

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE CAUCUS MEETING

Monday May 22, 2023

7:00 PM

District Conference Room

1. Meeting Called to Order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2022; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on May 11, 2023."

3. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

4. Discussion of Evening Agenda

5. Discussion of Committee Reports

A. Finance Committee

B. Policy Committee

6. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

7. Motion to go to Private Session

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

8. Motion to Adjourn

2. INFORMATIONAL ITEMS:

1. Informational Item (ID # 10267)

Posting for 5/22/23 Meeting.

2. Informational Item (ID # 10260)

Maintenance/Custodial OT - April 2023

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE REGULAR MEETING

Monday May 22, 2023

8:00 PM

Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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3. Minutes

1. Motion to accept and approve the Minutes for April 2023.

4. Written Communication: None

5. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

6. Report and Recommendations of Superintendent of Schools

A. Student Representative Report

B. General Recommendations

1. Motion to accept and approve the attached Personnel Recommendations.
2. Motion to accept and approve the May 11, 2023 Special Education Monthly Report as per the attached.
3. Motion to accept and approve the continuation of student suspensions for students whose names are annexed in the Superintendent's Office.
4. Motion to accept and approve the attached HIB Report.
5. Motion to accept and approve the purchase of refreshments for each of the eight (8) sessions of the Latino Family Literacy Project offered at Bergenfield High School from April 19 through June 7, 2023 at a total amount not to exceed \$800 payable through Title III Funds.
6. Motion to accept and approve the purchase of supplies for the Latino Family Literacy Project from Lectura, Inc., amount not exceeding \$140.00, payable through Title III Funds.
7. Motion to accept and approve the purchase of supplies for the ELL Afterschool Programs from Really Good Stuff, LLC, amount not exceeding \$495.15, payable through Title III Funds.
8. Motion to accept and approve the following travel reimbursement, payable through ESSA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodge</u>	<u>Meals</u>	<u>Mileage</u>	<u>Tolls/</u>	<u>Account</u>
N. Kazancioglu	Identifying and Implementing Rich Math Tasks for Conceptual Understanding, PRISM Workshop, Bloomfield,NJ, June 07,2023.	-	-	\$4.32	\$3.55	20-273-200-500-15-270
S. Machin	AP Annual Conference, College Board, Seattle, WA, July 19-21, 2023.	601.28	131.00	597.81 (Airfare)	-	20-273-200-500-15-270

9. Motion to accept and approve the Purchase of Shop-Rite Gift Cards for the Homeless from Wakefern Food Corp., amount not exceeding \$1,875 payable through ARP Homeless Grant.
10. Motion to accept and approve the revised Resolution #9681 from the September 19, 2022 Regular Board Meeting. The corrected resolution is as follows:
 Motion to accept and approve the Purchase of Shop-Rite Cards for the Homeless from Wakefern Food Corp., amount not exceeding \$1,589.25 payable through ARP Homeless Grant.

11. Motion to accept and approve the proposal from Imagine Learning for the Edgenuity Courseware Site License for the alternative school program at a cost of \$8,650 for the 2023-2024 School Year.
12. Motion to accept and approve the Second Reading of Policy #0144 - Board Member Orientation and Training.
13. Motion to accept and approve the Second Reading of Policy #2520 - Instructional Supplies.
14. Motion to accept and approve the Second Reading of Policy #3217 - Use of Corporal Punishment (Teaching Staff Members).
15. Motion to accept and approve the Second Reading of Policy #4217 - Use of Corporal Punishment (Program).
16. Motion to accept and approve the Second Reading of Policy #5305 - Health Services Personnel.
17. Motion to accept and approve the Second Reading of Policy #5308 - Student Health Records.
18. Motion to accept and approve the Second Reading of Policy #5310 - Health Services.
19. Motion to accept and approve the Second Reading of Policy #6112 - Reimbursement of Federal and Other Grant Expenditures.
20. Motion to accept and approve the Second Reading of Policy #6115.04 - Federal Funds - Duplication of Benefits.
21. Motion to accept and approve the Second Reading of Policy #6311 - Contracts for Goods or Services Funded by Federal Grants.
22. Motion to accept and approve the Second Reading of Policy #7440 - School District Security.
23. Motion to accept and approve the Second Reading of Policy #9140 - Citizens Advisory Committees.
24. Motion to accept and approve the Second Reading of Regulation #R2520 - Instructional Supplies.
25. Motion to accept and approve the Second Reading of Regulation #R5308 - Student Health Records.
26. Motion to accept and approve the Second Reading of Regulation #R5310 - Health Services.
27. Motion to accept and approve the Second Reading of Regulation #R6115.01 - Federal Awards/Funds Internal Controls - Allowability of Costs.
28. Motion to accept and approve to Abolish Policy # 9100 - Public Relations.
29. Motion to accept and approve the purchase of Instructional Supplies for Hoover Elementary students from Great Minds PBC, amount not exceeding \$4,049.58, payable through Title I Funds.

