

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

MINUTES FOR THE CAUCUS MEETING

Monday November 25, 2019

7:00 PM

District Conference Room

1. Meeting Called to Order by the President

2. Roll Call

Attendee Name	Organization	Title	Status	Arrived
Joseph Amara	Bergenfield Board of Education	President	Present	
Eileen Ryder	Bergenfield Board of Education	Vice-President	Present	
William Jaeger	Bergenfield Board of Education	Trustee	Present	
Nelson Reynoso	Bergenfield Board of Education	Trustee	Present	
Guadalupe Ruiz-Catala	Bergenfield Board of Education	Trustee	Present	

Also present: C. Tully, D. Markman, D. DiPisa

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 28, 2019; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and the District Website on November 19, 2019."

3. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

4. Discussion of Evening Agenda

5. Discussion of Committee Reports

A. Finance Committee

B. Policy Committee

6. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

7. Motion to go to Private Session

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

8. Motion to Adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

2. INFORMATIONAL ITEMS:

1. Informational Item (ID # 5233)

Posting for 11/25/19 Regular Meeting.

Attachments:

11-25-19 Regular Meeting Posting (PDF)

BERGENFIELD BOARD OF EDUCATION
BOARD OF EDUCATION
MINUTES FOR THE REGULAR MEETING

Monday November 25, 2019

8:00 PM

Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

Attendee Name	Organization	Title	Status	Arrived
Joseph Amara	Bergenfield Board of Education	President	Present	
Eileen Ryder	Bergenfield Board of Education	Vice-President	Present	
William Jaeger	Bergenfield Board of Education	Trustee	Present	
Nelson Reynoso	Bergenfield Board of Education	Trustee	Present	
Guadalupe Ruiz-Catala	Bergenfield Board of Education	Trustee	Present	

Also present: C. Tully, D. Markman, D. DiPisa

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 28, 2019; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and the District Website on November 19, 2019."

3. Minutes

1. Motion to accept and approve the Minutes for October 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	William Jaeger, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

4. Written Communication

A. Motion to accept and approve the following:

Thank you from The Cox Family.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

5. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

6. Report and Recommendations of Superintendent of Schools

A. General Recommendations

1. Motion to accept and approve the official counts for the November 5, 2019 School Election for Candidates.

The total votes for:	Joseph Amara	1951
	Deborah Podwin	1775

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

2. Motion to accept and approve the attached Personnel Recommendations.

RESULT: APPROVED [UNANIMOUS]
MOVER: William Jaeger, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

3. Motion to accept and approve the November 13, 2019, Special Education Monthly Report as per the attached.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

4. Motion to accept and approve the attached Book Disposal Forms.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

5. Motion to accept and approve the in-district professional development on SMART Response of SMART Learning Suite provided by Keyboard Consultants, one 2.5 hour session, cost not to exceed \$495 payable through Title IIA Funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

6. Motion to accept and approve the following Out-of-State Field Trips:

Bergenfield High School Spanish 4 Honors & SNS II students to the NYC Spanish Repertory, New York, NY on Thursday, March 5, 2020. Total students 58 with 4 chaperones.

Bergenfield High School Model UN Class to The Bronx High School of Science, Bronx, NY on Saturday, December 14, 2019. Total students 15 with 1 chaperone.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

7. Motion to accept and approve the following conference over \$150 payable through ESEA Funds.

<u>Name</u>	<u>Position</u>	<u>Conference</u>	<u>Budget Amount</u>	<u>Account Number</u>	<u>Amount</u>
M. Hegel	RWB-Math	Ratios & Proportional Relationships, Conquer Mathematics, Pompton Plains, NJ 1/7/20	\$25,822	20-273-200-500-07-270	\$160
M. Cappa	Hoover - Sp.Ed. - Grade 5	Best, Powerful Co-Teaching Strategies to Accelerate Student Success, The	\$25,662	20-273-200-500-03-270	\$279

