

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE REGULAR MEETING

Monday October 23, 2023

8:00 PM

Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

B. 2023/2024 Board Goals

1. Continue to raise academic achievement levels of all students all subject areas to maintain ranking as a top tier school district
2. Continue to promote a supportive environment that promotes diversity, equity, and inclusive programming and curriculum for all
3. Continue to provide opportunities to expand critical thinking skills, SEL competencies, civic involvement, environmental awareness, and information literacy skills
4. Review, modify, and expand co-curricular activities, experiential learning, and community service opportunities
5. Continue to broaden public engagement with parents, students, and community while increasing parental engagement in the educational process

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2023; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on -----."

3. Minutes

1. Motion to accept and approve the Minutes for September 2023.

4. Written Communication

5. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

6. Report and Recommendations of Superintendent of Schools

A. Student Representative Report

B. General Recommendations

- C. Motion to accept and approve the attached Personnel Recommendations.
- D. Motion to accept and approve the October 12, 2023, Special Education Monthly Report as per the attached.
- E. Motion to accept and approve the continuation of student suspensions for students whose names are annexed in the Superintendent's Office.
- F. Motion to accept and approve the purchase of instructional supplies for Washington Elementary School from School Specialty, amount not exceeding \$946.80, payable through Title IV.
- G. Motion to accept and approve the purchase of instructional supplies for Bergenfield School District from School Specialty Inc., amount not exceeding \$2,635.60, payable through Title IV.
- H. Motion to accept and approve the purchase of i-Ready Toolbox from Curriculum Associates for Roy W. Brown Middle School teachers, amount not exceeding \$4,301.00, payable through Title IA Funds.
- I. Motion to accept and approve the attached Book Disposal Form.
- J. Motion to accept and approve the in-district Professional Development for Bergenfield Public Schools on the topic of Collaborative Teaching by Staff Development Workshops Inc., one full day, November 7, 2023, at a cost not to exceed \$1,800, payable through Title IIA Funds.
- K. Motion to accept and approve the in-district Professional Development for Bergenfield Public Schools on the topic of Social Emotional Learning by Staff Development Workshops Inc., one full day, November 7, 2023, at a cost not to exceed \$1,800, payable through Title IIA Funds.
- L. Motion to accept and approve the in-district Professional Development for Bergenfield Public Schools K-12 paraprofessionals on the topic of Common Diagnosis (such as depression, anxiety, ADHD, ODD) by Staff Development Workshops Inc., for the half day (approx. 80 participants), November 7, 2023, at a cost not to exceed \$1,200, payable through Title IIA Funds.

- M. Motion to accept and approve the rental quote from United Rentals for one (1) skid steer mini 301-600 # electrical wheel for the district maintenance department at a cost of \$ 1,205.82, payable through PEA Funds.
- N. Motion to accept and approve the quote from Westphal Waste Services for a mulch container rental for Franklin Elementary School at a cost of \$775.00, payable through PEA Funds.
- O. Motion to accept and approve the quote from Downes Forest products LLC for yards of certified playground mulch for Franklin Elementary School at a cost of \$870.00, payable through PEA Funds.
- P. Motion to accept and approve the quote from Downes Forest Products LLC for yards of certified playground mulch for Hoover elementary School at a cost of \$870.00, payable through PEA Funds.
- Q. Motion to accept and approve the School Safety and Security Plan Annual Review Statement of Assurance.
- R. Motion to accept and approve the quote for preschool classroom supplies from Lakeshore Learning Materials for Franklin Elementary School, at a cost not to exceed \$1,714.47 payable through PEA Funds.
- S. Motion to accept and approve the quote for preschool classroom supplies from School Specialty Inc. for Lincoln Elementary School, at a cost not to exceed \$134.72 payable through PEA Funds.
- T. Motion to accept and approve the NJTESOL/NJBE, Inc. new memberships for three Bergenfield Public Schools ESL teachers, at a cost not to exceed \$177.00.
- U. Motion to accept and approve the revised reimbursements of salaries and benefits from ESEA Grant to LEA as follows:

