

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE CAUCUS MEETING

Monday March 27, 2023

7:00 PM

District Conference Room

1. Meeting Called to Order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2022; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on March 21, 2023."

3. Presentation:

Stephanie Machin - Director of Guidance Counseling

4. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

5. Discussion of Evening Agenda

6. Discussion of Committee Reports

A. Finance Committee

B. Policy Committee

7. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

8. Motion to go to Private Session

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

9. Motion to Adjourn

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE REGULAR MEETING

Monday March 27, 2023

8:00 PM

Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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3. Presentation:

Lerch, Vinci & Bliss - Jeff Bliss - 2022 Audit

4. Minutes

1. Motion to accept and approve the Minutes for February 2023.

5. Written Communication

- A. Motion to accept and approve the following correspondence:

Thank you from the DeDio Family.

6. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

7. Report and Recommendations of Superintendent of Schools

A. Student Representative Report

B. General Recommendations

1. Motion to accept and approve the attached Personnel Recommendations.
2. Motion to accept and approve the March 8, 2023 Special Education Monthly Report as per the attached.
3. Motion to accept and approve the continuation of student suspensions for students whose names are annexed in the Superintendent's Office.
4. Motion to accept and approve the attached HIB Report.
5. Motion to accept and approve Professional Development on MyPath ELA Program for secondary ELA teachers, not to exceed \$80.00 per attendee, payable through Title IIA.
6. Motion to accept and approve the Bergenfield Public School District 2022 Summer Enrichment, Transition, Extended School Year and Academic programs.
7. Motion to accept and approve the School Climate Change Pilot Grant for \$6,660.00.
8. Motion to accept and approve the assemblies and classroom presentations provided by the Flat Rock Brook Nature Center at all five elementary schools with a total cost not to exceed \$4,700.00 payable through the School Climate Change Pilot Grant.
9. Motion to accept and approve the purchase to access the pre-recorded Conference on Lauren's First and Goal Coaches Clinic, from Lauren's First and Goal Foundation, Inc. for Robert Violante, for a total cost not to exceed \$199.00.
10. Motion to accept and approve the purchase of Instructional Supplies for Bergenfield High School's TV Production students from B&H Photo, amount not exceeding \$591.05 payable through ESSER II Funds.
11. Motion to accept and approve the purchase of supplies for Family Math Night at Hoover Elementary School from Lakeshore Learning Materials, amount not exceeding \$455.74 payable through Title I Funds.
12. Motion to accept and approve the following Out-of-State-Field Trips:

Bergenfield High School Choir 9-12th grade students to The Church of St. Paul the Apostle, New York, NY on Saturday, April 15, 2023 and Sunday, April 16, 2023. Total 10 students with 2 chaperones.

Bergenfield High School Choir 9-12th grade students to David Geffen Hall, Lincoln Center, New York, NY on Monday, April 17, 2023. Total 10 students with 2 chaperones.

Bergenfield High School AP Art History 10-12th grade students to the Metropolitan Museum of Art, New York, NY on Thursday, May 25th, 2023. Total 17 students with 3 chaperones.

Hoover Elementary School 4th grade students to attend the Museum of Natural History, New York, NY on Friday, May 26, 2023. Total 38 students with 4-5 chaperones.

13. Motion to accept and approve the additional 2022/2023 After School Professional Development Academy Workshops for District Employees at \$40.00 per hour.

Mindfulness and Stress Management for Educators	Payable through Title II
INTO Social Studies (3 rd - 5 th)	Payable through Title II
INTO Social Studies (K - 2 nd)	Payable through Title II
Supporting your LGBTQ+ students	Payable through Title II
Playing with Panorama	Payable through LEA

14. Motion to accept and approve the following conferences, payable through ESSA Funds.

<u>Name</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
Z. Lloyd Ragasa	Supervisor of World Language and ESL	NJTESOL 2023 Spring Conference, Hyatt Regency Hotel, New Brunswick, NJ, May 24, 2023.	20-273-200-500-15-270	\$390	Title II
M. Fakhry	ESL Teacher	NJTESOL 2023 Spring Conference, Hyatt Regency Hotel, New Brunswick, NJ, May 23, 2023	20-273-200-500-15-270	\$390	Title II
G. Lee	ESL Teacher	NJTESOL 2023 Spring Conference, Hyatt Regency Hotel, New Brunswick, NJ, May 23, 2023	20-273-200-500-15-270	\$390	Title II
A. Gutierrez	ESL Teacher	NJTESOL 2023 Spring Conference, Hyatt Regency Hotel, New Brunswick, NJ, May 23, 2023	20-273-200-500-15-270	\$390	Title II
M. Martinez Blanco	ESL Teacher	NJTESOL 2023 Spring Conference,	20-273-200-500-15-270	\$450	Title II

