

BERGENFIELD BOARD OF EDUCATION
BERGENFIELD, N.J.

Minutes for the Caucus Meeting October 24, 2011

1. Meeting called to order: 7:00 P.M. by the Vice President.
2. Roll Call: by the Secretary- Eileen Ryder, Vice President
Mark D'Esposito, Trustee
Ralph Messina, Trustee
Catherine Wada, Trustee

Absent: Joseph Amara, President

Also Present: H. Sinatra & C. Tully

Flag Salute:

Statement of the President:

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in the Record on June 30, 2011; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, the Public Library, all Elementary Schools, Roy W. Brown Middle School, the High School, and listed on the District Website on Thursday, October 20, 2011."

3. Discussion of evening agenda.
4. Discussion of committee reports.
5. Trustee Wada moved and Trustee D'Esposito seconded to adjourn.

Voice Vote: 4 YES 0 NO

BERGENFIELD BOARD OF EDUCATION
BERGENFIELD, N.J.

Minutes for Regular Meeting – October 24, 2011

Meeting called to order: 8:05 P.M. by the Vice President.

Roll Call: by the Secretary- Eileen Ryder, Vice President
Mark D’Esposito, Trustee
Ralph Messina, Trustee
Catherine Wada, Trustee

Absent: Joseph Amara, President

Also Present: H. Sinatra & C. Tully

Flag Salute:

Statement of the President:

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Minute Approval:

Trustee Wada moved and Trustee D’Esposito seconded to accept and approve as presented, the minutes for The Executive Meeting of September 9, 2011 and The Regular Meeting of September 26, 2011.

Voting YES: Trustee D’Esposito, Trustee Messina, Trustee Wada
and Vice President Ryder

Voting NO: None

Abstaining: None

The motion was passed.

Written Communication:

Trustee Wada moved and Trustee Messina seconded to accept and approve the following:

Thank you from the Ellis Family.

Voting YES: Trustee D'Esposito, Trustee Messina, Trustee Wada
and Vice President Ryder

Voting NO: None

Abstaining: None

The motion was passed.

Verbal Comments: None

Report and Recommendations of Supt. of Schools:

A. Trustee Wada moved and Trustee D'Esposito seconded to accept and approve the Personnel Recommendations as per the attached list.

Voting YES: Trustee D'Esposito, Trustee Messina, Trustee Wada
and Vice President Ryder

Voting NO: None

Abstaining: None

The motion was passed.

B. General Recommendations:

a. Trustee Wada moved and Trustee D'Esposito seconded to accept and approve the Special Education Student Services as per the attached list.

Voting YES: Trustee D'Esposito, Trustee Messina, Trustee Wada
and Vice President Ryder

Voting NO: None

Abstaining: None

The motion was passed.

- b. Trustee D'Esposito moved and Vice President Ryder seconded to accept and approve the 2010/2011 Report of Violence and Vandalism.

Electronic Violence and Vandalism Reporting System (EVVRS)
Annual District Report of Violence and Vandalism
District: Bergenfield Boro (District ID: 0300)
Reporting Year: 2010-2011

Section A: Count of Incidents by Reporting Category

Violence	7
Vandalism	3
Weapons	1
Substance Abuse	6
Unduplicated Total	16

Section B: Cost of Vandalism

Incidents involving cost to district	0
Total cost to district	\$ 0

Section C: Actions Taken

Police notified (no complaint)	1
Police notified (complaint filed)	3
In-School Suspension	0
Out-of-School Suspension	22
Expulsions, Unilateral Removals	1

Section D: Offenders and Victims

Student Offenders	22
Student Victims	3
School Personnel Victims	1
Student Victims of Violent Criminal Offense	1

Section E: Program Provided upon Disciplinary Action

Assignments, Instruction and/or Support Services	21
In-School Program	1
In-District Program	0
Home Assignment, Home Instruction	21
Out-of-District Program	3

Verbal: Are there any questions regarding the 2010/2011 Report of Violence and Vandalism?

No dialogue transpired and no comments were made regarding the chief school administrator's presentation on violence and vandalism.

Voting YES: Trustee D'Esposito, Trustee Messina, Trustee Wada
and Vice President Ryder

Voting NO: None

Abstaining: None

The motion was passed.

- c. Trustee D'Esposito moved and Trustee Wada seconded to accept and approve the creation of a non-stipend Technology/Engineering Club at BHS facilitated by Ivan Fidler.

Voting YES: Trustee D'Esposito, Trustee Messina, Trustee Wada
and Vice President Ryder

Voting NO: None

Abstaining: None

The motion was passed.

- d. Trustee Messina moved and Trustee Wada seconded to accept and approve the following Out-Of-State Field Trip(s):

High School Seniors to Dominican College, Orangeburg, NY for instant decision day on Friday, October 21, 2011 from 9:00 am to 1:00 pm. 26 students (maximum 30) and 2 chaperones.

Voting YES: Trustee D'Esposito, Trustee Messina, Trustee Wada
and Vice President Ryder

Voting NO: None

Abstaining: None

The motion was passed.

