

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE CAUCUS MEETING

Monday August 28, 2023

7:00 PM

District Conference Room

1. Meeting Called to Order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2023; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on August 18, 2023."

3. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

4. Discussion of Evening Agenda

5. Discussion of Committee Reports

A. Finance Committee

B. Policy Committee

6. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

7. Motion to go to Private Session

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

8. Motion to Adjourn

2. INFORMATION ITEMS:

1. Informational Item (ID # 10528)

Maintenance/Custodial OT - July 2023.

Attachments:

Maintenance-Custodial OT July 2023 (PDF)

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE REGULAR MEETING

Monday August 28, 2023

8:00 PM

Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

B. 2023/2024 Board Goals

1. Continue to raise academic achievement levels of all students all subject areas to maintain ranking as a top tier school district
2. Continue to promote a supportive environment that promotes diversity, equity, and inclusive programming and curriculum for all
3. Continue to provide opportunities to expand critical thinking skills, SEL competencies, civic involvement, environmental awareness, and information literacy skills
4. Review, modify, and expand co-curricular activities, experiential learning, and community service opportunities
5. Continue to broaden public engagement with parents, students, and community while increasing parental engagement in the educational process

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3. Minutes

1. Motion to accept and approve the Minutes for July 2023.

4. Written Communication: None

5. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

6. Report and Recommendations of Superintendent of Schools

A. Student Representative Report

B. General Recommendations

1. Motion to accept and approve the attached Personnel Recommendations.
2. Motion to accept and approve the July 31, 2023 Special Education Monthly Report as per the attached.
3. Motion to accept and approve the Second Reading of Policy #5111 Eligibility of Resident/NonResident Students.
4. Motion to accept and approve the request to eliminate the Roy W. Brown Middle School Multiple Disabilities Class and Program for the 2023/2024 school year.
5. Motion to accept and approve for Title I purposes - Every Student Succeeds Act (M) District Policy #2415.
6. Motion to accept and approve for Title I purposes - District Wide Parent and Family Engagement (M) District Policy #2415.04.
7. Motion to accept and approve the Hoover Elementary School-Parent Compact.
8. Motion to accept and approve the Washington Elementary School-Parent Compact.
9. Motion to accept and approve the Roy W. Brown Middle School Title I School Parent and Family Engagement Policy & School-Parent Compact.
10. Motion to accept and approve the Bergenfield High School Title I School Parent and Family Engagement Policy & School-Parent Compact.
11. Motion to accept and approve professional development on iReady K-8 provided by Curriculum Associates, including two (2) consultants for five (5) full days, 6 hours of training on September 6th, 6 hours of training on November 7th, and 3 additional dates to be determined, for a total cost not exceeding \$22,000, payable through ESSER III Funds.
12. Motion to accept and approve Darlene Markman as both the Title IX and Title VI Officer for the district.
13. Motion to accept and approve all district curricula on Atlas for the 2023/2024 School Year as per attached list.

14. Motion to accept and approve Professional Development Training on PRO Learning provided by The Art of Education University for District Art Department and Gifted & Talented Staff, scheduled to be held on September 6, 2023, at a cost not to exceed \$4,790.00, payable through ESSER III.

15. Motion to accept and approve Phonics First Level I Training provided by Brainspring beginning on September 15, 2023, at a cost not exceeding \$7,945.00, payable through Title IIA Funds.

16. Motion to accept and approve the following conferences.

<u>Name(s)</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
T. Schneider	Supervisor of Humanities & Curriculum Development	2023 NJPSA/FEA/NJ ASCD Fall Conference, Atlantic City, NJ 10/11/23-10/13/23	20-273-200-500-15-270	\$375	Title II
J. Fasano	High School Principal	2023 NJPSA/FEA/NJ ASCD Fall Conference, Atlantic City, NJ 10/11/23-10/13/23	20-273-200-500-15-270	\$375	Title II
D. Markman	Assistant Superintendent for Curriculum and Instruction	K12 Title IX Coordinator Training, Online Event, August 11, 2023.	11-000-230-580-10-000	\$300	LEA
S. Biggins	Director of Personnel	K12 Title IX Coordinator Training, Online Event, August 11, 2023.	11-000-230-580-10-000	\$300	LEA
S. Biggins	Director of Personnel	NJASA 2023-2024 Human Resources Focused Discussions, Online Event, 8/17/23, 10/11/23, 1/16/24, 3/12/24.	11-000-230-580-10-000	\$500	LEA

