

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

MINUTES FOR THE REGULAR MEETING

Monday April 27, 2020

8:30 PM

Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

Attendee Name	Organization	Title	Status	Arrived
Joseph Amara	Bergenfield Board of Education	President	Present	
Eileen Ryder	Bergenfield Board of Education	Vice-President	Present	
Nelson Reynoso	Bergenfield Board of Education	Trustee	Present	
Guadalupe Ruiz-Catala	Bergenfield Board of Education	Trustee	Present	
Deborah Podwin	Bergenfield Board of Education	Trustee	Present	

Also present: C. Tully, D. Markman, D. DiPisa

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 28, 2019; also notice of this virtual meeting has been mailed to the members of the Board, the Borough Clerk and the District Website on April 23, 2020."

3. Minutes

1. Motion to accept and approve the Minutes for February 2020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eileen Ryder, Vice-President
SECONDER:	Guadalupe Ruiz-Catala, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

2. Motion to accept and approve the Minutes for March 2020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eileen Ryder, Vice-President
SECONDER:	Guadalupe Ruiz-Catala, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

4. Written Communication: None

5. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

6. Report and Recommendations of Superintendent of Schools

A. General Recommendations

B. Motion to accept and approve the attached Personnel Recommendations.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

C. Motion to accept and approve the March 12, 2020 Special Education Report as per the attached.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

D. Motion to accept and approve the in-district Strategies for Motivating Struggling Students with Anxiety Training provided by Staff Development Workshops for Paraprofessionals, for a half day on 9/4/2019 by presenter M. Fowler at a cost not to exceed \$1,200.00, payable through Title IIA Funds.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

E. Motion to accept and approve the First Reading of Regulation # R5320 - Immunization.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

F. Motion to accept and approve the First Reading of Regulation # R8451 - Control of Communicable Disease.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

G. Motion to accept and approve the First Reading of Regulation # R7420.1 - Bloodborne Pathogen Exposure Control Plan.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

H. Motion to accept and approve the First Reading of Policy # 8220 - School Day.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

I. Motion to accept and approve the First Reading of Policy # 8462 - Reporting Potentially Missing or Abused Children.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

J. Motion to accept and approve the First Reading of Policy # 8210 - School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

K. Motion to accept and approve the First Reading of Policy # 7243 - Supervision of Construction.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

L. Motion to accept and approve the First Reading of Policy # 5330 - Administration of Medication.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

M. Motion to accept and approve the First Reading of Policy # 4421.13 - Postnatal Accommodations - Support Staff Members.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

N. Motion to accept and approve the First Reading of Policy # 3421.13 - Postnatal Accommodations.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

O. Motion to accept and approve the First Reading of Policy # 2422 - Health and Physical Education.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

P. Motion to accept and approve the First Reading of Policy # 1581 - Domestic Violence.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

Q. Motion to accept and approve the First Reading of Regulation # R8220 - School Closings.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

R. Motion to accept and approve the First Reading of Regulation # R5330 - Administration of Medication.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

S. Motion to accept and approve the First Reading of Regulation # R1581 - Domestic Violence.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

T. Motion to accept and approve Authorization for the Superintendent to hire staff between April 27, 2020 and the next Regular Board Meeting with retroactive Board approval.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

7. Old Business: None

8. New Business

A. Motion to accept and approve the attached Non-Public Chapter 192/193 Services Contract with Bergen County Special Services for the 2020/2021 School Year.

RESULT: APPROVED [4 TO 0]
MOVER: Deborah Podwin, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Reynoso, Ruiz-Catala, Podwin
ABSTAIN: Ryder

B. Motion to accept and approve the attached Tuition Contract(s) for Received Students for the 2019/2020 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deborah Podwin, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

C. Motion to accept and approve the Join Transportation Agreement for the 2019-2020 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deborah Podwin, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

D. Motion to accept and approve the attached Tuition Contracts for Sent Students for the 2019/2020 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deborah Podwin, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

E. Motion to accept and approve the attached Specialty Contract(s) for the 2019/2020 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deborah Podwin, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

F. Motion to accept and approve the following donations:

Mr. & Mrs. Hall-Goldman donated \$50.00 to the Nancy Kelly Scholarship Fund.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deborah Podwin, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

G. Motion to accept and approve the Renewal Agreement between Edvocate and The Bergenfield Board of Education for the 2020/2021 school year; the total charge for one year is \$14,016.00 which will be paid in monthly installments of \$1,168.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Deborah Podwin, Trustee
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

H. Motion to accept and approve the following:

Approve and award a contract for School Food Service Management for the 2020-2021 school year, to Aramark Educational Services, LLC located at 1101 Market Street, 21st Floor Philadelphia, PA 19107. It is the recommendation of the Business Administrator that the Bergenfield Board of Education award the contract to Aramark subject to the following contractual provisions:

The Food Service Management Company shall receive, in addition to the costs of operation, a fee of \$.2354 per reimbursable meal and meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fee to the Food Service Management Company.