30. Motion to accept and approve the purchase of instructional supplies from Really Good Stuff LLC for ELL students, in the amount not exceeding \$47.42, payable through Title III Funds.

31. Motion to accept and approve the purchase of instructional supplies from Lakeshore Learning Materials for ELL students, in the amount not exceeding \$314.32, payable through Title III Funds.

32. Motion to accept and approve the purchase of refreshments for Title I Family Math Night offered at Hoover Elementary School on May 17, 2023 at a total amount not to exceed \$241.49 payable through Title I Funds.

33. Motion to accept and approve the Creative Curriculum subscription renewal, provided by Teaching Strategies LLC for the Bergenfield School District at a cost of \$14,205.25, payable through PEA Funds.

34. Motion to accept and approve the following conferences, payable through ESSA Funds.

<u>Name(s)</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
J. Pro A. Tunick K. Parks P. Varguese	H.S. Teacher Elem. Teacher Elem. Teacher M.S. Teacher	TESOL Trainer's Virtual English Learner Institute, May 25, 2023.	20-273-200-500-15-270	\$1,000	Title II
E. Reid D. LaBerbera E. Handras J. Addolorato S. Neff	Elem. Teacher Elem. Teacher Elem. Teacher H.S Teacher Supervisor of Mathematics and Science	TESOL Trainer's Virtual English Learner Institute, June 5, 2023.	20-273-200-500-15-270	\$1,250	Title II
S. Machin	Director of Guidance Counseling and Support Services	AP Annual Conference, College Board, Seattle, WA, July 19-21, 2023	20-273-200-500-15-270	\$425	Title II
S. Samuel	Math Teacher	AP Precalculus at Fordham University	20-273-200-500-15-270	\$990	Title II

		APSI Online, July 10-13, 2023.			
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35. Motion to accept and approve the following travel reimbursement, payable through LEA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Tolls/ Parking</u>	<u>Account</u>
M. Weigl	STS Central Region Meeting, Howell Township, NJ, May 18, 2023.	\$ -	\$-	\$66.46	\$27.30	11-000-270-593-10-000
M. Weigl	STS General Meeting, Monroe Twp. NJ, June 7, 2023.	\$ -	\$-	\$47.75	\$25.36	11-000-270-593-10-000

36. Motion to accept and approve the purchase of instructional supplies from Scholastic Inc. for ELL students, in the amount not exceeding \$76.69, payable through Title III Funds.

37. Motion to accept and approve Professional Development Training provided by Up the Bar Educational Achievement, for ESL and World Language teachers and paraprofessionals on May 23 and 25, 2023 for a total cost not to exceed \$4,000.00, payable through Title II Funds.

7. Old Business: None

8. New Business

- A. Motion to accept and approve the attached South Bergen Jointure Commission Tuition Contracts for Summer 2023.
- B. Motion to accept and approve the attached Tuition Contract(s) for Sent Students for the 2022/2023 School Year.
- C. Motion to accept and approve the attached Specialty Contracts for the 2022/2023 School Year.
- D. Motion to accept and approve the attached Transportation Contract as Host District for the 2022/2023 School Year.
- E. Motion to accept and approve the Tuition Contract for Received Students for the 2022/2023 School Year.
- F. Motion to accept and approve the attached Tuition Contract for Summer 2023.