Trustee Wada moved and Trustee D'Esposito seconded to block vote motions e-t.

- e. Motion to accept and approve writing consultant, Judy Davis, to work up to 25 days at Roy W. Brown at \$1,000 per diem doing model teaching and coaching of all RWB reading and language arts teachers in writing workshop for a total expenditure not to exceed \$25,000 in accordance with her proposal that is on file in the business office. Title I funds will be used to pay for this professional development.

- f. Motion to accept and approve the curriculum calendars revised by:
Debbie Fatouras(RWB) for 6 and 6A Language Arts
Despina Athanasiadis (RWB) for 7 and 7A Language Arts
Andrea Sarney (RWB) for 8 and 8A Language Arts
Curriculum Maps for the multiple disabled classes for Grades K-2,
mapper #1081 revised by Catherine Cordes;
Grades 6-8, mapper #1073 revised by Judy Reilly;
Grades 9, mapper #1074; Grade 10, mapper #1075; Grade 11, mapper
#1076;
Grade 12, mapper #1077, revised by Ralph Duciewicz.
Foundations of Human Development mapper #1074 revised by Brendon
O'Neill (BHS)
Grade 6 Social Studies mapper #111 revised by James Orlando (RWB)
Civics 7 mapper #1052 revised by Maura Andreula (RWB)
Law & Citizen mapper #1075 revised by Brendan O'Neill (BHS)
Advanced Placement Language & Composition mapper #752 revised by
Christopher Adams (BHS)
- g. Motion to accept and approve to use Deanne Opatosky, Balanced Literacy
Consultant, to work with our k-5 teachers on implementing a Balanced
Literacy classroom in reading and writing workshop for up to 33 days at \$900
per diem to be paid out of NCLB grant funds in accordance with her proposal
that is on file in the business office.
- h. Motion to accept and approve the second reading of Policy #2415.04
Title I – Parental Involvement.
- i. Motion to accept and approve the second reading of Policy #8870
Lab/Shop Safety.
- j. Motion to accept and approve the Contract between The Bergenfield Board of
Education and Sylvan Learning for Professional Services for the 2011-2012
school year. Amount not to exceed \$1,100 per student.
- k. Motion to accept and approve the Contract between The Bergenfield Board of
Education and Club Z! Tutoring Teaneck, Stracuzzi Educational Services for
the 2011-2012 school year. Amount not to exceed \$1,100 per student.
- l. Motion to accept and approve the Nursing Services Plan.
- m. Motion to accept and approve an after school guided reading intervention
program at Hoover School for at risk students for 4 teachers to work a
combined total of 8 hours at \$25 per hour from November 1 thru February
17, 2012 (approximately 24 weeks) at a cost not to exceed \$4800 which will
be paid from Title I funds.

- n. Motion to accept and approve the pilot program with Novanet that will allow up to 30 high school students to take on line courses from November 1, 2011- January 30, 2012 at a cost of \$3,800.
- o. Motion to accept and approve the Bilingual/ESL Three-Year Program Plan School Years 2011-2014.
- p. Motion to accept and approve the use of a BHS teacher as a trainer for the Understanding by Design planning model for up to 17 hours @ \$25 per hour for a total of \$425. NCLB funds will be used to pay for this training which will involve all of the social studies and English/Language Arts teachers at RWB and BHS.
- q. Motion to accept and approve the Reimbursements from Grants to Salaries and Benefits to the Board for the 2011/2012 school year as per the attached list.
- r. Motion to accept and approve Conferences for Board Approval with Registration Fees over \$150.00 Special Education.
- s. Motion to accept and approve Conferences for Board Approval with Registration Fees over \$150.00 NCLB Funding.
- t. Motion to accept and approve the math proposal from Barbara VanDenBerg, Mathletics Training Workshops for the training of Grade 6 and 8 teachers in the Connected Math Program, eight full days at \$800 per day for a total of \$6,400 to be paid out of NCLB funding.

Note: The cost will be shared with other districts that will be participating in the workshops.

Voting YES: Trustee D'Esposito, Trustee Messina, Trustee Wada
and Vice President Ryder

Voting NO: None

Abstaining: None

The motions were passed.

Old Business: No old business.

New Business:

- A. Trustee Messina moved and Trustee Wada seconded to accept and approve the Tuition Contracts for the 2011/2012 school year as per the attached list.

Voting YES: Trustee D'Esposito, Trustee Messina, Trustee Wada
and Vice President Ryder

Voting NO: None

Abstaining: None

The motion was passed.

- B. Trustee Wada moved and Trustee D'Esposito seconded to accept and approve the Tuition Contracts with Bergen County Special Services for the 2011/2012 school year as per the attached list.

Voting YES: Trustee D'Esposito, Trustee Messina and Trustee Wada

Voting NO: None

Abstaining: Vice President Ryder

The motion was passed.

- C. Trustee Messina moved and Trustee Wada seconded to accept and approve the Use of Facilities as per the attached list.

Voting YES: Trustee Messina, Trustee Wada and Vice President Ryder

Voting NO: None

Abstaining: Trustee D'Esposito

The motion was passed.

Trustee Wada moved and Trustee D'Esposito seconded to block vote motions D-N.

- D. Motion to accept and approve Change Order 1 from Puff Incorporated for the RWB Middle School Roof Project. The contract sum will be decreased by \$10,700.00, the original contract price was \$89,200.00 and is now \$78,500.00.
- E. Motion to accept and approve Change Order #1 from Sciacca General Construction for the Classroom 31 Project. The contract sum will be decreased by \$150.00, the original contract sum was \$54,000.00 and is now \$53,850.00.

- F. Motion to accept and approve the 2011/2012 Non-Public School Nursing Agreement between the County of Bergen Department of Health Services and The Bergenfield Board of Education for Transfiguration Academy and Montessori Early Learning Center.
- G. Motion to accept and approve a petty cash account for the Tri Valley Middle School program in the amount of \$140 per month.
- H. Motion to accept and approve the Inter-Account Transfers relating to the IDEA Grant as per the attached list.
- I. Motion to accept and approve the General Fund Inter-Account Transfers as per the attached list.
- J. Motion to accept and approve the following resolution:

WHEREAS, the Bergenfield Board of Education (hereinafter referred to as the "Board") authorized the use of competitive contracting pursuant to N.J.S.A. 18A:18A-4.1 et seq. and N.J.A.C. 5:34-9.1 et seq. to engage an educational vendor to provide proprietary computer hardware and software for a teacher practice observation and evaluation system that will enable the District to participate in the Excellent Educators for New Jersey Pilot Program and assist the Board in its implementation of the recommendations of the New Jersey Educator Effectiveness Task Force for teacher evaluations; and

WHEREAS, the Board received one (1) proposal for the services; and

WHEREAS, the School Business Administrator/Board Secretary has evaluated the proposal and prepared a comprehensive report in accordance with N.J.S.A. 18A:18A-4.5(d), which report was made available to the public at least forty-eight (48) hours prior to this award and is attached hereto and made a part hereof; and

WHEREAS, the Board is desirous of awarding the contract to Teachscape, Inc. for the following reasons:

- (1) the firm possesses experience with New Jersey public school districts;
- (2) the firm's staff possesses the ability to meet the service needs of the Bergenfield Public School District;
- (3) the firm provided references and contact information from four (4) New Jersey school districts; and
- (4) the price is advantageous.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for proprietary computer hardware and software to Teachscape, Inc. for the cost of \$95,850.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the vendor furnishing the requisite insurance certificate, together with an Employee Information Report and an executed contract, within twenty (20) days of the date hereof.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary is hereby authorized to execute such contract and any other documents necessary to effectuate the terms of this Resolution. The School Business Administrator/Board Secretary shall cause a Notice of Award, in accordance with N.J.S.A. 18A:18A-4.5(g) to be published in the official newspaper of the Board summarizing the award and indicating that the resolution and contract are on file in the Business Office and available for public inspection.

K. Motion to accept and approve the items listed below to be sold on govdeals.com.

- 1990 Dodge Pick-Up
- Sewing Machines
- Two (2) Retired School Buses

L. Motion to accept and approve the IDEA-ARRA Salaries for the Lincoln School summer program for July 2010 & July 2011.

M. Motion to accept and approve the attached list of ARRA-IDEA-PERKINS purchases in the amount of \$265,848.51.

N. Motion to accept and approve the 2011-2012 Joint Transportation Agreement between The Bergenfield Board of Education and The New Milford Board of Education for transporting Bergenfield students to the Paramus Vocational Technical School in Paramus at a cost of \$10,219.37.

Route D1A (a.m. route) – 16 Students

Route D2P (p.m. route) – 16 Students

Voting YES: Trustee D’Esposito, Trustee Messina, Trustee Wada
and Vice President Ryder

Voting NO: None

Abstaining: None

The motions were passed.

Report and Recommendations of Business Administrator/Board Secretary:

Trustee Wada moved and Vice President Ryder seconded to accept and approve as presented:

- A. The Secretary's Report of Cash Balances as of August 31, 2011 reflecting an available balance of \$5,437,905.23 and the Treasurer's Report of Cash Balances as of August 31, 2011 reflecting an available balance of \$5,437,905.23.
- B. Vouchers for payment in September 2011 #17051 through #17054, #17381 through #17677, #7015 through #7046 , # 9052011, #709301100, #909151101 through #909151108, #909152011, #909301100 through #909301119, #909302011 in the total amount of \$6,050,630.05.
- C. The following motion:
Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of September 30, 2011 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of September 30, 2011, after review of the District's monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Voting YES: Trustee D'Esposito, Trustee Messina, Trustee Wada
and Vice President Ryder

Voting NO: None

Abstaining: None

The motion was passed.

Verbal Comments: None

Adjournment: Trustee Wada moved and Trustee Messina seconded to adjourn the meeting at 8:28 pm.

CT/de