

# BERGENFIELD BOARD OF EDUCATION

## BOARD OF EDUCATION

### AGENDA FOR THE CAUCUS MEETING

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**Monday April 24, 2023**

**7:00 PM**

**District Conference Room**

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**1. Meeting Called to Order by the President**

**2. Roll Call**

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Flag Salute**

**Statement of the President**

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2022; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on April 19, 2023."

**3. Verbal Comments**

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

**4. Discussion of Evening Agenda**

**5. Discussion of Committee Reports**

**A. Finance Committee**

**B. Policy Committee**

**6. Verbal Comments**

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

**7. Motion to go to Private Session**

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

**8. Motion to Adjourn**

**2. INFORMATIONAL:**

1. Informational Item (ID # 10169)  
Posting for 4/24/23 Board Meeting.

Attachments:

4-24-23 Posting (PDF)

# BERGENFIELD BOARD OF EDUCATION

## BOARD OF EDUCATION

### AGENDA FOR THE REGULAR MEETING

Monday April 24, 2023

8:30 PM

Front Cafeteria of the High School

1. Meeting called to order by the President
2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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#### 3. Presentation:

##### 2022/2023 Teachers of the Year:

Meagan Cappa-Maher (Hoover School), Warren Heede (Bergenfield High School), Amy Maurer (Jefferson School), Tina Pflieger (Washington School), Jenny Puthwamkunnath (Roy W. Brown Middle School), Jacquelyn Schultz (Franklin School), Kimberly Stankowski (Lincoln School)

#### 4. Minutes

1. Motion to accept and approve the Minutes for March 2023.

**5. Written Communication: None**

**6. Verbal Comments**

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

**7. Report and Recommendations of Superintendent of Schools**

**A. Student Representative Report**

**B. General Recommendations**

1. Motion to accept and approve the attached Personnel Recommendations.
2. Motion to accept and approve the April 13, 2023 Special Education Monthly Report as per the attached.
3. Motion to accept and approve the following Out-of-State-Field Trips:

Bergenfield High School Model UN students to the Dalton School New York, NY on Sunday, May 7, 2023. Total students 20 with 1 chaperone.

Bergenfield High School Model UN students to the United Nations - Secretarial Building New York, NY on Thursday, June 1, 2023. Total students 23 with 2 chaperones.

4. Motion to accept and approve the following conference, payable through ESSA Funds.

Motion to accept and approve the following conference, payable through ESSA Funds.

<u>Name</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
B. Grande	Math Teacher	Getting Started with Remixing and Creating Activities on Desmos, PRISM Workshop, Bloomfield, NJ, June 1, 2023	20-273-200-500-15-270	\$175	Title II
C. Ortega	Math Teacher	Identifying and Implementing Rich Math Tasks for Conceptual Understanding, PRISM Workshop, Bloomfield, NJ, June 7, 2023.	20-273-200-500-15-270	\$175	Title II

N. Kazancioglu	Math Teacher	Identifying and Implementing Rich Math Tasks for Conceptual Understanding, PRISM Workshop, Bloomfield, NJ, June 7, 2023.	20-273-200-500-15-270	\$175	Title II
S. Aguado	Social Studies Teacher	AP Capstone Summer Training, Virtual, June 26-30, 2023.	20-273-200-500-15-270	\$1075	Title II
L. Morrell	Preschool Teacher	Leadership Institute, New Jersey Association for the Education of Young Children, Meadowlands Hilton Hotel, East Rutherford, NJ May 5, 2023.	20-273-200-500-15-270	\$169	Title II
M. Saunders	Supervisor of Early Childhood Education, Gifted and Talented	Leadership Institute, New Jersey Association for the Education of Young Children, Meadowlands Hilton Hotel, East Rutherford, NJ May 5, 2023.	20-273-200-500-15-270	\$119	Title II

5. Motion to accept and approve the continuation of student suspensions for students whose names are annexed in the Superintendent's Office.
6. Motion to accept and approve the attached HIB Report.
7. Motion to accept and approve the Summer Headstart College Application Program proposal scheduled to be held in August 2023.
8. Motion to accept and approve the First Reading of Policy #0144 - Board Member Orientation and Training.
9. Motion to accept and approve the First Reading of Policy #2520 - Instructional Supplies.
10. Motion to accept and approve the First Reading of Policy #3217 - Use of Corporal Punishment (Teaching Staff Members).
11. Motion to accept and approve the First Reading of Policy #4217 - Use of Corporal Punishment (Program).