The number of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals served to children shall be determined by actual count. A "Meal Equivalent" provided by Aramark is determined by dividing the total of cash receipts, other than from sales of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals, or Cash Equivalents, by the Equivalency Factor. The Equivalency Factor used to determine the number of Meal Equivalents served by Aramark shall be the amount of \$3.00.

The per meal management fee of \$.2354 will be multiplied by total meals.

Aramark guarantees that the return to the District from the Food Service Program for the school year will be \$140,000. If the annual operating statement shows a return less than \$140,000, Aramark will pay the difference between the actual and the guaranteed amount. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year.

- Reimbursement rates for Food Service Program meals shall not be less than those stated in the prior year.
- The value of USDA donated foods received shall not be less than the value of USDA donated foods received during the prior year.
- The mix and quantity of USDA donated foods shall not change from the mix and quantity received the prior school year so as to increase actual food cost set forth in the Projected Food Service Budget attached hereto as Exhibit A.
- The SFA shall work with ARAMARK in a commercially reasonable manner to acquire USDA processed commodities for a total price (including all applicable costs and fees) commensurate

- with the then-current market price for a comparable commercial item.
- There shall be at least one hundred eighty (180) full-service days where breakfast is served for the Current Year.
- There shall be at least One Hundred Seventy (170) full-service days where lunch is served in the high school and middle school for the Current Year and One Hundred Sixty (160) full-service days where lunch is served in the elementary school for the Current Year.
- The average daily student enrollment for the Current Year shall be at least 3,519.
- Student Lunch price at the Elementary Schools will be \$2.90; Student Lunch price at the Middle School will be \$3.15; Student Lunch price at the High School will be \$3.40.
- The actual costs charged to the Food Service Enterprise Account by the SFA shall not exceed the projected operating expenses as follows:
 - o Ongoing contract monitoring in the amount of \$14,016.00;
 - o Annual POS Maintenance Charges in the amount of \$3,500 and

In the event any of the foregoing conditions or assumptions is not met during the Current Year, Aramark's obligation shall be reduced by the amount of any increase in SFA's Total Food Service Costs or reduction in Gross Receipts which is attributable to the changes in such conditions or assumptions. In the event the District requests a change (other than a material change that would necessitate commencement of a new RFP process) in a phase of the Food Service Program that would result in a decrease in Gross Receipts or an increase in Total Food Service Costs from the amounts set forth in the Projected Food Service Budget, Aramark shall advise the District of its estimate of the increase in the Total Food Service Costs or decrease in Gross Receipts attributable to such requested change, and the budget, shall be adjusted to reflect such estimated increase in Total Food Service Costs or decrease in Gross Receipts.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deborah Podwin, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

- I. Motion to accept and approve the Nursing Services Agreement from Team Select Home Care and its affiliates and subsidiaries including INA for the 2020/2021 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deborah Podwin, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

- J. Motion to accept and approve the continuation of student suspensions for students whose names are annexed in the Superintendent's Office.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deborah Podwin, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

K. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers for February 2020 as per the attached list.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deborah Podwin, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

L. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers for March 2020 as per the attached list.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deborah Podwin, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

M. Motion to accept and approve to Authorize and approve the Business Administrator/Board Secretary to pre-approve and pay any legitimate school year bills, including payroll, when necessary that occur between Board meetings and make any necessary transfers. All pre-approved paid bills and transfers will be presented for approval at the next Board Meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deborah Podwin, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

N. Motion to accept and approve the give back of five (5) unused emergency days for the 2019/2020 school year on May 1, 2020, May 8, 2020, May 26, 2020, May 29, 2020, June 12, 2020.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deborah Podwin, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

9. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:

A. Motion to accept and approve the following Certification Statement:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of

February 29, 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of February 29, 2020, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Deborah Podwin, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

B. The Secretary's Report of Cash Balances as of February 29, 2020 reflecting a balance of \$11,485,645.66 and The Treasurer's Report of Cash Balances as of February 29, 2020 reflecting a balance of \$11,485,645.66.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Deborah Podwin, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

C. Final Vouchers for payment in February 2020 in the total amount of \$8,028,680.93.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Deborah Podwin, Trustee
AYES:	Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

D. Motion to accept and approve the following Certification Statement:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of March 31, 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of March 31, 2020, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Deborah Podwin, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

E. The Secretary's Report of Cash Balances as of March 31, 2020 reflecting a balance of \$11,513,130.67 and The Treasurer's Report of Cash Balances as of March 31, 2020 reflecting a balance of \$11,513,130.67.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Deborah Podwin, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

F. Final Vouchers for payment in the month of March 2020 in the total amount of \$9,102,234.38.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Deborah Podwin, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin

10. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

L. Budhai - Staff
Snow Day Give Back.

11. Adjournment

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Trustee
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ryder, Reynoso, Ruiz-Catala, Podwin