

# BERGENFIELD BOARD OF EDUCATION

## BOARD OF EDUCATION

### AGENDA FOR THE CAUCUS MEETING

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**Monday February 27, 2023**

**7:00 PM**

**District Conference Room**

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#### **1. Meeting Called to Order by the President**

#### **2. Roll Call**

<b>Attendee Name</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Arrived</b>
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

#### **Flag Salute**

#### **Statement of the President**

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2022; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on February 22, 2023."

#### **3. Verbal Comments**

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

#### **4. Discussion of Evening Agenda**

#### **5. Discussion of Committee Reports**

##### **A. Finance Committee**

##### **B. Policy Committee**

#### **6. Verbal Comments**

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

## **7. Motion to go to Private Session**

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

## **8. Motion to Adjourn**

# BERGENFIELD BOARD OF EDUCATION

## BOARD OF EDUCATION

### AGENDA FOR THE REGULAR MEETING

Monday February 27, 2023

8:00 PM

Front Cafeteria of the High School

#### 1. Meeting called to order by the President

#### 2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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#### 3. Minutes

1. Motion to accept and approve the Minutes for January 2023.

#### 4. Written Communication

- A. Motion to accept and approve the following correspondence:

Thank you from Patti Ruesch.

Thank you from The McGarril & Nolan Families.

#### 5. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

## **6. Report and Recommendations of Superintendent of Schools**

### **A. Student Representative Report**

### **B. General Recommendations**

1. Motion to accept and approve the attached Personnel Recommendations.
2. Motion to accept and approve the February 8, 2023, Special Education Monthly Report as per the attached.
3. Motion to accept and approve the Second Reading of Policy #6620-Petty Cash.
4. Motion to accept and approve the Second Reading of Policy #0152-Board Officers.
5. Motion to accept and approve the Second Reading of Policy #0161-Call, Adjournment and Cancellation.
6. Motion to accept and approve the Second Reading of Policy #0162-Notice of Board Meetings.
7. Motion to accept and approve the Second Reading of Policy #2423-Bilingual and ESL Education.
8. Motion to accept and approve the Second Reading of Policy #2425-Emergency Virtual or Remote Instruction Program.
9. Motion to accept and approve the Second Reading of Policy #5200-Attendance.
10. Motion to accept and approve the Second Reading of Policy #5512-Harassment, Intimidation or Bullying.
11. Motion to accept and approve the Second Reading of Policy #8140-Student Enrollments.
12. Motion to accept and approve the Second Reading of Policy #8330-Student Records.
13. Motion to accept and approve the Second Reading of Policy #8505.02-Safe Routes to School.
14. Motion to accept and approve the Second Reading of Regulation #R2423-Bilingual and ESL Education.
15. Second Reading of Regulation #R2425-Emergency Virtual or Remote Instruction Program.
16. Motion to accept and approve the Second Reading of Regulation #R5200-Attendance.
17. Motion to accept and approve the Second Reading of Regulation #R8140-Enrollment Accounting.
18. Motion to accept and approve the Second Reading of Regulation #R8330 - Student Records.
19. Motion to accept and approve the Second Reading of Regulation #R8420.2-Bomb Threat.
20. Motion to accept and approve the Second Reading of Regulation #R8420.7-Lockdown Procedures.

21. Motion to accept and approve the Second Reading of Regulation #R8420.10-Active Shooter.

22. Motion to accept and approve the following Out-of-State-Field Trip:

Bergenfield High School AP Biology 11<sup>th</sup> & 12<sup>th</sup> grade students to the DNA Learning Center, Cold Spring Harbor, NY on Thursday, March 23, 2023. Total Students 21 with 2 chaperones.

23. Motion to accept and approve the continuation of student suspensions for students whose names are annexed in the Superintendent's Office.

24. Motion to accept and approve the attached HIB Report.

25. Motion to accept and approve Professional Development Training on Personalized Learning (Coaching) provided by Up the Bar Educational Achievement, for K-12 World Language Teachers, for a total cost not to exceed \$6,000.00, payable through Title IIA.

26. Motion to accept and approve the purchase of MyPath 9-12 Reading and Math Reusable License for Bergenfield High School from Imagine Learning, in the amount not exceeding \$2,625.00, payable through Title I Funds.

27. Motion to accept and approve the purchase of Professional Development Webinar Training for Bergenfield Borough School District from Imagine Learning, in the amount not exceeding \$1,500.00, payable through Title IIA Funds.

28. Motion to accept and approve the Football Coaching 2023 Clinic Pass Membership from Glaziers Football Clinics for Robert Violante, for a total cost not to exceed \$450.00.

