30, 2022 reflecting a balance of \$19,649,281.06.

B. Final Vouchers for payment in the month of November 2022 in the total amount of \$10,195,209.18.

C. Partial Vouchers for payment in the month of December 2022 in the total amount of \$

D. Motion to accept and approve the following resolution:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of November 30, 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of November 30, 2022, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

11. Adjournment