12. Motion to accept and approve the First Reading of Policy #5305 - Health Services Personnel.
13. Motion to accept and approve the First Reading of Policy #5308 - Student Health Records.
14. Motion to accept and approve the First Reading of Policy #5310 - Health Services.
15. Motion to accept and approve the First Reading of Policy #6112 - Reimbursement of Federal and Other Grant Expenditures.
16. Motion to accept and approve the First Reading of Policy #6115.04 - Federal Funds - Duplication of Benefits.
17. Motion to accept and approve the First Reading of Policy #6311 - Contracts for Goods or Services Funded by Federal Grants.
18. Motion to accept and approve the First Reading of Policy #7440 - School District Security.
19. Motion to accept and approve the First Reading of Policy #9140 - Citizens Advisory Committees.
20. Motion to accept and approve the First Reading of Regulation #R2520 - Instructional Supplies.
21. Motion to accept and approve the First Reading of Regulation #5308 - Student Health Records.
22. Motion to accept and approve the First Reading of Regulation #R5310 - Health Services.
23. Motion to accept and approve the First Reading of Regulation #R6115.01 - Federal Awards/Funds Internal Controls - Allowability of Costs.

**8. Old Business: None**

**9. New Business**

- A. Motion to accept and approve the attached Tuition Contract list for the 2022/2023 School Year.
- B. Motion to accept and approve the attached Specialty Contract(s) for the 2023/2024 School Year.
- C. Motion to accept and approve the attached Tuition Contracts for Sent Students for the Summer of 2023.
- D. Motion to accept and approve the attached Transportation Contract between the Gloucester County Special Services School District and the Bergenfield Board of Education for the 2023/2024 School Year.
- E. Motion to accept and approve the attached Use of Facilities.
- F. Motion to accept and approve the invoice from PowerSchool for the annual subscription renewal for a Special Education Student Information System for the 2023/2024 school year in the amount of \$8,733.66 payable through LEA Funds.

G. Motion to accept and approve the following donations:

Ms. Herzberg donated \$50.00 to the Eddie Baldwin Scholarship Fund.  
Ms. K. Di Pasquale donated \$500.00 to the Eddie Baldwin Scholarship Fund.  
The BEA donated \$50.00 to the Eddie Baldwin Scholarship Fund.  
Julie Peterson, Michele Witkowski, Aileen Flanagan, Viv Fisher, Stella Gizas and Robin Gatarz (Mahjong Group) donated \$150.00 to the Eddie Baldwin Scholarship Fund.  
The Bergen County Education Association donated \$100.00 to the Eddie Baldwin Scholarship Fund.  
Mr. & Mrs. Wilson donated \$100.00 to the Eddie Baldwin Scholarship Fund.  
Ms. Robyn Furness Fallin donated \$100.00 to the Eddie Baldwin Scholarship Fund.  
Mr. & Mrs. R. Porter donated \$200.00 to the Eddie Baldwin Scholarship Fund.  
Ms. P. Tucker & M. Loviska donated \$100.00 to the Eddie Baldwin Scholarship Fund.  
Mr. & Mrs. J. Malazinsky donated \$50.00 to the Eddie Baldwin Scholarship Fund.  
Mr. & Mrs. D. Tan donated \$100.00 to the Eddie Baldwin Scholarship Fund.  
Mr. L. Smith & Ms. M. Dunn donated \$50.00 to the Eddie Baldwin Scholarship Fund.  
Ms. Rochkind donated \$100.00 to the Eddie Baldwin Scholarship Fund.  
Ms. A. Demarest donated \$1,000.00 to the Eddie Baldwin Scholarship Fund.  
Mr. & Mrs. Toto donated \$50.00 to the Eddie Baldwin Scholarship Fund.  
Ms. J. Lasser donated \$100.00 to the Eddie Baldwin Scholarship Fund.

Ms. J. Shapiro Freiman donated \$750.00 to the Arthur Freiman Scholarship Fund.

H. Motion to accept and approve the online auction of 105 Solar Renewable Energy Certificates (SREC's) on [www.pjm-eis.com](http://www.pjm-eis.com).