		Wilshire Grand Hotel, W. Orange, NJ 1/29/20			
B. Roth	Hoover - Grade 5	Best, Powerful Co-Teaching Strategies to Accelerate Student Success, The Wilshire Grand Hotel, W. Orange, NJ 1/29/20	\$25,383	20-273-200-500-03-270	\$279
A. Hilburn	BHS - Humanities	Center for Literacy Development, Rutgers, New Brunswick, NJ 12/11/2019	\$25,104	20-273-200-500-08-270	\$155
D. Markman	Assistant Superintendent Curriculum & Instruction	NJASA TECHSPO 2020, Harrahs Resort, Atlantic City, NJ 1/30-31/2020	\$24,949	20-273-200-500-15-270	\$475
A. Pizzuti	English - BHS	Unstoppable Writing Teacher Tools & Tips to Create, Rutgers University, New Brunswick, NJ 12/11/19	\$24,474	20-273-200-500-08-270	\$155
M. Cappa	Resource/ Inclusion - Hoover	11 th Annual Special Ed. And Mathematics Conference, Forsgate Country Club, Monroe Township, NJ 12/4/2019	\$24,319	20-273-200-500-03-270	\$179

V. O'Neill	Resource - Jefferson	11 th Annual Special Ed. And Mathematics Conference, Forsgate Country Club, Monroe Township, NJ 12/4/2019	\$24,140	20-273-200-500-04-270	\$169
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RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

8. Motion to accept and approve the following estimated travel reimbursement, total not to exceed by \$25, payable through ESEA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Tolls/ Parking</u>	<u>Total</u>	<u>Account</u>
D. Markman	NJASA TECHSPO 2020, Harrah's Resort, Atlantic City, NJ 1/30-31/2020	\$194	-	-	-	\$194	20-273-200-500-15-270
A. Pizzuti	Unstoppable Writing Teacher Tools & Tips to Create, Rutgers, New Brunswick, NJ 12/11/19	-	-	\$16.03	-	\$16.03	20-273-200-500-08-270

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

9. Motion to accept and approve the purchase of 2019/2020 Game Objects & Field Element: VIQC Squared Away Full Field & Game Element Super Kit from VEX Robotics for Transfiguration Academy, cost not exceeding \$1,209.00, payable through Title IV funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

10. Motion to accept and approve the First Reading of Regulation # R7410 - Maintenance and Repair.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

11. Motion to accept and approve the First Reading of Regulation # R6422 - Budget Transfers.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

12. Motion to accept and approve the First Reading of Regulation # R6810 - Financial Objectives.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

13. Motion to accept and approve the First Reading of Regulation # R1570 - Internal Controls.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

14. Motion to accept and approve the First Reading of Policy # 5307 - Nursing Services Plan.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

15. Motion to accept and approve the Annual Meeting between Education and Bergenfield Law Enforcement Officials - Update Uniform Memorandum of Agreement 2019/2020.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

16. Motion to accept and approve the Annual Meeting between Education and Teaneck Law Enforcement Officials - Update Uniform Memorandum of Agreement 2019/2020.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

17. FY 2020 - Revised reimbursement of salary and benefits applied from Title I to LEA as follows:

FY 2020 - Revised reimbursements of salaries and benefits applied from Title I to LEA				
<u>Name</u>	<u>Location</u>	<u>Account</u>	<u>Approximate % of salary and benefits</u>	<u>Amount</u>
M. Denicola	Hoover/ Washington	20-232-100-100-03-270 and 20-232-100-100-06- 270 Salary	72%	\$29,390

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

18. Motion to accept and approve the attached HIB Report.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

7. Old Business: None

8. New Business

A. Motion to accept and approve the attached Tuition Contracts for Received Students for the 2019/2020 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

B. Motion to accept and approve the Tuition Contracts for sent students for the 2019/2020 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

C. Motion to accept and approve the attached Transportation Contracts; Bergenfield as a Joiner, for the 2019/2020 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