S. Palaia	Physical Education Teacher	AI & Mobile Apps in PE, Online Workshop, September 7, 2023.	20-284-200-500-15-270	\$129	TitleIV
M. Weigl	Director of Transportation	STS Drug and Alcohol Training, Atlantic Investigation Building, Hammonton, NJ 9/22/23	-	\$0.00	-
C. Langschultz	Payroll Manager	NJASBO Payroll Administrators Workshop, Whippany, NJ, 05/21/2024	11000-251-580-10-000	\$125	LEA

17. Motion to accept and approve the following travel reimbursements.

<u>Name</u>	<u>Conference</u>	<u>Lodge</u>	<u>Meals</u>	<u>Mileage</u>	<u>Tolls/ Parking</u>	<u>Account</u>
T. Schneider	2023 NJPSA/FEA/NJ ASCD Fall Conference, Atlantic City, NJ 10/11/23-10/13/23	\$150.00	\$46.50	\$131.13	\$18.06	20-273-200-500-15-270
J. Fasano	2023 NJPSA/FEA/NJ ASCD Fall Conference, Atlantic City, NJ 10/11/23-10/13/23	\$150.00	\$46.50	\$131.13	\$18.06	20-273-200-500-15-270
M. Weigl	STS Drug and Alcohol Training, Atlantic Investigation Building, Hammonton, NJ 9/22/23	-	-	\$100.11	\$28.02	11-000-270-593-10-000

C. Langschultz	NJASBO Payroll Administrators Workshop, Whippany, NJ, 05/21/2024	-	-	\$26.32	\$2.02	11-000-251-580-10-000
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18. Motion to accept and approve the following revised travel reimbursement.

Name	Conference	Lodge	Meals	Mileage	Tolls	Account
S. Machin	AP Annual Conference, College Board, Seattle, WA, July 19-21, 2023.	\$630.46	\$131.00	\$547.80 Airfare \$6.00 Ground Travel	-	20-273-200-500-15-270

19. FY'24 - Reimb.salaries & bene.Title I to LEA

FY 2024 - Reimbursements of salaries and benefits applied from Title I to LEA				
Name	Location	Account	Approximate % of salary and benefits	Amount
E. Bonifazio	HOOVER	20-232-100-100-03-270	25%	\$23,491
H. Alonso Utsch	HOOVER	20-232-100-100-03-270	100%	\$33,084
E. Rodriguez	RWB	20-232-100-100-07-270	26%	\$23,729
M. Hegel	RWB	20-232-100-100-07-270	26%	\$18,971
A. Wilson	RWB	20-232-100-100-07-270	13%	\$12,124
D. Johannessen	RWB	20-232-100-100-07-270	13%	\$11,865
H. Conklin	BHS	20-232-100-100-08-270	22%	\$21,816
N. Kazancioglu	BHS	20-232-100-100-08-270	11%	\$11,535
G. Garcia	BHS	20-232-100-100-08-270	11%	\$9,327

7. Old Business: None

8. New Business

- Motion to accept and approve the attached Tuition Contracts with South Bergen Jointure Commission for the 2023/2024 School Year.
- Motion to accept and approve the attached Tuition Contracts for Sent Students for the Summer of 2023.
- Motion to accept and approve the attached Tuition Contracts for Sent Students for the 2023/2024 School Year.
- Motion to accept and approve the attached Tuition Contracts with Bergen County Special Services (BCSS) for the 2023/2024 School Year.
- Motion to accept and approve the attached Use of Facilities list.