		Virtual Collection of Presentations, May 26, 2023.			
A. Toten	ESL Teacher	NJTESOL 2023 Spring Conference, Virtual Collection of Presentations, May 26, 2023.	20-273-200-500-15-270	\$450	Title II
M. Moustafa	Science Teacher	Developing and Using Models in the NGSS Classroom, PRISM Workshop, Bloomfield, NJ, March 24, 2023.	20-273-200-500-15-270	\$175	Title II
A. Gutierrez	ESL Teacher	Interpreting ACCESS for ELLs Score Reports for Instruction Webinar, April 19, 2023.	20-244-200-500-15-270	\$100	Title III
S. Dunnigan	5 th Grade Elementary School Teacher	NAGC Teacher Summit, Virtual Workshop, April 25, 2023	20-273-200-500-15-270	\$249	Title II

15. Motion to accept and approve the following travel reimbursement, payable thru LEA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Tolls/ Parking</u>	<u>Account</u>
C. Perez	Elementary Peer Mediation, New Jersey Law Center, New Brunswick, NJ, April 27, 2023.	-	-	\$ 16.03	\$18.90	11-000-218-580-06-000

16. Motion to accept and approve a full day of Professional Development on Digital Learning conducted by Jared Stefanowicz in the primary level classroom, at a cost not to exceed \$650.00, payable through Title IIA.

8. Old Business: None

9. New Business

- A. Motion to accept and approve the attached Tuition Contracts for Sent Students for the 2023/2024 School Year.
- B. Motion to accept and approve the attached Specialty Contracts for the 2022/2023 School Year.
- C. Motion to accept and approve the attached Tuition Contract(s) with Bergen County Special Services for the 2022/2023 School Year.
- D. Motion to accept and approve the attached Tuition Contract(s) for Sent Students for the 2022/2023 School Year.
- E. Motion to accept and approve the attached Use of Facilities.
- F. Motion to accept and approve the proposal from Generations Services for the stage lighting upgrade at Bergenfield High School at a cost of \$49,282.29 on Cooperative Bid Ed Data #11651.
- G. Motion to accept and approve the revised proposal from Combustion Service for boiler repairs at Bergenfield High School for a total cost of \$19,550 on Cooperative Bid Ed Data Bid # 10392.
- H. Motion to accept and approve the following donations:
 - New York Life Foundation has donated \$500.00 to Franklin Elementary School for the Grief-Sensitive Schools Initiative Grant.
 - Liberty Subaru of Emerson, NJ has donated \$5,000 to Roy W. Brown Middle School for the AdoptAClassroom Program. The \$5,000 will be divided among ten (10) teachers, who will receive \$500 AdoptAClassroom.org credit to be used on materials for their classroom for the 2023/2024 School Year.
- I. Motion to accept and approve the proposal from Haig Service Corp for the replacement of the fire alarm control panel and initiating device at Roy W. Brown Middle School at a cost of \$53,755.46 on the District's Time and Material Bid.
- J. Motion to accept and approve the amended proposal from Synovia for GPS and Asset Services for our district vehicles at an additional cost of \$174 per month. This software is proprietary and is exempt from public bidding.
- K. Motion to accept and approve the 2023-2028 five-year demographic study.
- L. Motion to accept and approve the proposal from Public Sewer Service for the removal of the boiler room house trap at Lincoln Elementary School at a cost of \$6,650 on Cooperative Bid Ed Data# 11647.
- M. Motion to accept and approve the proposal from C&C Masonry to install roof access ladders at Bergenfield High School at a cost of \$8,796.92 on the District's Time and Materials Bid.

N. Motion to accept and approve the sale of the following item on Govdeals.com and authorize the School Business Administrator to discard any items not sold on this public auction.

- 2001 GMC Cargo Van

O. Motion to accept and approve the proposal from Field Pro for the baseball infield repair at a cost of \$8,295.00.

P. Motion to accept and approve the June 30, 2022 Audit Report from Lerch, Vinci & Bliss.

Q. Motion to accept and approve the Corrective Action Plan for the 2021/2022 Audit Report.

R. Motion to accept and approve the award of the contract to Robert Half International for professional administrative services for the period of 3/1/2023 - 6/30/2023, not to exceed \$21,722.40, based upon relative experience, qualifications and the respondent who will provide the highest quality service at fair and competitive prices. A portion of this service in the amount of \$8,688.96 is payable through PEA funds.

S. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

10. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:

A. The Secretary's Report of Cash Balances as of February 28, 2023 reflecting a balance of \$18,794,292.47 and The Treasurer's Report of Cash Balances as of February 28, 2023 reflecting a balance of \$18,794,292.47.

B. Final Vouchers for payment in the month of February 2023 in the total amount of \$9,727,462.98.

C. Partial Vouchers for payment in the month of March 2023 in the total amount of \$6,706,608.89.

D. Motion to accept and approve the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of February 28, 2023 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of February 28, 2023, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

11. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

12. Adjournment