D. Motion to accept and approve the attached Transportation Contract, Bergenfield is the Host District, for the 2019/2020 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

E. Motion to accept and approve the attached Tuition Contract for a Received Student for the 2018/2019 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

F. Motion to accept and approve the attached Use of Facilities List.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

G. Motion to accept and approve the attached School Bus Emergency Evacuation Drill Reports for November 2019.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

H. Motion to accept and approve the 2020 Start-up & Maintenance Plan Quote from Commercial Recreation Specialists (CRS) for the Districts Lightning Detection System in the amount of \$6,105.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

I. Motion to accept and approve the proposal from Ben Shaffer Recreation Inc. in the amount of \$9,995.50 on Co-op #11-BECCP.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

J. Motion to accept and approve the following donations:

Arthur Nemetz has donated a French Horn and a Trumpet to the Bergenfield Music Department.

Dr. Frank M. Mele, Class of 1954 has donated \$500.00 to be applied to the Bergenfield High School Scholarship Fund, to be used as deemed appropriate.

The following donations in the total amount of \$1,320.00 have been made to the "Nancy Kelly Scholarship Fund":

"The Tuesday Lunch Crew":

Pete Altamuro, Carol Corcoran, Cyndy Covello, Rose DeDio, Aurelia DeLuca, Barbara Lind, Cathy Mazzone, Lynn Montanaro, Marie Orlando, Jo Taglieri and Judy Verga

Karen DiPasquale
Phillip & Eileen Moliere
George Armbruster
Brian & Janina Zychowski
Lynn & David Isaac
Rosemary Murphy & Rosemary Dambrosio
Jean Weiner
Eric & Donna Omeara
Bianca Archetto & John Lorenzetti
Emma Kelly
Eileen Flak
Arlene Kelly
Walter Kelly
Christine & Dean Montelbano
Cassandra & Stanley Fiore
Susan & Grant Bergman
Patricia & George Lutz
Patricia Ruesch
Louise Fasano

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

K. Motion to accept and approve the following Conferences of \$150 payable thru LEA Funds.

<u>Name</u>	<u>Department</u>	<u>Conference Name</u>	<u>Cost</u>	<u>Date/Time</u>	<u>Account #</u>	<u>Source of Funds</u>
A. Brown	Special Education/Speech	Speech-Language Therapy	\$279.00	1/15/19	11-000-216-580-10-000	FY 2019/2020 LEA Funds

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

L. Motion to accept and approve the following Reimbursements Payable Thru LEA Funds:

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Meals</u>	<u>Transportation/Tolls</u>	<u>Car Rental/Parking</u>	<u>Total</u>
W. Fleming	MSA: Developing the Plan	-	-	\$62.93	-	\$62.93

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

M. Motion to accept and approve the agreement between Holy Name Medical Center and the Bergenfield Board of Education for the calendar year 2020. This agreement provides services to be in compliance with the Department of Transportation (DOT) Drug Testing Standard.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

N. Motion to accept and approve the purchase from Pioneer Athletics of Turf Gro Premium Turf Blankets for the Bergenfield High School Baseball Field at a cost of \$18,046.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

O. Motion to accept and approve the attached Inter-Account Transfers for October 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

9. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:

A. The Secretary's Report of Cash Balances as of October 31, 2019 reflecting a balance of \$11,609,859.00 and The Treasurer's Report of Cash Balances as of October 31, 2019 reflecting a balance of \$11,609,859.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

B. Final Vouchers for payment in the month of October 2019 in the total amount of \$7,960,015.54.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

C. Partial Vouchers for payment in the month of November 2019 in the total amount of \$8,442,775.60.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

D. Certification Statement for October 2019

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of October 31, 2019 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of October 31, 2019, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala

10. **Verbal Comments**

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

Stephanie Chevere - Parent
Comments regarding student conduct and discipline.

11. **Adjournment**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	William Jaeger, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Trustee
AYES:	Amara, Ryder, Jaeger, Reynoso, Ruiz-Catala