FY 2024 - Revised reimbursements of salaries and benefits applied from Title I to LEA				
<u>Name</u>	<u>Location</u>	<u>Account</u>	<u>Approximate % of salary and benefits</u>	<u>Amount</u>
E. Bonifazio	HOOVER	20-232-100-100-03-270	25%	\$38,525
J. Bhawna	HOOVER	20-232-100-100-03-270	100%	\$34,543
T. Hulse	WASHINGTON	20-232-100-100-06-270	34%	\$33,928
E. Rodriguez	RWB	20-232-100-100-07-270	26%	\$38,916
M. Hegel	RWB	20-232-100-100-07-270	26%	\$31,112
A. Wilson	RWB	20-232-100-100-07-270	13%	\$19,883
D. Johannessen	RWB	20-232-100-100-07-270	13%	\$19,459
H. Conklin	BHS	20-232-100-100-08-270	22%	\$35,778
N. Kazancioglu	BHS	20-232-100-100-08-270	11%	\$18,917
G. Garcia	BHS	20-232-100-100-08-270	11%	\$15,296
D. Markman	Central Office	20-232-200-100-15-270	14%	\$24,000

- V. Motion to accept and approve the quote from C&S Fencing for temporary fence panels rental for Franklin Elementary School and Hoover Elementary School at a cost of \$1,599.38, payable through PEA Funds.

W. Motion to accept and approve the quote for preschool classroom supplies from Apple Inc. for Bergenfield Public Schools at a cost not to exceed \$449.00 payable through PEA Funds.

X. Motion to accept and approve the quote for preschool classroom supplies from Amazon.com LLC. for Bergenfield Public Schools at a cost not to exceed \$30.48 payable through PEA Funds.

Y. Motion to accept and approve the following new and revised conferences.

<u>Name(s)</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
W. Fleming	Elementary School Principal	Middle States Association Fall Conference, Philadelphia, PA, 11/1 - 11/3/23	-	0.00	-
A. Sulich	Kindegarten Teacher	NJIDA Fall Conference: Beyond Decoding: Confronting Comprehension Head on!, Virtual, 12/2/23	11-000-221-580-06-000	183.27	LEA Funds
K. Klein	Reading Specialist	NJIDA Fall Conference: Beyond Decoding: Confronting Comprehension Head on!, Somerset, NJ, 12/1/2023	11-000-221-580-06-000	210.00	LEA Funds
G. Nikola	Reading Specialist	NJIDA Fall Conference: Beyond Decoding: Confronting Comprehension Head On!, 12/1/23 and 12/2/23	11-000-221-580-05-000	295.00	LEA Funds
C. Taveras	Media Specialist	NJASL Fall 2023 Conference, Atlantic City, NJ, 12/3 - 12/5/23	20-273-200-500-15-270	293.00	Title II

Z. Lloyd Ragasa	Supervisor of World Language, ESL, and Bilingual	MLL Committee Meeting, Monroe Twp, NJ, 10/27/23	-	0.00	-
A. Thadani R. Baello	Science Teachers	Fall 2023 Forensic Science Seminars, 11/17/23	-	0.00	-
M. Saunders	Supervisor of Early Childhood, Gifted & Talented, and Fine Arts	The Self Evaluation of Supports Emergent Biligual Acquisition Training, Morristown, NJ, 11/16 & 11/17/23	20-218-200-329-10-000	350.00	PEA Funds

Z. Motion to accept and approve the attached HIB Report.

7. Old Business: None

8. New Business

- A. Motion to accept and approve the attached Tuition Contracts with Bergen County Special Services for the 2023/2024 School Year.
- B. Motion to accept and approve the attached Specialty Contract(s) for the 2023/2024 School Year.
- C. Motion to accept and approve the attached Tuition Contracts for Sent Students for the 2023/2024 School Year.
- D. Motion to accept and approve the attached Use of Facilities.
- E. Motion to accept and approve the proposal from Commercial Recreation Specialists for the purchase and installation of lightning detectors at a cost of \$35,818.85 on NJ state contract #16-FLEET-00133.
- F. Motion to accept and approve the revised proposal from Combustion Service for boiler repairs at Bergenfield High School for a total cost of \$132,025 on Cooperative Bid Ed Data # 10392.
- G. Motion to accept and approve the proposal from NorthStar Technology Services for Fortinet switches in the amount of \$15,379.62 on Cooperative Bid NJSBA Contract E-8801-ACESCPS.
- H. Motion to accept and approve the attached District Wide Fire and Emergency Drills and School Bus Emergency Evacuation Drill Reports for October 2023.
- I. Motion to accept and approve the following Donation(s):

The Class of 2023 is donating \$228.00 to the Class of 2024.

