

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

MINUTES FOR THE CAUCUS MEETING

Monday February 24, 2020

7:00 PM

District Conference Room

1. Meeting Called to Order by the President

2. Roll Call

Attendee Name	Organization	Title	Status	Arrived
Joseph Amara	Bergenfield Board of Education	President	Present	
Eileen Ryder	Bergenfield Board of Education	Vice-President	Present	
Nelson Reynoso	Bergenfield Board of Education	Trustee	Present	
Guadalupe Ruiz-Catala	Bergenfield Board of Education	Trustee	Present	
Deborah Podwin	Bergenfield Board of Education	Trustee	Present	

Also present: C. Tully, D. Markman, D. DiPisa

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 28, 2019; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and the District Website on February 11, 2020."

3. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

4. Discussion of Evening Agenda

5. Discussion of Committee Reports

A. Finance Committee

B. Policy Committee

6. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

Joseph Suarez -
How did the District do with QSAC?

7. Motion to go to Private Session

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eileen Ryder, Vice-President
SECONDER:	Guadalupe Ruiz-Catala, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

8. Motion to Adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eileen Ryder, Vice-President
SECONDER:	Guadalupe Ruiz-Catala, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

BERGENFIELD BOARD OF EDUCATION
BOARD OF EDUCATION
MINUTES FOR THE REGULAR MEETING

Monday February 24, 2020

8:00 PM

Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

Attendee Name	Organization	Title	Status	Arrived
Joseph Amara	Bergenfield Board of Education	President	Present	
Eileen Ryder	Bergenfield Board of Education	Vice-President	Present	
Nelson Reynoso	Bergenfield Board of Education	Trustee	Present	
Guadalupe Ruiz-Catala	Bergenfield Board of Education	Trustee	Present	
Deborah Podwin	Bergenfield Board of Education	Trustee	Present	

Also present: C. Tully, D. Markman, D. DiPisa

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Statement of the President

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3. Minutes

1. Motion to accept and approve the Minutes for January 2020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eileen Ryder, Vice-President
SECONDER:	Guadalupe Ruiz-Catala, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

4. Written Communication:

- A. Motion to accept and approve the following:

Thank you from The Bongo Family.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eileen Ryder, Vice-President
SECONDER:	Guadalupe Ruiz-Catala, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

5. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

6. Report and Recommendations of Superintendent of Schools

7. General Recommendations

1. Motion to accept and approve the attached Personnel Recommendations.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

2. Motion to accept and approve the February 19, 2020 Special Education Monthly Report as per the attached.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eileen Ryder, Vice-President
SECONDER:	Deborah Podwin, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

3. Motion to accept and approve the continuation of student suspensions for students whose names are annexed in the Superintendent's Office.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eileen Ryder, Vice-President
SECONDER:	Deborah Podwin, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

4. Motion to accept and approve the Second Reading of Policy # 1450 - Interviewing Procedures.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eileen Ryder, Vice-President
SECONDER:	Deborah Podwin, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

5. Motion to accept and approve the following Out-of-State Field Trip(s):

Lincoln Elementary School 5th grade students to National Constitution Center, Philadelphia, PA on Wednesday, June 10, 2020. Total Students 58 with 10 chaperones.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eileen Ryder, Vice-President
SECONDER:	Deborah Podwin, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

6. Motion to accept and approve the attached HIB Report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eileen Ryder, Vice-President
SECONDER:	Deborah Podwin, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

7. Motion to accept and approve the district's participation in piloting the Pathway to Billiteracy.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eileen Ryder, Vice-President
SECONDER:	Deborah Podwin, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

8. Motion to accept and approve FY 2020 - Revised reimbursement of salary and benefits applied from Title I to LEA as follows:

FY 2020 - Revised reimbursements of salaries and benefits applied from Title I to LEA				
<u>Name</u>	<u>Location</u>	<u>Account</u>	<u>Approximate % of salary and benefits</u>	<u>Amount</u>
M. Denicola	Hoover/ Washington	20-232-100-100-03-270 and 20-232-100-100-06- 270 Salary	31% & 31%	\$12,759 & \$12,759

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eileen Ryder, Vice-President
SECONDER:	Deborah Podwin, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