- G. Motion to accept and approve the attached Tuition Contracts with Bergen County Special Services for Summer 2023.
- H. Motion to accept and approve the attached Tuition Contract(s) for Sent Students for the 2023/2024 School Year.
- I. Motion to accept and approve the attached Specialty Contracts for the 2023/2024 School Year.
- J. Motion to accept and approve the attached Use of Facilities.
- K. Motion to accept and approve the following donations:

The Writing & Critical Inquiry Department of Albany State University of New York donated \$225.00 to the Eddie Baldwin Scholarship Fund.

Mr. & Mrs. Davella donated \$500.00 to the Eddie Baldwin Scholarship Fund.

Mr. Smith & Ms. Mediratta donated \$100.00 to the Eddie Baldwin Scholarship Fund.

Mr. & Mrs. Demarest donated \$1,000.00 to the Eddie Baldwin Scholarship Fund.

Washington Association of NJ Operating Account donated \$150.00 to the Eddie Baldwin Scholarship Fund.

Mr. W. Hall donated \$150.00 to the Eddie Baldwin Scholarship Fund.

Mr. & Mrs. J. Ives donated \$200.00 to the Eddie Baldwin Scholarship Fund.

YMCA of Montclair donated \$2,000.00 to the Eddie Baldwin Scholarship Fund.

Reverend Dr. Henry Baldwin donated \$300.00 to the Eddie Baldwin Scholarship Fund in remembrance of Eddie's birthday.

Ms. D. Gerlach donated \$150.00 to the Eddie Baldwin Scholarship Fund.

Enriquez & Co., Inc., H&R Block of Bergenfield donated \$400.00 to the Bergenfield High School's Teacher Appreciation Breakfast.

Margaret Medlar & Christopher Ross Medlar donated \$3,000.00 to the Ross W. Medlar Scholarship Fund.

Mr. & Mrs. Jeffrey Meissner requested the Meissner Philanthropy Fund to send a grant in the amount of \$2,000 to fund the 2023 Ruth Meissner Memorial Scholarship Fund. The Donor declines any and all benefits associated with this grant.

Bergen County Directors of Guidance has donated \$250.00 to the 2022/2023 Bergen County Directors of Guidance Scholarship Fund.

Jeffrey Michnowski donated \$750.00 to the Spirit of '76 Scholarship Fund.

Illuminative Strategies Inc. donated \$1,000.00 to the Spirit of '76 Scholarship Fund.

G E Teresa Fagnoli donated \$250.00 to the Spirit of '76 Scholarship Fund.

The Lincoln School Parents Association donated \$1,500.00 to the John Sudol Memorial Scholarship Fund.

The Lincoln School Parents Association donated \$1,500.00 to the Dr. Steve Kaminsky

Memorial Scholarship Fund.

The Franklin School Parents Association donated \$1,500.00 to the Franklin School Alumni Scholarship Fund.

The Hoover School Parents Association donated \$500.00 to the Hoover School Alumni Scholarship Fund.

The Darren Drake Foundation Inc., donated \$2,000.00 to the Trade School Scholarship Fund.

South Presbyterian Church donated \$2,000.00 to the 2023 Marchbank Scholarship Fund.

Mr. & Mrs. Ruane Ttee donated \$1,000.00 to the Rita M. Florio Memorial Scholarship for Future Education Fund.