- F. Motion to accept and approve the proposal from Dell for the annual renewal of the ADOBE Cloud Software Suite in the amount of \$8,187.50 on State Contract # M0483/19TELE0065F6.
- G. Motion to accept and approve the following donation(s):
- Mr. Jeffrey Lichter has donated \$300.00 to the Roy W. Brown Middle School Science Department donation account for the 2023/2024 school year.
 - Dr. Ligia Alberto has donated a desk.
 - Ms. P. Mehta donated \$18.00 to the Eddie Baldwin Scholarship.
- H. Motion to accept and approve the attached quote from Hudle for Bergenfield High School Athletics in the amount of \$13,000.00.
- I. Motion to accept and approve the quote from Carnegie Learning World Language materials for Bergenfield High School in the amount of \$9,373.53.
- J. Motion to accept and approve the quote from McGraw Hill for Everyday Mathematics materials for Lincoln Elementary School in the amount of \$13,138.01.
- K. Motion to accept and approve the quote from McGraw Hill for Everyday Mathematics materials for Jefferson Elementary School in the amount of \$10,980.23.
- L. Motion to accept and approve the proposal from Perennial Services for lawn care services at a cost of \$33,418.
- M. Motion to accept and approve the agreement between Bergen County Special Services and the Bergenfield Board of Education for the Suspension Alternative Program (SAP) for the 2023/2024 school year. The membership fee is \$750 which entitles the district to 5 weeks of SAP services per school year, services beyond the 5 weeks will be billed at \$150 per week.
- N. Motion to accept and approve the Memorandum of Understanding between the Big Brothers Big Sisters of Coastal and Northern NJ and the Bergenfield Board of Education for the 2023/2024 school year.
- O. Motion to accept and approve the quote from Cengage Learning for High School Math materials at a cost of \$9,468.25.
- P. Motion to accept and approve the proposal from Dellicker Strategies for the KnowBe4 subscription at a cost of \$12,414.60 on Cooperative Bid ESCNJ Contract # ESCNJ 18/19-18.
- Q. Motion to accept and approve the proposal from Corby Associates for the service safety repair program at a cost of \$11,100 on Cooperative Bid NJCPA COOP BC-BID-21-24.
- R. Motion to accept and approve the revised agreement between William Paterson University and the Bergenfield Board of Education to designate Hoover, Franklin, Lincoln, and GBCA Headstart as Professional Development Schools ("PDS") and members of the WPU College of Education Professional Development School Network, payable through PEA Funds.

S. Motion to accept and approve the following tax shelters for the 2023/2024 school year:

Corebridge Financial	Equitable	Invesco	Lincoln	MetLife	Security Benefit	Brighthouse
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- T. Motion to accept and approve the proposal from Panorama to provide SEL platform licenses and support a at cost of \$31,700. This software is proprietary and is exempt from public bidding.
- U. Motion to accept and approve the proposal from Associated Fire Protection for the testing and inspection of fire extinguishers, kitchen systems and sprinkler systems at a cost of \$10,294.
- V. Motion to accept and approve the proposal from Crossroads Pavement for blacktop repair at a cost of \$28,325 on the District's Time and Materials Bid.
- W. Motion to accept and approve the proposal from C & C Masonry for the wall cap repair at Franklin Elementary School at a cost of \$10,980.95 on the District's Time and Materials Bid.
- X. Motion to accept and approve the proposal from Public Sewer Service for the catch basin repair at Bergenfield High School at a cost of \$8,266.31 on Cooperative Bid Ed Data# 11647.
- Y. Motion to accept and approve the proposal from KC Sign for a cabinet sign for Hoover Elementary School at a cost of \$12,495 on Cooperative Bid # ESCNJ 21/22-26.
- Z. Motion to accept and approve the proposal from Almstead Tree & Shrub Care for the service at Lincoln School at a cost of \$7,800 on cooperative bid Ed Data# 10608.
- AA. Motion to accept and approve the sale of the following items on Govdeals.com and authorize the School Business Administrator to discard any items not sold on this public auction.

- Bus #24 - 2003 Bluebird 39 Passenger Bus

- AB. Motion to accept and approve the attached Private Transportation Agreement, name is on file in the Business Office.
- AC. Motion to accept and approve the Middle States Association of Colleges and Schools membership dues at a cost of \$9,035.52.
- AD. Motion to accept and approve the following resolution:

WHEREAS, the Bergenfield Board of Education (the "Board") advertised for bids for the Roy W. Brown Middle School Drainage Improvements (the "Project");

WHEREAS, on August 22, 2023, the Board received one (1) bid for the Project;

WHEREAS, D&L Paving Contractors, Inc. ("D&L") submitted a bid which did not possess the New Jersey of Property Management and Construction ("DPMC") classifications required by the Project Specifications;

NOW, THEREFORE, BE IT RESOLVED that the Board rejects the bid submitted by D&L due to the nonwaivable material defect in its bid;

BE IT FURTHER RESOLVED that the Board hereby directs the Engineer to revise the specifications to clarify the classification requirements for the Project.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to re-advertise for the Project.

AE. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

9. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:

A. The Secretary's Report of Cash Balances as of July 31, 2023 reflecting a balance of \$16,985,357.50 and The Treasurer's Report of Cash Balances as of July 31, 2023 reflecting a balance of \$16,985,357.50.

B. Final Vouchers for payment in the month of July 2023 in the total amount of \$4,547,426.17.

C. Partial Vouchers for payment in the month of August 2023 in the total amount of \$

D. Motion to accept and approve the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of July 31, 2023 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of July 31, 2023, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

11. Adjournment