- I. Motion to accept and approve the proposal from CDWG for Duo Security Access licenses for a total cost of \$14,985 on Cooperative Bid # ESCNJ 22G.
- J. Motion to accept and approve the attached District Wide Fire and Emergency Drills and School Bus Emergency Evacuation Drill Reports for March 2023.
- K. Motion to accept and approve the proposal from Bell's Security Sales for door hardware at a cost of \$8,933.40 on NJ State contract# 19-FOOD-00846 T-2981.
- L. Motion to accept and approve the attached Joint Transportation Agreement between the Region V Council for Special Education and the Bergenfield Board of Education for the 2023/2024 School Year.
- M. Motion to accept and approve the attached Joint Purchasing Agreement between the Region V Council for Special Education and the Bergenfield Board of Education for the 2023/2024 School Year.
- N. Motion to accept and approve the proposals from Frontline Education for the Absence & Time Solution, Applicant Tracking, and Frontline Central Solution subscriptions for the 2023/2024 year at a cost of \$54,033.98. This proprietary software is exempt from public bidding.
- O. Motion to accept and approve the proposal from In-Line Air Conditioning for the replacement of the hot water coil at Hoover Elementary School at a cost of \$29,552 on Cooperative Bid ESCNJ HVAC 19/20-13.

- P. Motion to accept and approve Change Order #1 from Manor II Electric for an additional charge of \$16,044.70, which will be deducted from the discretionary allowance. The project total remains \$1,898,000.
- Q. Motion to accept and approve the 2023/2024 Memorandum of Understanding between the Bergenfield Board of Education and Big Brothers Big Sisters.
- R. Motion to accept and approve the proposal from Bell's Security Sales for door hardware at a cost of \$17,700 on NJ State contract# 19-FOOD-00846 T-2981.
- S. Motion to accept and approve the proposal from Boswell Engineering to provide professional engineering services for the Roy Brown Middle School Parking Lot Erosion Project at a cost of \$21,500.
- T. Motion to accept and approve Change Orders #1 and #2 from ZN Construction for an additional charge of \$21,538.94. \$5,500 will be deducted from the discretionary allowance. The project total will increase to \$466,038.94.
- U. Motion to accept and approve the proposal for HelloId software and consulting from Tools4Ever for a total cost of \$15,834.
- V. Motion to accept and approve the proposal from Creative Bus Sales for one 29 passenger bus at a total cost of \$109,422.60 on Cooperative Bid # ESCNJ 22/23-24.
- W. Motion to accept and approve the proposal from Creative Bus Sales for one wheelchair bus at a total cost of \$116,467.20 on Cooperative Bid # ESCNJ 22/23-24.
- X. Motion to accept and approve the quote from Dell for VMware subscription at a cost of \$8,134.93 on State Contract# T3121/20-TELE-01510.
- Y. Motion to accept and approve the following resolution:

**WHEREAS**, the Bergenfield Board of Education (the "Board") advertised for bids for the District Wide Mechanical Upgrades Project (the "Project");

**WHEREAS**, on April 11, 2023, the Board received and publicly opened two bids for the Project;

**WHEREAS**, the lowest bidder, Environmental Climate Control ("Environmental"), submitted a bid in the amount of \$1,327,000, together with alternatives, which was defective since Environmental did not possess one of the classifications required by specifications which cannot be waived; and

**WHEREAS**, the next lowest bid for the Project was submitted by Centralpack Engineering Corp. ("Centralpack") with a base bid in the amount of \$1,417,500, together with Alternate #3 in the amount of \$261,200, Alternate #8 in the amount of \$40,600 and Alternate #11 in the amount of \$43,930, for a total contract amount of \$1,763,230; and

**WHEREAS**, the bid submitted by Centralpack is responsive in all material respects and the Board is desirous of awarding the contract for the Project to Centralpack;



**NOW, THEREFORE BE IT RESOLVED** that the Board hereby rejects Environmental's bid due to a non-waivable material defect.

**BE IT FURTHER RESOLVED** that the Board hereby awards the contract for the District Wide Mechanical Upgrades Project to Centralpack Engineering Corp. in a total contract sum of \$1,763,230, including the base bid and alternates 3, 8, and 11.

**BE IT FURTHER RESOLVED** that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to draft the agreement with Centralpack consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Z. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

**10. Report and Recommendations of Business Administrator/Board Secretary**

Motion to accept and approve the following as presented:

- A. The Secretary's Report of Cash Balances as of March 31, 2023 reflecting a balance of \$18,860,104.33 and The Treasurer's Report of Cash Balances as of March 31, 2023 reflecting a balance of \$18,860,104.33.
- B. Final Vouchers for payment in the month of March 2023 in the total amount of \$11,033,145.64.
- C. Partial Vouchers for payment in the month of April 2023 in the total amount of \$6,787,706.15.

D. Motion to accept and approve the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of March 31, 2023 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of March 31, 2023, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**11. Verbal Comments**

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

**12. Adjournment**