- L. Motion to accept and approve the proposal from Dell for the purchase of 105 Computers at a total cost of \$145,372.50 on NJ State Contract #M0483/19Tele00656.
- M. Motion to accept and approve the proposal from Combustion Service for district wide boiler repairs at a total cost of \$26,910 on Cooperative Bid Ed Data #10392.
- N. Motion to accept and approve the proposal from Haertsch and Company for the well pump replacement at Bergenfield High School at a cost of \$23,800.
- O. Motion to accept and approve the proposal from C & C Masonry to repair the east wall at Roy W. Brown Middle School at a cost of \$22,577.58 on the District's Masonry Time and Materials Contract.
- P. Motion to accept and approve the proposal from NorthStar Technology Services for FortiNet switches, firewall, analyzer and authenticator licenses for the 2023-2024 year at a cost of \$52,878.77 on cooperative bid NJSBA Contract E-8801-ACESPCS.
- Q. Motion to accept and approve the proposal from CDWG for Teq Smart Learning Suite Smartboard licences for the 2023-2024 year at a cost of \$9,058.50 on Cooperative Bid # ESCNJ/AEPA-22G.
- R. Motion to accept and approve the proposal from New Jersey School Boards Association for the annual membership dues for the 2023-2024 year at a cost of \$27,195.
- S. Motion to accept and approve the sale of the following item on Govdeals.com and authorize the School Business Administrator to discard any items not sold on this public auction.
 - Campbell Husefeldt Air Compressor
 - Senco Air Compressor
- T. Motion to accept and approve the proposal from Alliance Pest Control for pest control and IPM compliance services for the 2023-2024 year at a total cost of \$9,208 on cooperative bid Ed Data# 10399 & 10959.

- U. Motion to accept and approve the proposal from Dell for the purchase of 1,076 Chromebooks at a total cost of \$425,020 on NJ State Contract #M0483/19Tele00656.
- V. Motion to accept and approve the agreement between Edvocate and The Bergenfield Board of Education for food service program consulting for the 2023/2024 school year at a cost of \$15,312.
- W. Motion to accept and approve the sale of 105 Solar Renewable Energy Certificates (SRECs) to Flett Exchange at a total cost of \$23,205.
- X. Motion to accept and approve the proposal from Gaggle.Net for the Gaggle Safety Management System for the Google Education Suite for the 2023-2024 year at a cost of \$19,200. This software is proprietary and is exempt from public bidding.
- Y. Motion to accept and approve the proposal from White Rock Cybersecurity for the annual renewal of ESET Endpoint Protection at a total cost of \$7,935 for the 2023-2024 school year.
- Z. Motion to accept and approve the proposal from White Rock Cybersecurity for the annual renewal of Incident IQ at a cost of \$10,618 for the 2023-2024 school year.
- AA. Motion to accept and approve the proposal from SchoolMint for Hero incident tracking subscription for the 2022-2023 year in the amount of \$7,132.13.
- AB. Motion to accept and approve the proposal from NorthStar Technology Services for the configuration of Fortinet WIFI access points in the amount of \$33,750 on cooperative bid NJSBA Contract E-8801-ACESCPS.
- AC. Motion to accept and approve the attached Addendum to the TriValley Shared Services Agreement between Bergen County Special Services (BCSS) and The Bergenfield Board of Education for the 2023/2024 School Year in the amount of \$5,964,993.00.
- AD. Motion to accept and approve the submission of the 2022-2023 Statement of Assurance (SOA) for Testing and Reporting of Lead in School Drinking Water.
- AE. Motion to accept and approve the following:

WHEREAS, that the Bergenfield Board of Education approved and awarded a contract for School Food Service Management for the 2022-2023 school year, with an option for four (4) one (1) year extensions thereafter at the Board's discretion to Aramark Educational Services, LLC, located at 2400 Market Street, Philadelphia, PA 19103.

NOW, THEREFORE, BE IT RESOLVED that the Bergenfield Board of Education approve and renew the contract for School Food Service Management for the 2023-2024 school year, with three (3) one (1) year extensions remaining, to Aramark Educational Services, LLC. It is the recommendation of the Business Administrator that the Bergenfield Board of Education award the contract to Aramark Educational Services, LLC (hereinafter referred to as the "FSMC"), subject to the following contractual provisions:

The FSMC shall receive, in addition to the costs of operation, a fee of \$0.2808 per reimbursable meal and meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as the cost of operation. The District guarantees the payment of such costs and fee to the FSMC. The 2023-2024 Total Cost of the Contract is projected to be \$1,315,203.71, as found on the Response and Projected Operating Statement (Form 23).