29. Motion to accept and approve the following revised conference, payable through LEA Funds.

<u>Name</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
R. Violante	Football Coach	Glazier Clinics, Harrah's Hotel and Casino, Atlantic City, NJ, February 23-25, 2023.	11-402-100-800-08-028	\$0	LEA

30. Motion to accept and approve the following conference, payable through LEA Funds.

<u>Name</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
J. Scaglione	Director of Buildings and Grounds	2023 NJSBGA 25 <sup>th</sup> Annual Conference Expo, Harrah's Conference Center, Atlantic City, NJ, March 19-22, 2023.	11-000-262-590-10-098	\$325	LEA

R.Violante	Football Coach	2023 NIKE Coach of the Year Clinics Annual Event, Marriot Hartford, Windsor, CT, March 2-4, 2023.	11-402-100-500-08-028	\$125	LEA
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31. Motion to accept and approve the following travel reimbursement, payable through LEA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Tolls/ Parking</u>	<u>Account</u>
J. Scaglione	2023 NJSBGA 25 <sup>th</sup> Annual Conference Expo, Harrah's Conference Center, Atlantic City, NJ, March 19-22, 2023.	\$ 300.00	\$98.50	\$121.21	\$38.06	11-000-262-590-10-098

32. Motion to accept and approve the following conference, payable through ESSA Funds.

<u>Name</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
B. Roth	Elementary Instructional Coach	Instructional Coach Institute: Maximizing Your Effectiveness as an Instructional Coach, Live Online Event, March 27-28, 2023.	20-273-200-500-15-270	\$595	Title IIA
B. Roth	Elementary Instructional Coach	FIRST Education Math Summit - Making Math Equitable, Virtual Session April 20, 2023.	20-273-200-500-15-270	\$299	Title IIA

33. Motion to accept and approve the settlement agreement between the Bergenfield Board of Education and the parents of a student whose name is annexed in the Superintendent's Office.

## **7. Old Business: None**

## **8. New Business**

- A. Motion to accept and approve the attached Tuition Contracts for Sent Students for the 2022/2023 School Year.
- B. Motion to accept and approve the attached Specialty Contracts for the 2022/2023 School Year.
- C. Motion to accept and approve the attached Tuition Contract for a received student for the 2022/2023 School Year.
- D. Motion to accept and approve the attached Use of Facilities.
- E. Motion to accept and approve rescinding Resolution #9944 that was approved at the January 30, 2023 Regular Board Meeting for the purchase of one (1) school bus from Van-Con in the amount of \$90,248.79.
- F. Motion to accept and approve the proposal from C&C Masonry for brick work at Roy W. Brown Middle School at a cost of \$9,850 on the District's Time and Materials Bid.
- G. Motion to accept and approve the submission of the waiver application for Preschool Education Aid space requirements according to N.J.A.C. 6A: 13A-7 to the Bergen County Superintendent of Schools per N.J.A.C. 6A:5.
- H. Motion to accept and approve the attached list of additional Toilet Room Facilities to the Department of Education for the 2022/2023 school year.
- I. Motion to accept and approve the attached voided check report.
- J. Motion to accept and approve the creation of a total of three scholarships to be awarded to high school baseball and softball players being provided by the Bergenfield Men's Softball and Co-Ed Kickball League.
  - Bergenfield Men's Softball and Co-Ed Kickball League Softball Scholarship for \$1,000
  - Bergenfield Men's Softball and Co-Ed Kickball League Baseball Scholarship for \$1,000
  - Bergenfield Men's Softball and Co-Ed Kickball League Softball or Baseball Scholarship for \$500
- K. Motion to accept and approve the proposal from GL Group for painting services at Roy W. Brown Middle School at a cost of \$19,500 on Cooperative Bid# HCESC-SER20E.
- L. Motion to accept and approve the proposal from Nickerson for the removal and reinstallation of the bleachers at Roy W. Brown Middle School at a cost of \$11,027.80 on Cooperative Bid# ESCNJ 20/21-59.
- M. Motion to accept and approve the invoice from ServPro of Hackensack/Little Ferry for emergency hazardous waste removal resulting from the sewer backup at Roy W. Brown Middle School on January 4, 2023 at a cost of \$46,236.15.
- N. Motion to accept and approve the proposal from Seon Systems for the installation of security cameras on six (6) district school buses at a cost of \$11,861 on cooperative bid #ESCNJ 20/21-12.

O. Motion to accept and approve the proposal from Sports Time for baseball uniforms at a cost of \$7,952.50.

P. Motion to accept and approve the following donation:

Laura and Danny Kibala donated a picture of the Liberty Bell to the District.

New York Life Foundation has donated \$500.00 to each of the following school as a Grief-Sensitive Schools Initiative Grant; Bergenfield High School, Roy W. Brown Middle School, Jefferson Elementary School, Washington Elementary School,

Q. Motion to accept and approve the sale of the following item on Govdeals.com and authorize the School Business Administrator to discard any items not sold on this public auction.

- 23 Midi Keyboards

R. Motion to accept and approve the submission of the 23-24 Comprehensive Equity Plan Statement of Assurance to the New Jersey Department of Education.

S. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

## **9. Report and Recommendations of Business Administrator/Board Secretary**

Motion to accept and approve the following:

A. The Secretary's Report of Cash Balances as of January 31, 2023 reflecting a balance of \$18,639,474.30 and The Treasurer's Report of Cash Balances as of January 31, 2023 reflecting a balance of \$18,639,474.30.

B. Final Vouchers for payment in the month of January 2023 in the total amount of \$9,580,743.39.

C. Partial Vouchers for payment in the month of February 2023 in the total amount of \$7,328,819.41.

D. Motion to accept and approve the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of January 31, 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of January 31, 2022, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

## **10. Verbal Comments**

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

## **11. Adjournment**