9. Motion to accept and approve the following Conferences over \$150 payable through ESEA Funds:

<u>Name</u>	<u>Position</u>	<u>Conference</u>	<u>Budget Amount</u>	<u>Account Number</u>	<u>Amount</u>
M. Cappa	Resource/ Inclusion - Hoover	Co-Teaching Conference, W. Orange, NJ 3/4- 5/20	\$11,105.84	20-273-200-500- 03-270	\$479
E. Rodriguez	Grade 6 - RWB	Problem-Based Math Workshop Session 3: Challenging Word Problems, W. Orange, NJ 3/19/20	\$10,626.84	20-273-200-500- 07-270	\$175
B. Roth	Grade 5 - Hoover	Co-Teaching Conference, W. Orange, NJ 3/4/20	\$10,451.84	20-273-200-500- 03-270	\$289
A. Gleason	Grade 4 - Lincoln	Educate 2B: Tools for Engaged Learning & Living, Park Ridge, NJ 2/27/20	\$10,162.84	20-273-200-500- 05-270	\$229
K. Klein & K. Manning	Reading Specialist- Washington & EL Specialist- Washington	Supporting At- Risk ELL's in Literacy Development: Pre-Referral Interventions & Appropriate Assessment Approaches, Garwood, NJ 3/6/20	\$2,025.00	20-244-200-500- 06-270	\$220 each
T. Schneider	Director of Curriculum Development & Humanities	College Board Springboard Professional Learning Symposia 2020, Chicago, IL 7/7- 10/20	FY 2021	20-273-200-500-08-270	\$945

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Deborah Podwin, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

10. Motion to accept and approve the following estimated travel reimbursement, total not to exceed by \$25, payable through ESEA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Airfare</u>	<u>Train</u>	<u>Tolls/ Parking</u>	<u>Total</u>	<u>Account</u>
B. Grande	NJCEC-NJ Council for Exceptional Children, Mahwah, NJ 3/16/20	-	-	\$6.86	-	-	-	\$6.86	20-273-200-500-08-270
T. Schneider	College Board Springboard Professional Learning Symposia 2020, Chicago, IL 7/7-10/20	\$665.67	\$174	\$12.11	\$216.80	\$5.00	\$54.60	\$1,128.18	20-273-200-500-08-270 FY 2021
J. Webber	NJ Topps - Psychology Conference, Hunterdon Central Regional H.S., Flemington, NJ 3/16/20	-	-	\$23.24	-	-	-	\$23.24	20-273-200-500-08-270

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Deborah Podwin, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

11. Motion to accept and approve the following revised estimated travel reimbursement, total not to exceed by \$25, payable though ESEA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Meals</u>	<u>Mileage</u>	<u>Train</u>	<u>Tolls/ Parking</u>	<u>Total</u>	<u>Account</u>
J. Carlo, Trans- figuration Academy	ITEEA 2020 Conference, Baltimore, MD 3/11- 14/20	\$462	\$248.50	-	\$110	-	\$820.50	20-273-200-500-15-053
B. Walker, Trans- figuration Academy	ITEEA 2020 Conference, Baltimore, MD 3/11- 14/20	\$462	\$248.50	\$143.64	-	\$145.88	\$1,000.02	20-273-200-500-15-053
D. Markman	NJAA TECHSPO 2020, Harrah's Resort, Atlantic City, NJ 1/30- 31/2020	\$230.98	-	-	-	-	\$230.98	20-273-200-500-15-270

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Deborah Podwin, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

12. Motion to accept and approve the agreement between the Bergenfield Board of Education and the parents of a student whose name is annexed in the Superintendent's Office.

RESULT: APPROVED [UNANIMOUS]
MOVER: Eileen Ryder, Vice-President
SECONDER: Deborah Podwin, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

8. Old Business: None

9. New Business

A. Motion to accept and approve the attached Tuition Contract(s) for Summer Programs 2020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

B. Motion to accept and approve the attached Tuition Contract(s) for Sent Student(s) for the 2019/2020 School Year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

C. Motion to accept and approve the attached Specialty Contract(s) for the 2019/2020 School Year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

D. Motion to accept and approve the attached Tuition Contracts for Received Student(s) for the 2019/2020 School Year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

E. Motion to accept and approve the attached Use of Facilities.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

F. Motion to accept and approve the invoice from Granicus for IQM2 Agendas & Minutes Program for Board Meetings during the 2019/2020 school year in the amount of \$7,560.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

G. Motion to accept and approve the invoice from Central Bergen Auto in the amount of \$8,482.44 for repairs to Bus #34.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

H. Motion to accept and approve the invoice from Follett in the amount of \$7,180.15.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

I. Motion to accept and approve the quote from PowerSchool in the amount of \$7,470.13.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