The number of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals served to children shall be determined by actual count. A "Meal Equivalent" provided by the FSMC is determined by dividing the total of cash receipts, other than from sales of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals, or Cash Equivalents, by the Equivalency Factor. The Equivalency Factor used to determine the number of Meal Equivalents served by the FSMC shall be the amount of \$4.095.

The per meal management fee of \$0.2808 will be multiplied by total meals.

The FSMC guarantees that the return to the District from the Food Service Program for the school year will be \$125,000. If the annual operating statement shows a return of less than \$125,000, the FSMC will pay the difference between the actual and the guaranteed amount. Financial terms of the Contract are based upon the assumptions as stated in Section II A, Paragraph 8, (Guarantee Conditions and Assumptions) in the Contract. If there is a change in conditions, including, without limitation, changes to the preceding assumptions, the parties agree to enter negotiations concerning the impact of such changes, and the financial terms of the Contract, including any guarantee, shall be adjusted accordingly.

- AF. Motion to accept and approve the proposal from C&C Masonry for the installation of a lawn drainage system at Lincoln School at a cost of \$16,477.40 on the district's time and materials bid.
- AG. Motion to accept and approve the proposal from NorthStar Technology Services for the configuration of Forti switches in the amount of \$595,367 on Cooperative Bid NJSBA Contract E-8801-ACESCPS.
- AH. Motion to accept and approve the quote from Carnegie Learning for level 1 World Language Curriculum at a cost of \$27,805.55.
- AI. Motion to accept and approve the quote from Carnegie Learning for level 2 ELL curriculum at a cost of \$25,240.04.
- AJ. Motion to accept and approve the quote from Cengage Learning for Big Ideas High School Math curriculum at a cost of \$17,886.
- AK. Motion to accept and approve the quote from Savvas Learning for AP Biology curriculum at a cost of \$7,370.31.
- AL. Motion to accept and approve the quote from Oak Hall Industries for graduation caps and tassels in the amount of \$7,852.
- AM. Motion to accept and approve the proposal from GL Group to paint the woodshop classroom at Bergenfield High School for a total cost of \$8,550 on Hunterdon ESC Cooperative Bid #34HUNCCP.
- AN. Motion to accept and approve the proposal from Bogush for replacement and repair of urinals in a boy's restroom at Lincoln School for a total cost of \$31,885.00 on EdData Contract 11647.

- AO. Motion to accept and approve the renewal proposal from OnScene Technologies for renewal of Share911 Emergency Communications Services at a cost of \$18,450.
- AP. Motion to accept the summer wood floor re-finishing proposal from Mathusek at a total cost of \$24,914 on HCESC Cooperative Bid #208.
- AQ. Motion to accept and approve the re-paving of sidewalks at Franklin and Jefferson Schools at a total cost of \$18,445 on Ed-data Cooperative Bid #10980.
- AR. Motion to accept and approve the proposal from Crossroads Paving to repair the parking lot at Roy Brown MS at a cost of \$17,650 on Ed Data Cooperative Bid #10980.
- AS. Motion to accept and approve the proposal from Magic Touch Construction to replace twenty-two (22) water fountains at a total cost of \$166,903.35 on ESCNJ Cooperative Bid 20/21-18.
- AT. Motion to accept and approve the proposal from Magic Touch Construction to replace the water fountain located in the commons at Bergenfield High School at a total cost of \$13,505.07 on ESCNJ Cooperative Bid #20/21-18.
- AU. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

9. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:

- A. The Secretary's Report of Cash Balances as of April 30, 2023 reflecting a balance of \$16,132,282.66 and The Treasurer's Report of Cash Balances as of April 30, 2023 reflecting a balance of \$16,132,282.66.
- B. Final Vouchers for payment in the month of April 2023 in the total amount of \$10,190,393.38.
- C. Partial Vouchers for payment in the month of May 2023 in the total amount of \$5,316,067.34.

- D. Motion to accept and approve the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of April 30, 2023 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of April 30, 2023, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

11. Adjournment