- J. Motion to accept and approve the sale of the following item(s) on Govdeals.com and authorize the School Business Administrator to discard any items not sold on this public auction.

- Nurses Couch
- Industrial Kitchen Hanging Rack

- K. Motion to accept and approve the submission of the Comprehensive Maintenance Plan and M1 Form.

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public-school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of Bergenfield are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now, Therefore Be It Resolved, that the Bergenfield Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Bergenfield in compliance with Department of Education requirements.

- L. Motion to accept and approve the proposal from Kaseya for the G Suite Backupify plan at a cost of \$6,750.
- M. Motion to accept and approve the 2024-2025 budget calendar.
- N. Motion to accept and approve the proposal from Haig Service Corp for the additional costs related to the replacement of the fire alarm control panel and initiating device at Roy W. Brown Middle School at a cost of \$27,204.34 on the District's Time and Material Bid.
- O. Motion to accept and approve the following resolution:

WHEREAS, N.J.S.A. 18A:18A-11 authorizes a board of education to enter into a joint purchasing agreement with a municipality for funds and services;

WHEREAS, the Bergenfield Board of Education (“Board”) and Borough of Bergenfield (“Borough”) previously entered into a joint purchasing agreement for an early warning lightning detection system (“Detection System”) with the Borough;

WHEREAS, there is a need to replace and upgrade the existing Detection System; and

WHEREAS, the Board and Borough are desirous of entering into another joint purchasing agreement to replace and upgrade the Detection System; and

WHEREAS, the replacement and upgrade to the early warning lightning detection system which best meets the requirements of the Board and Borough can be purchased from Commercial Recreation Specialists in accordance with a State Contract; and

BE IT RESOLVED that the Board approves the joint purchasing agreement with the Borough for the replacement and upgrade of the Detection System which provides for the cost of \$19,276.92 to the Board and \$16,541.93 to the Borough.

BE IT FURTHER RESOLVED that the Board authorizes the purchase of the replacement and upgrades to the Detection System in the amount of \$35,818.85 from Commercial Recreation Specialists in accordance with a State Contract.

BE IT FURTHER RESOLVED that a copy of this resolution and the joint purchasing agreement signed by the board president shall be provided to the Board for its approval and signature.

P. Motion to accept and approve the submission of the HIB Grades Report for the 2022/2023 School Year.

Q. Motion to accept and approve the following resolution:

WHEREAS, the Bergenfield Board of Education advertised for bids for the Mechanical Upgrades at the Bergenfield High School Rebid Project (“Project”);

WHEREAS, on October 17, 2023, the Board received three bids for the Project;

WHEREAS, the lowest bid was submitted by Centralpack Engineering Corp. (“Centralpack”) in the amount of \$588,840.00;

WHEREAS, the bid submitted by Centralpack is responsive in all material respects;

WHEREAS, the Board has \$385,000 in ESSR III monies to fund the Project;

WHEREAS, The Board has sufficient funds for the balance of the contract from capital reserve account to finance the Project; and

WHEREAS, the Board desires to award the contract for the Project in the amount of \$588,840.00 to Centralpack.

NOW, THEREFORE BE IT RESOLVED as follows:

The Board hereby awards the contract for the Project to Centralpack as the lowest responsive bidder, for a total contract sum of \$588,840.00, together with the unit prices set forth in the bid.

The Board authorizes the withdrawal of \$203,840 from capital reserve and the transfer of the funds to the capital construction line items in the capital outlay major account;

This award is expressly conditioned upon the successful contractor furnishing the requisite insurance certificate and labor and materials/performance bonds as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

- R. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

9. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:

- A. The Secretary's Report of Cash Balances as of September 30, 2023 reflecting a balance of \$20,941,696.52 and The Treasurer's Report of Cash Balances as of September 30, 2023 reflecting a balance of \$20,941,696.52.
- B. Final Vouchers for payment in the month of September 2023 in the total amount of \$10,438,433.37.
- C. Partial Vouchers for payment in the month of October 2023 in the total amount of \$
- D. Motion to accept and approve the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of September 30, 2023 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of September 30, 2023, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

11. Adjournment

2. RESOLUTIONS

- 1. Resolution (ID # 10693)

Motion to accept and approve the following new and revised travel reimbursements.