J. Motion to accept and approve the following Conferences Over \$150 Payable through LEA Funds:

<u>Name</u>	<u>Department</u>	<u>Conference Name</u>	<u>Cost</u>	<u>Date/Time</u>	<u>Account #</u>	<u>Source of Funds</u>
Melissa Weigl	Transportation	School Transportation Supervisors Program-Rutgers ECO Complex	\$490	4/28, 5/5, 12, 19, 26/2020	11-000251-580-10-000	FY 2019-2020 LEA Funds
Melissa Weigl	Transportation	School Transportation Supervisors Program-Brookdale Community College	\$680	4/23,30, 5/7, 14/21/28/2020	11-000251-580-10-000	FY 2019-2020 LEA Funds
Melissa Weigl	Transportation	School Transportation Supervisors Program-Rutgers ECO Complex	\$574	2/13, 20, 27: 3/5, 12, 19/2020	11-000251-580-10-000	FY 2019-2020 LEA Funds
Alice Nieves	Registrar	Infinite Campus Interchange 2020	\$499	3/18, 19/2020	11-000-240-580-08-000	FY 2019-2020 LEA Funds
M. Weigl	Transportation	51 st Annual NJPT Conference sponsored by STS of NJ	\$350	3/26 & 27/2020	11-000-251-580-10-000	FY 2019/2020 LEA Funds
C. Langschultz	Front Office	Infinite Campus Interchange 2020	\$599	3/18 & 19/2020	11-000-240-580-08-000	FY 2019-2020 LEA Funds

<p>RESULT: APPROVED [UNANIMOUS] MOVER: Nelson Reynoso, Trustee SECONDER: Eileen Ryder, Vice-President AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin</p>

K. Motion to accept and approve the following Reimbursements Payable through LEA Funds:

<u>Name</u>	<u>Conference</u>	<u>Lodging</u>	<u>Meals</u>	<u>Transportation/Tolls</u>	<u>Car Rental/Parking</u>	<u>Total</u>
M. Weigl	School Transportation Supervisors Program-Rutgers ECO Complex	-	-	\$263.20/\$90.00	-	\$353.20
M. Weigl	School Transportation Supervisors Program-Brookdale Community College	-	-	\$224.28/\$108.00	-	\$332.28
M. Weigl	School Transportation Supervisors Program-Rutgers ECO Complex	-	-	\$315.84/\$108.00	-	\$423.84
A. Nieves	Infinite Campus Interchange 2020	-	-	\$24.00	-	\$24.00
M. Weigl	51 st Annual NJPT Conference	-	\$33.00	\$91.63/\$22.30	-	\$146.93
C. Langschultz	Infinite Campus Interchange 2020	-	-	\$73.00	-	\$73.00

<p>RESULT: APPROVED [UNANIMOUS] MOVER: Nelson Reynoso, Trustee SECONDER: Eileen Ryder, Vice-President AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin</p>

L. Motion to accept and approve the following donation:

Walter Kelly has donated \$130.00 to the Nancy Kelly Scholarship Fund.

<p>RESULT: APPROVED [UNANIMOUS] MOVER: Nelson Reynoso, Trustee SECONDER: Eileen Ryder, Vice-President AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin</p>

M. Motion to accept and approve the following new scholarships:

New Bridge Garage Incorporated will award a \$1,000.00 scholarship to a Bergenfield High School Senior.

Ruth Meissner Memorial Scholarship will award a \$2,000.00 to a Bergenfield High School Senior.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

N. Motion to accept and approve Joseph Scaglione as IPM Coordinator for the 2019/2020 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

O. Motion to accept and approve Joseph Scaglione as Designated NJ Department of EPA Person for the 2019/2020 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

P. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Eileen Ryder, Vice-President
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

10. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:

A. The Secretary's Report of Cash Balances as of January 31, 2020 reflecting a balance of \$10,731,812.81 and The Treasurer's Report of Cash Balances as of January 31, 2020 reflecting a balance of \$10,731,812.81.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

B. Final Vouchers for payment in the month of January 2020 in the total amount of \$7,249,011.97.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Trustee
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

C. Partial Vouchers for payment in the month of February 2020 in the total amount of \$4,825,094.43.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Trustee
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

D. Motion to accept and approve the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of January 31, 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of January 31, 2020, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Trustee
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

11. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

12. Adjournment

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Trustee
SECONDER:	Eileen Ryder, Vice-President
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin